



TOWNSHIP OF WEST LINCOLN
COMMUNITY AND PROTECTIVE SERVICES COMMITTEE
MINUTES

MEETING NO. TWO

June 16, 2025, 7:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Councillor Jason Trombetta, Chair
 Mayor Cheryl Ganann
 Councillor Shelley Bradaric
 Councillor William Reilly
 Councillor Joann Chechalk
 Councillor Greg Maychak

Staff: Kevin Geoghegan, IT Help Desk Analyst
 Justin Paylove, Manager, Legislative Services/Clerk
 Truper McBride, CAO
 Jessica Dyson, Director, Legal and Legislative Services
 Cynthia Summers, Director, Community and Protective Services
 Tim Hofsink, Fire Chief

Absent with regrets: Councillor Mike Rehner, Notification Provided

Attendees: Albert Witteveen, Regional Councillor

1. CHAIR - Councillor Jason Trombetta

Prior to commencing with the Community and Protective Services Committee meeting agenda, Chair Trombetta noted the following:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.

2. The public may submit written comments for matters that are on the agenda to jpaylove@westlincoln.ca before 4:30 p.m. on the day of the meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

2. LAND ACKNOWLEDGEMENT STATEMENT

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

4. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no change in order of Items on Agenda

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

5. APPOINTMENTS

There were no appointments/presentations.

6. REQUEST TO ADDRESS ITEMS ON THE AGENDA

NOTE: Procedural By-law Section 10.13(5) – General Rules

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

Chair to inquire if there are any members of the public present who wish to address any items on the Community and Protective Services Committee agenda.

7. CONSENT AGENDA ITEMS

7.1 ITEM CPS09-25

There were no consent agenda items

8. COMMUNICATIONS

8.1 ITEM CPS10-25

Re: Zoe Gunn, Secretary/ Treasurer, West Niagara Agricultural Society,
Request for Designation of 2025 West Niagara Fair as a "Community
Festival"

Moved By Councillor Joann Chechalk

Seconded By Councillor Shelley Bradaric

1. That, the correspondence from Zoe Gunn Secretary/Treasurer of the West Niagara Agricultural Society, Dated May 15, 2025, requesting that the 2025 West Niagara Fair be designated as a "Community Festival" in order to obtain a Special Events Permit from the Ontario Alcohol & Gaming Commission, be received; and,
2. That, the Council of the Corporation of the Township of West Lincoln hereby designate the 2025 West Niagara Fair as a "Community Festival of Municipal Significance" in accordance with the Liquor License Act of Ontario and the Alcohol and Gaming Commission of Ontario, which festival is to be held from Friday, September 5 to and including Sunday, September 7, 2025 at the West Niagara Agricultural Centre, 7402 Mud Street, Grassie, ON L0R 1M0

Carried

8.2 ITEM CPS-11-25

Mayor Youth Advisory Committee

Re: Minutes - May 7, 2025

Moved By Councillor William Reilly

Seconded By Councillor Greg Maychak

1. That, the minutes from the Mayor's Youth Advisory Committee dated May 7, 2025; be received

Carried

9. STAFF REPORTS

9.1 ITEM CPS12-25

Fire Chief (Tim Hofsink)

Re: Information Report WLFD-04-2025 - Monthly Update – May 2025

Moved By Councillor William Reilly

Seconded By Mayor Cheryl Ganann

1. That, Information Report WLFD-04-2025 titled “Monthly Update – May 2025” dated June 16, 2025, be received for information.

Carried

9.2 ITEM CPS13-25

Director, Community and Protective Services (Cynthia Summers)

Re: Information Report CS-07-2025 - A 120 Day overview of the West Lincoln Community Centre and Recreational programming

Moved By Councillor Joann Chechalk

Seconded By Councillor Greg Maychak

1. That Information Report titled “A 120 Day overview of the West Lincoln Community Centre and Recreational programming” dated June 16, 2025 be received.

Carried

9.3 ITEM CPS14-25

Director, Community and Protective Services (Cynthia Summers)

Re: Recommendation Report CS-05-2025 - LiveBarn Agreement

Moved By Councillor Greg Maychak

Seconded By Councillor Shelley Bradaric

1. That, Recommendation Report CS-05-2025 titled “LiveBarn Agreement” dated June 16, 2025 be received; and,
2. That, Council approve the agreement between LiveBarn Inc. and the Township of West Lincoln for livestreaming services at the West Lincoln Community Centre for a 4-year term, with a 2-year renewal clause; and,
3. That, a By-Law be passed to authorize the Mayor and Clerk to enter into an agreement with LiveBarn.

Carried

9.4 ITEM CPS15-25

Director of Community and Protective Services (Cynthia Summers)
Re: Recommendation Report CS-06-2025 - 2025 Community
Sponsorships and Cemetery and Hall Board Grants

Moved By Mayor Cheryl Ganann

Seconded By Councillor William Reilly

1. That, Recommendation Report CS-06-2025 titled “2025 Community Sponsorships and Cemetery and Hall Board Grants”, dated be received; and
2. That, the Community Sponsorships and the Cemetery and Hall Board grants for 2025 as amended, be approved; and,
3. That, the proposed \$1000 grant funding for Junior Achievement South Western Ontario be removed; and,
4. That, the proposed funding for West Lincoln Chamber of Commerce and Jeff McKillcop Mental Health remain the 2024 rate; and,
5. That, the remaining \$1210 be divided, with \$500 going to Niagara 4H Association and \$710 going to Foundation of Resources for Teens (FORT).

Carried as Amended

Moved By Councillor William Reilly

Seconded By Councillor Joann Chechalk

1. That, the proposed \$1000 grant funding for Junior Achievement South Western Ontario be removed; and,
2. That, the proposed funding for West Lincoln Chamber of Commerce and Jeff McKillcop Mental Health remain the 2024 rate; and,
3. That, the remaining \$1210 be divided, with \$500 going to Niagara 4H Association and \$710 going to Foundation of Resources for Teens (FORT).

Carried

10. OTHER BUSINESS

10.1 ITEM CPS16-25

Members of Council

Re: Other Business Items of an Informative Nature

11. NEW BUSINESS

NOTE: Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

12. CONFIDENTIAL MATTERS

There are no confidential matters.

13. ADJOURNMENT

The Chair to declare the meeting adjourned at the hour of 7:51 P.M.

JUSTIN PAYLOVE, MANAGER,
LEGISLATIVE SERVICES/CLERK

COUNCILLOR JASON
TROMBETTA, CHAIR