

THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN

COUNCIL MINUTES

MEETING NO. EIGHT

May 26, 2025, 6:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Mayor Cheryl Ganann, Chair
Councillor Shelley Bradaric
Councillor Mike Rehner
Councillor William Reilly
Councillor Jason Trombetta
Councillor Joann Chechalk
Councillor Greg Maychak

Staff: Justin Paylove, Manager, Legislative Services/Clerk
Jessica Dyson, Director, Legal and Legislative Services
Truper McBride, CAO
Gerrit Boerema, Director, Growth and Sustainability
Cynthia Summers, Director, Community and Protective Services
Kevin Geoghegan, IT Help Desk Analyst

Attendees Albert Witteveen, Regional Councillor
Jason Reyner

1. SINGING OF "O CANADA" - Smithville Christian High School

Prior to commencing with the Council meeting, Mayor Ganann will provide the following announcements:

1. The public may submit comments for matters that are on the agenda to jpaylove@westlincoln.ca before 4:30 pm. on the day of the meeting. Comments submitted will be considered as public information and read into public record.

2. This meeting is being livestreamed as well as recorded and will be available on the Township's website.

2. LAND ACKNOWLEDGEMENT STATEMENT

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. OPENING PETITION - Councillor Shelley Bradaric

Councillor Shelley Bradaric read the opening petition.

4. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no change in order of items on agenda

5. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

NOTE: Items for which conflicts were recently declared at Committee Meeting(s)

There were no pecuniary interest and/or conflict of interest disclosed

6. REQUEST TO ADDRESS ITEMS ON THE AGENDA

NOTE: Requests to address items on the agenda are restricted to specific items as follows per Section 6.7 of the Procedural By-law:

6.7 Public Comment at Council

There shall be no comments from the public permitted at Council unless:

- (a) a specific appointment has been scheduled; or,
- (b) an item is included under the "Other Business" or "Communications" or "Appointments" section of the agenda and relates to a matter which would normally be dealt with at Committee.

Chair to inquire if there are any members of the public present who wish to address a specific item on the agenda as permitted by Section 6.7 of the Procedural By-law.

7. CONFIDENTIAL MATTERS

Moved By Councillor William Reilly
Seconded By Councillor Jason Trombetta

That, the next portion of this meeting be closed to the public to consider the following pursuant to Section 239(2) of the Municipal Act 2001:

7.1 Director, Community and Protective Services (Cynthia Summers)
Re: Recommendation Report - Gift and Naming Rights Contract Update

Applicable closed session exemption(s):

- Advice subject to Solicitor-Client privilege; and,
- Litigation or potential litigation including matters before administrative tribunals, affecting the municipality or local board.

7.2 Director, legal and Legislative Services (Jessica Dyson)
Re: Information Report - Legal Matters Update 2025

Applicable closed session exemption(s):

- Advice subject to Solicitor-Client privilege; and,
- Litigation or potential litigation including matters before administrative tribunals, affecting the municipality or local board.

Carried

7.1 Director of Community and Protective Services (Cynthia Summers)

7.2 Director of Legal and Legislative Services (Jessica Dyson)

8. DISCLOSURE OF CONFIDENTIAL MATTERS

Moved By Councillor Greg Maychak
Seconded By Councillor Joann Chechalk

That, administration proceed as directed in closed session in regards to Closed Session Item 7.1

Carried

9. APPOINTMENTS/PRESENTATIONS

9.1 Brian Wilkie President & CEO, Suzanne Wilson COO, Shanon Wilson Sr. VP Asset Management and Paul Blythin Vice President, Regulatory Affairs & Revenue

Re: Updates and Information
POWERPOINT PRESENTATION

10. REGIONAL COUNCILLOR'S REMARKS

Regional Councillor Witteveen read from a prepared statement, which is attached to the minutes as Schedule "A".

11. CONFIRMATION OF MINUTES

11.1 Council Minutes

Re: Minutes - April 28, 2025

Moved By Councillor Jason Trombetta

Seconded By Councillor Greg Maychak

1. That the minutes relating to the April 28, 2025 Council Meeting, and the recommendations contained therein, be accepted.

Carried

11.2 Public Meeting under the Planning Act

Re: Minutes - May 12, 2025

Moved By Councillor Joann Chechalk

Seconded By Councillor Shelley Bradaric

1. That the minutes relating to the May 12, 2025 Public Meetings, be accepted.

Carried

12. COMMUNICATIONS

12.1 Pride Month - 2025

Re: Recognition Resolution for Township of West Lincoln

Moved By Councillor Shelley Bradaric

Seconded By Councillor Greg Maychak

WHEREAS the Month of June is Pride Month in the Region of Niagara and around the globe; and

WHEREAS Municipalities across the Region will be holding a variety of Pride commemorations throughout the month of June, commencing with the raising of the Pride Flag on Monday, June 2, 2025; and

WHEREAS we recognize that public representation is extremely valuable and is an important way to help all people, and especially marginalized communities, feel safe, welcomed, supported and valued; and

WHEREAS we are committed to fostering a diverse and inclusive community, where in all cases hatred and discrimination are not welcome;

NOW THEREFORE BE IT RESOLVED that the Township of West Lincoln Council acknowledge June as Pride Month and encourage the West Lincoln community to unite in support of Pride and all of its members.

FURTHER that the Township of West Lincoln Council endorse the following Pride initiatives in West Lincoln:

1. The Township raising of the Pride Flag on Monday, June 2; and
2. The sharing of information related to Pride Niagara and West Lincoln Library Programming.

Carried

12.2 Chief of Staff, Niagara Transit (Jordan Hambleton)

Re: Niagara Transit - General Manager's Annual Report for Niagara Transit for 2024.

Moved By Councillor William Reilly

Seconded By Councillor Shelley Bradaric

1. That the correspondence from the Chief of Staff of the Niagara Transit Commission, Jordan Hambleton, dated April 24, 2025 regarding the Niagara Transit Update be received for information.

Carried

12.3 Director, Infrastructure (Mike DiPaola)

Re: Vision Zero Automated Speed Enforcement Program Follow-up Memorandum

Moved By Councillor Greg Maychak

Seconded By Councillor Joann Chechalk

1. That the memo received from the Director of Infrastructure, Mike DiPaola, regarding an update on the Vision Zero Automated Speed Enforcement program be received for information.

Carried

13. MAYOR'S REMARKS

That Mayor Ganann read from a prepared statement, which is attached to the minutes as Schedule "B".

14. REPORT OF COMMITTEE

14.1 Director, Community and Protective Services (Cynthia Summers) and Coordinator of Recreation Services (Wendy Beaty)

Re: Recommendation Report CS-04-2025 - Event Series Options

Moved By Councillor Jason Trombetta

Seconded By Councillor William Reilly

1. That, Recommendation Report CS-04-2025, titled "2025 Event Series Options" dated May 26, 2025 be received; and,
2. That, Administration be directed to proceed with Option 3; and,
3. That, Administration be authorized to incur costs for expanded recreation programming related to the IPM event not exceeding a cost of \$14,000, to be funded through a Transfer from the Contingency Reserve as required; and,
4. That, administration be directed to conduct research into the possibility of changing the day and time of the "Music, Market, and Park-it", and an analysis of the fee structure for vendors.

Carried as amended

Moved By Councillor William Reilly

Seconded By Councillor Mike Rehner

1. That, administration be directed to pursue Option 3; and,
2. That, Administration be authorized to incur costs for expanded recreation programming related to the IPM event not exceeding a cost of \$14,000, to be funded through a Transfer from the Contingency Reserve as required; and,
3. That, administration be directed to conduct research into the possibility of changing the day and time of the "Music, Market, and Park-it", and an analysis of the fee structure for vendors.

Carried

14.2 Growth and Sustainability Committee

Re: Minutes - May 12, 2025

Moved By Councillor Joann Chechalk

Seconded By Councillor William Reilly

1. That the minutes relating to the May 12, 2025 Growth and Sustainability Meeting, and the recommendations contained therein, be accepted; and.

Carried

14.3 Operations Committee

Re: Minutes - May 12, 2025

Moved By Councillor William Reilly

Seconded By Councillor Greg Maychak

1. That the minutes relating to the May 20, 2025 Operations Committee Meeting, and the recommendations contained therein, be accepted.

Carried

14.4 Corporate Services Committee

Re: Minutes - May 20, 2025

CONFIDENTIAL MINUTES UNDER SEPARATE COVER

Moved By Councillor Shelley Bradaric

Seconded By Councillor Jason Trombetta

1. That the minutes relating to the May 20, 2025 Corporate Services Committee, and the recommendations contained therein, be accepted; and.
2. That the confidential minutes relating to the closed session portion of the May 20, 2025 Corporate Services Committee Meeting be accepted; and that the minutes remain confidential and restricted from public disclosure in accordance with exemptions provided in Section 239 of the Municipal Act.

Carried

14.5 Community and Protective Services Committee

Re: Minutes - May 20, 2025

Moved By Councillor Jason Trombetta
Seconded By Councillor Greg Maychak

1. That the minutes relating to the May 20, 2025 Community and Protective Services Committee Meeting, and the recommendations contained therein, be accepted.

Carried

15. RECONSIDERATION

(“Definition”) This section is for a Member of Council to introduce a motion to reconsider action taken at this Council Meeting or the previous regular Council meeting. A motion to reconsider must be made by a Council Member who voted in the majority on the matter to be reconsidered. The Chair may rule that a motion to reconsider will be dealt with at the next following Council Meeting if for some reason it cannot be dealt with at this meeting.

16. NOTICE OF MOTION TO RESCIND

(“Definition”) This section is for Council Members to serve notice of intent to introduce a motion to rescind action taken previously by Council. Notice served at this meeting will be for a motion to rescind at the next regular meeting.

17. OTHER BUSINESS

17.1 Members of Council Re: Council Remarks

Councillor Chechalk
Re: Open House at Country Raw
West Lincoln welcomes King Charles and Queen Camilla
Would like to celebrate all youth
International Plowing Match signs for sale to place on lawns

Councillor Bradaric
Re: Silverdale Hall annual BBQ Friday May 30, 2025 and
Would like to thank Director, Infrastructure Mike DiPaola and Director,
Community and Protective Services for the clean up at the traffic circles

Councillor Maychak
Re: Upcoming event for Seniors on June 6, 2025, outstanding presenters
will be joining and Congratulation to the Mayor on receiving a grant for the
September 26, 2025 Fair.

Mayor Ganann

Re: Thanked the Director, Community and Protective Services, the banners look great and the flower baskets brighten the town.

18. NEW ITEMS OF BUSINESS

NOTE: Only for items that require immediate attention/direction from Council and must first approve a motion to introduce a new item of business.

19. BY-LAWS

Moved By Councillor Joann Chechalk

Seconded By Councillor Shelley Bradaric

1. That leave be granted to introduce By-Laws 2025-29, 2025-30, 2025-31, 2025-32, 2025-33, 2025-34 and that the same shall be considered to have been read a first, second, and third time with one reading, and are hereby adopted; and,
2. That the Mayor and Clerk be and are hereby authorized to sign and affix the Corporate Seal thereto, any rule of this Council to the contrary notwithstanding.

Carried

19.1 BY-LAW 2025-29

A By-law to amend By-law 2024-82 Consolidate User Fees and Charges
By-law

19.2 BY-LAW 2025-30

A By-law to name roads within the Station Meadows west subdivision being Skipton Street, Chester Road, Evans Place, Meredith Street, Kennedy Street, and Petersfield Drive, Township of West Lincoln

19.3 BY-LAW 2025-31

A By-law to authorize a site alteration agreement between the Corporation of the Township of West Lincoln and David Castellan and Megan Griffiths, for lands legally described as Concession 4 Part lot 16 Caistor, Part 4 of RP 30R11882, in the Township of West Lincoln.

19.4 BY-LAW 2025-32

A By-law to amend By-law 2023-03 which confirmed various appointments and/or recommendations for appointments to Boards, Committees &

Municipal Positions
Heritage Committee

19.5 BY-LAW 2025-33

A By-law to appoint Tray Benish as Overall Responsible Operator and Lino Solomita and Zach Lane and Nathan Lewis as alternate Overall Responsible Operators for the Township of West Lincoln (Water and Wastewater)

19.6 BY-LAW 2025-34

A By-law to adopt, confirm and ratify matters dealt with by Council resolution.

20. ADJOURNMENT

The Mayor to declare this meeting adjourned at the hour of 9:03 p.m.

JUSTIN PAYLOVE, MANAGER,
LEGISLATIVE SERVICES/CLERK

MAYOR CHERYL GANANN

Schedule "B" to the May 26, 2025 Council Minutes

Mayor's Remarks Council May 26/25

The few days following our last Council meeting on April 28 were very busy with a flurry of zoom meetings and phone calls that took the time and attention of our CAO, several Senior Staff and myself to discuss and confirm details regarding a special Regional Council meeting suddenly scheduled for 4:30 on Thursday, May 1st. West Lincoln's arrangements with Niagara Region and the Region's arrangements with those who wish to build homes in the NorthWest Quadrant was the only agenda topic of this meeting that was called specifically for that purpose. Since the original infrastructure agreement put forth in 2022 needed to have several details changed including the up-sizing of the Streamside Pumping Station, that issue needed to be brought back to Regional Council as a whole for debate and subsequent approval. I am pleased to report that this West Lincoln issue, first worked out cooperatively between our staff and that of the Region, and then presented by Regional staff, was fully supported by all Regional councillors in attendance.

Saturday, May 3rd was the Caistor Firefighter's Fundraising Dinner which was advertised only briefly on social media and by word of mouth before it was quickly sold out. By mid-April, I understand. We fortunately were able to buy tickets at Smithville Garage in time to be able to enjoy their very creative way of moving people through in a snaking manner to allow for picking up meals without causing a backlog of traffic overflowing onto RR. 65. The dinner was delicious but I really was extremely impressed by their organizational plan for effectively serving so many take-out dinners... somewhere around the 400 mark, I have been told. Well done Caistor Firefighters!

The Chamber of Commerce held their 2025, Mayor's Luncheon on Monday, May 5th. I was extremely happy that it was actually held in West Lincoln this year. Knowing how difficult it is to find a suitable location and caterer, I appreciate the time and effort that the Chamber Committee put into this event. I would like to particularly thank those members of West Lincoln staff and my Council colleagues who were able to attend, for taking time to be there. As always I am grateful for your support.

Thursday, May 8th, another West Lincoln Bowling Team was pulled together to support the Niagara Children's Centre after a Municipal challenge was put out by St. Catharines Mayor, Mat Siscoe. Our team for this event consisted of Councillor Chechalk, CAO McBride, Manager of Legal and Legislative Services/Clerk, Justin Paylove, Deputy Clerk, Barb Hutchinson, Communications Specialist, Beth Audet and myself. Our bowling scores were perhaps a little better than our last outing but still nothing to really brag about, but our efforts supported a great cause. West Lincoln children and their families regularly benefit from the supportive services provided by the Niagara Children's Centre.

Many of the flags that we are asked to raise are done on an annual basis but on the morning of May 9th, a first-time ever flag was raised to celebrate the 25th Anniversary of the Niagara Community Foundation.

May 14th was the Niagara Home Builder Chairs' Dinner and I would like to thank both the Director of Growth and Sustainability, Gerrit Boerema and Manager of Growth and Sustainability, Susan Smyth for attending that event on my behalf. I am pleased that West Lincoln was well-represented at that event.

I would also like to express my thanks for their presence at the Grand Opening of Brouwer Metal Systems, to CAO Truper McBride, Director of Growth and Sustainability, Gerrit Boerema, Councillors William Reilly and Greg Maychak and most especially Councillor Joann Chechalk who in her role as Deputy Mayor, presented a certificate to the Brouwer Family marking the occasion of the Grand Opening of their new building in Wellandport on Wednesday, May 21st. I was travelling back home from vacation

that day and so was unable to be there, but I am most appreciative of the fact that so many West Lincoln staff and Councillors were present at that event to support this local business. Knowing as soon as the invitation arrived that I would not be able to attend, I immediately reached out to Levi Brouwer with my apologies and so have worked out a plan to visit this new business in the near future.

My apologies for missing the committee meetings from the past two weeks while I was on vacation, however I have both read the minutes and watched the videos from each of the committee meetings that I was unable to attend and have had an opportunity to discuss details of those meetings with staff. That is one of the values of modern technology for sure! Minutes are great but they are only a synopsis of each meeting. I found it extremely valuable to view each meeting.

Friday evening, John and I attended the Smithville Christian High School production of the play "Miss Holmes". It was extremely well-done by the student actors and we were also very impressed by the set, created by the Grade 12 woodshop students. The staff involvement was evident in all areas of this production as well. Great job everyone!

Saturday evening, we were privileged to attend the Opening Night performance at the Shaw Festival of the play, "Anything Goes" along with some of my Regional colleagues. It was an amazingly great, high-energy performance that I would not hesitate to recommend to anyone hoping to see a Shaw Theatre production sometime this summer.

This morning from 11-noon, I attended a virtual Open House for the Waste Management Strategic Plan regarding plans over the next 25 years for collection and treatment of green bin waste in particular.

The main work for the remainder of this last week of May, is to finalize and submit our delegation requests for the upcoming AMO Conference August 17-20.

There are just two other pieces of information that I want to report on this evening. One is that the Age Friendly Advisory Committee is planning another great information session for older adults. It will take place on June 6th in the afternoon. The many and varied services provided to older adults by Community Support Services of Niagara will be thoroughly presented. Many of their services are either free or have only a nominal cost to residents, so the committee wants to get that information to as many West Lincoln seniors as possible.

Additionally a team from McMaster University will be reporting on some research that they conducted last year that included many of our residents. The McMaster Team was looking into the lack of public transportation in rural communities such as ours and included methods used by older adults for coping with that issue.

As well, I am pleased to say that this committee has also secured a grant from the Older Adults Centres Association of Ontario (OACAO) to be able to hold a Seniors Fair on September 26th at our Community Centre. We were just notified last week and returned the agreement form on Friday, so now that some funding has been secured, there will be much more information forth-coming. I hope that you will all help us to spread the word as information comes out over the next few months.

Schedule "A" to the May 26, 2025 Council Minutes

Regional Councillors Report May 26, 2025

Good evening Mayor, councillors, staff, and members of the public.

At our Public Works meeting this month we approved an number of contracts on the capital works work schedule. The item that would pertain to West Lincoln is the combined sewer overflow control program in which 28 projects have been approved with 4 million budgeted for 2025. These projects are cost shared with municipalities to investigate infiltration into the local sanitary sewer system that can reduce capacity within the system. This has been a successful program to help offset cost to the local municipality.

The Niagara Region is undertaking a Waste Management Strategic Plan led by GHD consultants looking for public consultation in the plan on the next phase of public engagement. Two open houses are scheduled for this week. One took place this morning from 11am till noon and the second one is scheduled for this thursday evening from 7-8. If you are interested in registering please visit www.niagararegion.ca/future-of-waste to learn more about the plan. I am registered for this thursday evening and will update council on my June report.

On the traffic safety front some councillors and the Mayor have been communicating with Niagara Regional staff. Concerns have been the

intersection of Regional 65 and Port Davidson rd. This has been an area of concerns for our residences. Director Tassone has responded to us. Here is a synopsis of the conversation. The intersection doesn't warrant an all way stop based on the criteria needed. In reviewing collision information provided to the Region, there is a clear pattern on the angled collisions indicate cars stopped and then proceeded when not safe to do so. This data was based on 5 collisions between 2017 and 2023 (of which 4 were angled collisions).

So at this time staff will be moving forward with the following additional word at this location.

- 1.
2. Painting of the stop bars in the appropriate locations.
2. Painting of radius edge markings in the appropriate locations.
3. Re-paint centerline 150 mt on both sides of the intersection along Regional Road 65 to prohibit passing in the area.
4. Deployment of our Speed trailer, when it is next available to collect speed data.

Staff will be working to submit the required work orders to facilitate items 1-4 as soon as possible.

In addition to the measures above Frank re-iterates that the following has already been completed.

- Flashing red beacons on the oversized stop sign for both south bound
-

and North bound approaches.

— Intersection ahead signs with flashing amber beacons on both East bound and West bound approaches.

— Sight line study completed and there are no sight obstructions.

I want to thank our Mayor, councillors, and staff in the efforts to make this intersection as safe as possible for our residences.

Lastly this evening the Niagara Region has passed a new Woodland Conservation By-law. The new by-law will protect the urban forests and allow the Agriculture community to the right to manage forested areas.

The Niagara Federation was in consultation with OFA on this revised Forest by-law and we whole hearty support the changes moving forward.

Thank-you for allowing me to update you this evening, if you have any questions on my report I will answer them for you.

Albert Witteveen
