

**TOWNSHIP OF WEST LINCOLN
ADMINISTRATION/FINANCE/FIRE COMMITTEE
MINUTES**

MEETING NO. SIX

December 7, 2020, 6:06 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

- Council:** Councillor Mike Rehner – Chair
Mayor Dave Bylsma
Councillor Cheryl Ganann
Councillor Harold Jonker
Councillor Jason Trombetta
Councillor William Reilly
- Staff:** Bev Hendry, CAO
Joanne Scime, Clerk
Mike DiPaola, Director of Public Works & Recreation
Vanessa Holm, Library CEO
Gerrit Boerema, Planner II
Madyson Etzl, Planner II*
Roberta Keith, IT Administrator
Jessica Dyson, Deputy Clerk
Dennis Fisher, Fire Chief
Donna DeFilippis, Treasurer/Director of Finance
Brian Treble, Director of Planning & Building
- Others:** Regional Councillor Albert Witteveen
Aaron Farrell
Jeff Suggett*
Steve Wever
Raymond Tung
David Samis, Phelps Homes
Jowett Lau, Phelps Homes
Shelley Bradaric
Craig Rohe*
Tristan Marks, News Now

* IN ATTENDANCE PART-TIME

Administration/Finance/Fire Committee Minutes - December 7, 2020

1. CHAIR - Councillor Mike Rehner ACTING VICE CHAIR – Councillor Jason Trombetta

Prior to commencing with the Administration/Finance/Fire Committee meeting agenda, the following will be noted by the Chair:

1. Due to efforts to contain the spread of COVID-19 and to protect all individuals, the Council Chamber will not be open to the public to attend Standing Committee and Council meetings until further notice.
2. The public may submit comments for matters that are on the agenda to jscime@westlincoln.ca before 4:30 pm. on the day of the meeting. Comments submitted will be considered as public information and read into public record.
3. The meeting will be recorded and available on the Township's website within 48 hours of the meeting, unless noted otherwise.

2. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no requests to change the order of the items on the agenda.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

There were no disclosures of pecuniary interest and/or conflict of interest declared by any Member of Committee present.

4. APPOINTMENTS

4.1 ITEM A51-20

Jeff Suggett, Senior Manager, Integrated Mobility Solutions, WOOD

Re: Policy on Establishing Posted Speeds

(NOTE: Refer to ITEM PW-19-20 (Public Works Agenda) - Director of Public Works & Recreation Report No. PW-29-2020 - Speed Limit Review Policy and Speed Limit Reduction Request)

Mr. Jeff Suggett, Senior Manager, Integrated Mobility Solutions, The Wood Group, reviewed a PowerPoint Presentation, which was attached to the agenda, regarding speed limit reduction reviews for Port Davidson Road and Young Street as well as a draft a policy that staff could use to prepare a policy for establishment of posted speed limits in the Township. Mr. Suggett addressed a couple of questions from Members of the Committee including, but noted limited to: (1) whether the municipality could be liable if Council decided not to support staff's recommendation

based on the Township's policy; and, (2) the City of Hamilton's recent deployment of automated speed enforcement cameras in designated school zones and community safety zones across the city and whether reducing speed limits in these areas could be creating a more dangerous situation by reducing speed limits lower than what is recommended in the Canadian guidelines and/or the city's policy.

5. REQUEST TO ADDRESS ITEMS ON THE AGENDA

There were no members of the public present on the Zoom meeting call that noted they wished to address a specific item on the agenda. Additionally, the Clerk stated that she did not receive any emails from any member of the public with respect to any items on the agenda as permitted by Section 10.13(5) of the Procedural By-law.

6. CONSENT AGENDA ITEMS

6.1 ITEM A52-20

CONSENT AGENDA ITEMS

Moved By Mayor Dave Bylsma

Seconded By Councillor Harold Jonker

That the Administration/Finance/Fire Committee hereby approves the following Consent Agenda Items:

1. Items 2, 3 and 4 be and are hereby received for information; and,
2. Item 1 be and is hereby received for information and the recommendations contained therein be adopted:
with the exception of Item 2.

Carried

SUMMARY OF CONSENT AGENDA ITEMS APPROVED:

1. Memo - Appointment of Shelley Bradaric as Councillor for Ward 2 for the Remainder of the 2018-2022 Council Term & to the Court of Revision
3. Information Report - T-27-2020 November 2020 Budget Status Report
4. Information Report - WLFD-17-2020 Monthly Update November 2020

ITEM A52-20(2) - Memo - Rotation of Chairs & Vice-Chairs for Standing Committees Effective January 1, 2021

Chair Rehner stepped down as Chair to address the Clerk's Memo relating to "Rotation of Chairs & Vice Chairs for Standing Committees Effective January 1, 2021" and Councillor Trombetta stepped in as Chair during discussion of this item.

Councillor Rehner stated that normally the Chair and Vice Chair positions are reversed approximately 1/2 way through the term of Council; however, he noted that Mayor Bylsma had placed him as Vice Chair of the Public Works/Recreation/Arena Committee for which he was happy to accept as this was his area of interest; however, he noted that Mayor Bylsma had not contacted him to notify him of this change.

Following discussion of consent agenda Item A52-20 (2), Councillor Rehner resumed his position of Chair.

Moved By Mayor Dave Bylsma

Seconded By Councillor Cheryl Ganann

That, the memo from the Clerk, dated December 7, 2020, regarding "Rotation of Chairs & Vice Chairs for Standing Committees Effective January 1, 2021"; be received for information.

Carried

7. COMMUNICATIONS

There were no communications.

8. STAFF REPORTS

There were no staff reports.

9. OTHER BUSINESS

9.1 ITEM A53-20

Members of Committee

Re: Verbal Updates from Members of Boards and Committees - If required

There were no verbal updates from any Member of Boards and Committees present.

9.2 ITEM A54-20

Members of Council

Re: Other Business Items of an Informative Nature

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There were no other business items of an informative nature brought forward by any Member of Committee present.

10. NEW BUSINESS

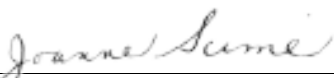
There were no new items of business brought forward.

11. CONFIDENTIAL MATTERS

There were no confidential matters.

12. ADJOURNMENT

The Chair declared the meeting adjourned at the hour of 6:48 p.m.



JOANNE SCIME, CLERK

COUNCILLOR MIKE REHNER, CHAIR

**COUNCILLOR JASON TROMBETTA,
ACTING VICE CHAIR**