

DATE: May 12, 2025

REPORT NO: O-14-2025

SUBJECT: **Ownership Change of Kimbo Road**

CONTACT: Jennifer Bernard, C.E.T., Manager, Civil Land Development
Mike DiPaola, P.Eng., Director, Infrastructure

OVERVIEW:

- During a Site Plan application review it was determined that the Niagara Region is the registered owner of Kimbo Road.
- Kimbo Road functions as a local road and is inspected and maintained by the Township.
- Administration recommends that the Niagara Region download Kimbo Road to the Township.

RECOMMENDATION:

1. That, Information Report O-14-2025 titled, “Ownership Change of Kimbo Road”, dated May 12, 2025, be received.

ALIGNMENT TO STRATEGIC PLAN:

Theme #1

- **BUILD** a safe, connected, caring and active community.

Theme #4

- **FOUNDATIONAL** – Advance organizational capacity and effectiveness.

BACKGROUND:

During a Site Plan application review for a property on Kimbo Road, Regional staff found that the Niagara Region is the registered owner of Kimbo Road. On January 8, 2025, Administration was notified of this and the Niagara Region requested that the ownership be changed to the Township of West Lincoln.

CURRENT SITUATION:

Kimbo Road is located in Ward 1 and connects to Regional Road 20, see Schedule “A” – Reference Map. Administration confirms that Kimbo Road functions as a local road and the earliest existing records for road maintenance show that it has been inspected and maintained with the Township’s road network.

This road does not meet the requirements of a Regional Road and Administration agrees that the road should be downloaded to the Township.

The Niagara Region prepared a survey that identifies the parts of the Kimbo Road and Regional Road 20 road allowances. Reference Plan No. 30R-16397, dated April 10, 2025, is included as Schedule “B”. The lands labelled as Parts 1, 4 and 5 on the Reference Plan will be downloaded to the Township.

The Niagara Region’s Transportation Department will present a report and By-law to Regional Council to download Kimbo Road to the Township. Under the *Municipal Act*, once the Region removes Kimbo Road from their road inventory, the road automatically becomes the jurisdiction of the Township.

Registration with the Land Registry Office to complete the ownership change will then be completed by legal counsel for the Township.

FINANCIAL IMPLICATIONS:

The Township will be responsible for the legal fees associated with the change of ownership which is estimated to be under \$3,000.00. This cost can be accommodated in the roads operating budget.

INTER-DEPARTMENTAL COMMENTS:

This report has been reviewed by the Legal & Legislative Services Department, the CAO, and Corporate Services Department.

CONCLUSION:

In summary, this report is providing notice to Council of the download of Kimbo Road in advance of it being removed from the Regional Road System. Administration will continue to work with the Niagara Region to download Kimbo Road to the Township of West Lincoln.

SCHEDULE(S)

Schedule “A” – Reference Map

Schedule “B” – Reference Plan No. 30R-16397

Prepared & Submitted by:

Jennifer Bernard C.E.T.,
Manager, Civil Land Development

Mike DiPaola, P.Eng.,
Director, Infrastructure

Approved by:

Truper McBride, CAO
Chief Administrative Officer