

Schedule “B”: Delegated Municipal Powers and Duties

	Delegation	Delegate	Limitation
OPERATIONS OFFICE			
Director, Operations/Infrastructure			
1	Negotiate, enter into and execute agreements for the purposes of implementing approved capital infrastructure projects in accordance with purchasing policy limits.	Director, Infrastructure	Capital project approved by Council and alignment with purchasing by-law. In consultation with Corporate Services (Finance) and subject to Legal review.
2	Authority to delegate power to close a highway temporarily or approve and implement temporary road closures.	Director, Infrastructure	Importance of internal processes, reporting requirements, and communication to Council, emergency services, and the general public.
3	Authority to issue permits for the use and occupation of a municipal right of way, easement or portion thereof, including the modification of municipal infrastructure on public or private lands (with a Township easement), and enable fees for such permits.	Director, Infrastructure	Subject to the fees as set by the Consolidated Fees By-Law.
4	Authority to approve and issue permits for operational aspects of commercial filming on municipal property, including roadways, including the use of special effects, hours of filming, and enable fees for such permits.	Director, Infrastructure	Subject to the fees as set by the Consolidated Fees By-Law. Importance of internal processes and communication to Council and emergency services prior to permit approval.
5	Authority to approve and implement Traffic control measures in new subdivisions	Director, Infrastructure	By-Law 89-2000, A By-Law to Provide for the Regulation of Traffic and Parking on Township roads, to be updated and submitted to Council.
6	Negotiate, approve and execute Municipal Consent and Public Utility Franchise Agreements.	Director, Infrastructure	In consultation with Corporate Services (Finance) and subject to Legal review.

7	Authority to sign and approve Consolidated Linear Infrastructure – Environmental Compliance Approval (CLI-ECA) applications, pursuant to an agreement with the Ministry of Environmental Compliance (MECP) under the Transfer of Review (TOR) Program.	Director, Infrastructure	The approver must be a Professional Engineer who has not been involved with the design of the subject infrastructure.
8	Negotiate, approve, and execute boundary road maintenance agreements, including renewals and amendments of such agreements.	Director, Infrastructure	Consultation with Corporate Services (Finance) and subject to Legal review.
9	Negotiate, approve, and execute cost sharing agreements on capital projects with neighboring municipalities, upper tier municipalities, rail authorities, or public utilities (e.g., gas, hydro, telecommunications.)	Director, Infrastructure	Subject to Legal review. Subject to an approved Township budget allocation for the Township's share of the costs.
10	The authority to execute a permission to enter with private property owners to have access to, or to encroach on, land owned by others for Township purposes associated with municipal infrastructure improvement work.	Director, Infrastructure	Importance of risk management review and subject to Legal review.
11	The authority to review and execute Memorandums of Understanding (MOUs) with municipalities, including Niagara Region, and government agencies related to the operation and maintenance of municipal infrastructure.	Director, Infrastructure	Importance of risk management review and subject to Legal review.