



**TOWNSHIP OF WEST LINCOLN**  
**OPERATIONS COMMITTEE**  
**MINUTES**

**MEETING NO. TWO**

**April 14, 2025, 11:16 p.m.**

**Township Administration Building**

**318 Canborough Street, Smithville, Ontario**

Council: Councillor William Reilly, Chair  
Mayor Cheryl Ganann  
Councillor Mike Rehner  
Councillor William Reilly  
Councillor Jason Trombetta  
Councillor Joann Chechalk  
Councillor Greg Maychak  
Councillor Shelley Bradaric

Staff: Mike DiPaola, Director, Operations, Infrastructure  
Jessica Dyson, Director, Legal and Legislative Services  
Kevin Geoghegan, IT Help Desk Analyst  
Tray Benish, Manager, Operations  
Justin Paylove, Manager, Legislative Services/Clerk  
Truper McBride, CAO

Attendees: Rob Cosby\*

\*Attended Part-Time

---

**1. CHAIR - Councillor William Reilly**

Prior to commencing with the Operations Committee meeting agenda, Chair Reilly noted the following:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
2. The public may submit written comments for matters that are on the agenda to [jpaylove@westlincoln.ca](mailto:jpaylove@westlincoln.ca) before 4:30 p.m. on the day of the meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

**2. LAND ACKNOWLEDGEMENT STATEMENT**

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hattiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

**3. CHANGE IN ORDER OF ITEMS ON AGENDA**

There were no requests to change the order of the items on the agenda.

**4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

**5. APPOINTMENTS**

There were no appointments/presentations.

**6. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

**NOTE: Procedural By-law Section 10.13(5) – General Rules**

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

Chair to inquire if there are any members of the public present who wish to address any items on the Operations Committee agenda.

**7. CONSENT AGENDA ITEMS**

7.1 ITEM OC07-25

There were no consent agenda items

**8. COMMUNICATIONS**

There were no communications.

**9. STAFF REPORTS**

9.1 ITEM OC08-25

Manager, Operations (Tray Benish) and Director, Infrastructure (Mike DiPaola)

Re: Recommendation Report O-10-2025 - 2025-2026 Hot Mix Spot Repair Program Tender Authorization

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Jason Trombetta

1. That, Recommendation Report O-10-2025, titled “2025-2026 Hot Mix Spot Repair Program Tender Authorization”, dated April 14<sup>th</sup>, 2025, be received; and,
2. That, the tender submission be awarded to Kon-Strutt Construction for the paving of road spot repairs, in the amount of \$393,000.00 (excluding HST) for a two-year term; and,
3. That, Council approve total program expenditures in the amount of \$420,000.00, or \$210,000.00 per year; and,
4. That, a By-Law be passed to authorize the Mayor and Clerk to enter into an agreement with Kon-Strutt Construction.

**Carried**

9.2 ITEM OC09-25

Manager, Operations (Tray Benish) and Director, Infrastructure (Mike DiPaola)

Re: Recommendation Report O-08-2025 - Canada Fleabane Update and Draft By-Law

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Jason Trombetta

1. That, Recommendation Report O-08-2025, titled “Canada Fleabane Update and Draft By-Law”, dated April 14<sup>th</sup>, 2025 be received; and,
2. That, a Draft By-Law such as the one attached to this report be approved by Council and sent to Ontario Ministry of Agriculture, Food and Agribusiness (OMAFRA) for approval to designate Canada Fleabane as a local noxious weed in West Lincoln.

**Carried**

9.3 ITEM OC10-25

Manager, Capital Design and Delivery (Ray Vachon) and Director, Infrastructure (Mike DiPaola)

Re: Recommendation Report O-06-2025 - Silverdale Road Rehabilitation Project Tender Award (OPR 2025-01) - Budget Amendment BA2025-03

**Moved By** Councillor Greg Maychak

**Seconded By** Councillor Shelley Bradaric

1. That Recommendation Report O-06-2025, titled “Silverdale Road Rehabilitation Project Tender Award (OPR 2025-01) – Budget Amendment BA2025-03”, dated April 14, 2025, be received; and,
2. That the tender submission be awarded to GIP Paving Inc. for the Silverdale Road rehabilitation work, in the amount of \$869,400.00 (excluding HST); and,
3. That the total project expenditure of \$975,000.00 be approved for this project; and,

4. That budget amendment BA2025-03 reflecting a project budget reduction of \$225,000.00, with reduced funding from the Capital Reserve, be approved; and,
5. That a by-law to authorize the Mayor and Clerk to enter into an agreement with GIP Paving Inc. be passed.

**Carried**

9.4 ITEM OC11-25

Manager, Operations (Tray Benish) and Director, Operations (Mike DiPaola)

Re: Recommendation Report O-11-2025 - Two Tandem Axle Dump Trucks with Plowing Equipment – Purchase Authorization and Amendment to Budget

**Moved By** Councillor Greg Maychak

**Seconded By** Mayor Cheryl Ganann

1. That, Recommendation Report O-11-2025, titled “Two Tandem Axle Dump Trucks with Plowing Equipment – Purchase Authorization and Amendment to Budget”, dated April 14<sup>th</sup>, 2025 be received; and,
2. That, Council accept the quote provided by Everest Equipment Co. for the supply and delivery of two tandem axle dump trucks with plowing equipment in the amount of \$847,600.00 (Excluding HST); and,
3. That, Council approve a budget amendment (BA2025-04) in the amount of \$65,000.00, funded through a transfer from the Equipment Reserve, in order to cover the total expenditure for both trucks totalling \$865,000.00; and,
4. That, Administration be authorized to proceed with the purchase through Everest Equipment Co.

**Carried**

**10. OTHER BUSINESS**

10.1 ITEM OC12-25

Members of Council

Re: Other Business Items of an Informative Nature

Councillor William Reilly

Re: April 16, 2025, Forum at the West Lincoln Community Centre

Councillor Greg Maychak

Re: YMCA Stronger Kids Fundraiser

**11. NEW BUSINESS**

**NOTE:** Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

**12. CONFIDENTIAL MATTERS**

There were no confidential matters.

**13. ADJOURNMENT**

The Chair to declare the meeting adjourned at the hour of 12:10 A.M.

---

JUSTIN PAYLOVE, CLERK

---

COUNCILLOR WILLIAM REILLY,  
CHAIR