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# Memo

**To:** Gerrit Boerema, Director, Growth and Sustainability  
**From:** Jennifer Bernard, Manager, Civil Land Development  
**Date:** February 25, 2025  
**Re:** Site Alteration File No. 3000-005-24 – 3118 Grassie Road

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A review has been completed of this site alteration application to import fill to 3118 Grassie Rd where a new dwelling is being constructed.

The Grading Plan, dated December 23, 2024 proposes a new entrance onto Young St. The proponent applied for an Entrance Permit for this new entrance in April 2024 and it is in place, a final inspection is still required. The existing entrance onto Grassie Rd appears to have been altered/widened. The proponent did not apply for an Entrance Permit for that entrance and is required to submit an application so an inspection can be completed, the application is available on the Township website.

A proposed truck route through the Township to the site was submitted for review which indicates RR20 will be the main haul route to Grassie Rd with Mud St being the alternative. This proposal is acceptable as it avoids surface treated roads. A road damage deposit will be collected.

The Township's Consolidated Traffic and Parking By-law 89-2000 has established reduced load restrictions on Township roads from March 1<sup>st</sup> to April 30<sup>th</sup>, Grassie Road is under this restriction.

A mud mat should be installed on site and roads are to be kept clean and clear of debris, the proponent is to bring in a street sweeper as required.

The silt fence is to be installed as per the final approved Grading Plan and is to be monitored and maintained.

The Township is to be notified when the trucking operation will begin.

**Gerrit Boerema**

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**To:** Susan Smyth; Ben Agro  
**Subject:** RE: 3118 Grassie Rd file#: 3000-005-24

-----Original Message-----

From: Liz Lamb [REDACTED]  
Sent: February 25, 2025 9:53 AM  
To: Jason Trombetta <jtrombetta@westlincoln.ca>  
Cc: Justin Paylove <jpaylove@westlincoln.ca>  
Subject: 3118 Grassie Rd file#: 3000-005-24

Jason,  
I wish to express my concern regarding the site alteration application as it relates to the above address. I wish this to be considered as a written submission for the meeting on March 3rd, 2025

Firstly it is identified that the original site alteration application was exceeded by approximately 300 truck loads and now the owner is requesting a permit for an additional 952 loads.

My concerns are as follows:

1. Clearly this individual does not follow the rules. How do we know he won't add another additional 300 truck loads??
2. As a resident of Young st, west of this property, I spent all last year driving through mud on the Young st plus had to navigate around large trucks waiting to unload. I did complain to the town at one point about large stones on the road.
3. Young st ( from Grassie Rd to #15) is a common walk for many residents of this area. So the truck issue is especially acute for pedestrians
4. I thought West Lincoln was not allowing site alteration any longer? What about the environmental impact? Run off is an issue all around me and even if this property does not have a perceived waterway, water runoff will be effected by this degree of site alteration. Plus this is an environmental issue in many other ways: aesthetics, wildlife habitat, impact on natural tree regeneration.

I'm conclusion, what benefits does this request offer to the residents of West Lincoln: none. And what risks: significant.

Thank you for your concern and representation.

Liz Lamb  
[REDACTED]

Sent from my iPhone