

**TOWNSHIP OF WEST LINCOLN**  
**OPERATIONS COMMITTEE**  
**MINUTES**

**MEETING NO. ONE**

**February 10, 2025, 7:30 p.m.**

Council: Councillor William Reilly, Chair  
Mayor Cheryl Ganann  
Councillor Mike Rehner  
Councillor Shelley Bradaric  
Councillor Jason Trombetta  
Councillor Joann Chechalk  
Councillor Greg Maychak

Staff: Mike DiPaola, Director of Operations  
Justin Paylove, Director of Legal and Legislative Services/Clerk  
Kevin Geoghegan, IT Help Desk Analyst

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**1. CHAIR- Councillor William Reilly**

Prior to commencing with the Operations Committee meeting agenda, Chair Reilly provided the following announcements:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
2. The public may submit written comments for matters that are on the agenda to [jpaylove@westlincoln.ca](mailto:jpaylove@westlincoln.ca) before 4:30 p.m. on the day of the meeting for consideration by the Committee. Comments received after 4:30 p.m. on the day of the Committee meeting will be considered at the following Council meeting. Comments submitted are included in the record.
3. This meeting will be livestreamed as well as recorded and available on the Township's website.

**2. LAND ACKNOWLEDGEMENT STATEMENT**

The Chair read the following Land Acknowledgement Statement:

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

**3. CHANGE IN ORDER OF ITEMS ON AGENDA**

There were no changes in the order of items on the agenda.

**4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

There were no pecuniary interest and/or conflict of interest disclosed.

**5. APPOINTMENTS**

There were no appointments/presentations.

**6. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

**NOTE: Procedural By-law Section 10.13(5) – General Rules**

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

The Chair inquired if there were any members of the public present who wished to address any items on the Operations agenda, of which there were none.

**7. CONSENT AGENDA ITEMS**

**NOTE:** All items listed below are considered to be routine and non-controversial and can be approved by one resolution. There will be no separate discussion of these items unless a Council Member requests it, in which case the item will be removed from the consent resolution and considered immediately following adoption of the remaining consent agenda items.

7.1 ITEM OC01-25

There were no Consent Agenda Items.

**8. COMMUNICATIONS**

There were no communications.

**9. STAFF REPORTS**

9.1 ITEM OC02-25

Manager of Operations (Tray Benish) & Director of Operations (Mike DiPaola)

Re: Report O-01-2025- 2024 Water Quality Annual Report

**Moved By** Mayor Cheryl Ganann

**Seconded By** Councillor Shelley Bradaric

1. That, Information Report O-01-2025 titled, “2024 Water Quality Annual Report”, dated February 10, 2025, be received for information.

**Carried**

9.2 ITEM OC03-25

Manager of Operations (Tray Benish) & Director of Operations (Mike DiPaola)

Re: Report O-02-2025- 2024 Water Distribution System Annual Report

**Moved By** Mayor Cheryl Ganann

**Seconded By** Councillor Greg Maychak

1. That, Information Report O-02-2025 titled, “2024 Water Distribution System Annual Report” dated February 10, 2025, be received for information.

**Carried**

9.3 ITEM OC04-25

Manager of Operations (Tray Benish) & Director of Operations (Mike DiPaola)

Re: Report O-03-2025 - 2024 DWQMS Management Review Summary

**Moved By** Councillor Jason Trombetta

**Seconded By** Councillor Mike Rehner

1. That, Information Report O-03-2025 titled, “2024 DWQMS Management Review Summary” dated February 10, 2025, be received for information.

**Carried**

9.4 ITEM OC05-25

Projects Manager (Ray Vachon) & Director of Operations (Mike DiPaola)  
Re: Report O-04-2025 - St. Ann's Road Reconstruction – Enbridge Gas  
Relocation & CP Rail Crossing Upgrade

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Shelley Bradaric

1. That, Recommendation Report RFD O-04-2025, titled “St. Ann’s Road Reconstruction – Enbridge Gas Relocation & CP Rail Crossing Upgrade”, dated February 10 2025, be received; and
2. That Council approve Administration to proceed with issuing purchase commitment letters to Enbridge Gas for \$965,266.74 (excludes HST), and CP Rail for \$158,265.71 (excludes HST).

**Carried**

**10. OTHER BUSINESS**

10.1 ITEM OC06-25

Members of Council

Re: Other Business Items of an Informative Nature

**11. NEW BUSINESS**

**NOTE:** Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

There were no new items of business.

**12. CONFIDENTIAL MATTERS**

There were no confidential matters.

**13. ADJOURNMENT**

The Chair declared the meeting adjourned at the hour of 9:16 PM.

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JUSTIN PAYLOVE, DIRECTOR  
OF LEGAL AND LEGISLATIVE  
SERVICES/CLERK

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COUNCILLOR WILLIAM REILLY,  
CHAIR