



**TOWNSHIP OF WEST LINCOLN**  
**COMMUNITY AND PROTECTIVE SERVICES COMMITTEE**  
**MINUTES**

**MEETING NO. FOUR**

**May 20, 2025, 7:30 p.m.**

**Township Administration Building**

**318 Canborough Street, Smithville, Ontario**

Council:                      Councillor Jason Trombetta, Chair  
                                    Councillor Shelley Bradaric  
                                    Councillor Mike Rehner  
                                    Councillor Joann Chechalk  
                                    Councillor Greg Maychak

Staff:                         Justin Paylove, Manager, Legislative Services/Clerk  
                                    Jessica Dyson, Director, Legal and Legislative Services  
                                    Truper McBride, CAO  
                                    Katelyn Repovs, Director, Corporate Services/CFO  
                                    Kevin Geoghegan, IT Help Desk Analyst  
                                    Tim Hofsink, Fire Chief  
                                    Cynthia Summers, Director, Community and Protective Services  
                                    Brianne Parsons, Recreation and Wellness Programmer

Absent with regrets:      Mayor Cheryl Ganann, Notification Provided  
                                    Councillor William Reilly, Notification Provided

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**1. CHAIR - Councillor Jason Trombetta**

Prior to commencing with the Community and Protective Services Committee meeting agenda, Chair Trombetta noted the following:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.

2. The public may submit written comments for matters that are on the agenda to [jpaylove@westlincoln.ca](mailto:jpaylove@westlincoln.ca) before 4:30 p.m. on the day of the meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

## **2. LAND ACKNOWLEDGEMENT STATEMENT**

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

## **3. CHANGE IN ORDER OF ITEMS ON AGENDA**

There were no change in order of items on agenda

## **4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

## **5. APPOINTMENTS**

There were no appointments/presentations.

## **6. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

### **NOTE: Procedural By-law Section 10.13(5) – General Rules**

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

Chair to inquire if there are any members of the public present who wish to address any items on the Community and Protective Services Committee agenda.

## **7. CONSENT AGENDA ITEMS**

### **7.1 ITEM CPS01-25**

There were no Consent Agenda Items

## **8. COMMUNICATIONS**

### **8.1 ITEM CPS02-25**

Maidens of the Mist Renaissance Festival

Re: Request for Designation of a Community Festival

**Moved By** Councillor Shelley Bradaric

**Seconded By** Councillor Joann Chechalk

1. That, the correspondence from Greg Schuurman, CEO, Faires.ca, dated April 28 2025, requesting that Maidens of the Mist Renaissance Festival be designated as a "Community Festival" in order to obtain a Special Events Permit from the Ontario Alcohol & Gaming Commission, be received; and,
2. That, the Council of the Corporation of the Township of West Lincoln hereby designate the Maidens of the Mist Renaissance Festival as a "Community Festival of Municipal Significance" in accordance with the Liquor Licence Act of Ontario and the Alcohol and Gaming Commission of Ontario, which festival is to be held from Friday, June 6th to and including Sunday, June 8th, 2025 at the West Niagara Agricultural Centre, 7402 Mud Street, Grassie ON.

**Carried**

### **8.2 ITEM CPS03-2025**

International Plowing Match and Rural Expo

Re: Request for Designation of a Community Festival

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Greg Maychak

1. That, the correspondence from Renate MacGillivray, dated March 20, 2025, requesting that International Plowing Match Expo be designated as a "Community Festival" in order to obtain a Special Events Permit from the Ontario Alcohol & Gaming Commission, be received; and,
2. That, the Council of the Corporation of the Township of West Lincoln hereby designate the International Plowing Match Expo as

a "Community Festival of Municipal Significance" in accordance with the Liquor Licence Act of Ontario and the Alcohol and Gaming Commission of Ontario, which festival is to be held from Tuesday September 16th, to and including Saturday, September 20th, 2025 at the West Niagara Agricultural Centre, 7402 Mud Street, Grassie ON.

**Carried**

8.3 ITEM CPS04-2025

West Lincoln Age Friendly Advisory Committee  
Re: Minutes of April 4, 2025

**Moved By** Councillor Greg Maychak

**Seconded By** Councillor Shelley Bradaric

1. That, the minutes from the West Lincoln Age Friendly Advisory Committee dated April 4, 2025; be received

**Carried**

8.4 ITEM CPS05-25

Mayor's Youth Advisory Committee  
Re: Minutes of April 2, 2025

**Moved By** Councillor Mike Rehner

**Seconded By** Councillor Joann Chechalk

1. That, the minutes from the Mayor's Youth Advisory Committee dated April 2, 2025; be received

**Carried**

**9. STAFF REPORTS**

9.1 ITEM CPS06-24

Fire Chief, (Tim Hofsink)  
Re: Information Report WLFD-04-2025 - Monthly Update - April 2025

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Greg Maychak

That, Information Report WLFD-04-2025 titled “Monthly Update – April 2025” dated May 20, 2025, be received for information.

**Carried**

9.2 ITEM CPS07-25

Director, Community and Protective Services, (Cynthia Summers)  
Re: Information Report CS-02-2025 - West Lincoln Community Centre (WLCC) 2024 Update

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Shelley Bradaric

That, Information Report CS-02-2025, titled “West Lincoln Community Centre (WLCC) 2024 Update”, dated May 20, 2025, be received for information.

**Carried**

**10. OTHER BUSINESS**

10.1 ITEM CPS08-25

Members of Council  
Re: Other Business Items of an Informative Nature

Councillor Trombetta  
Re: Drive through BBQ at the West Lincoln Fire Station 2

**11. NEW BUSINESS**

**NOTE:** Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

**12. CONFIDENTIAL MATTERS**

There were no confidential matters.

**13. ADJOURNMENT**

The Chair to declare the meeting adjourned at the hour of 8:22 p.m.

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JUSTIN PAYLOVE, MANAGER,  
LEGISLATIVE SERVICES/CLERK

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COUNCILLOR JASON  
TROMBETTA, CHAIR