



MINUTES WEST LINCOLN PUBLIC LIBRARY BOARD MEETING

Meeting #5 Tuesday, April 23, 2024 – 6pm
West Lincoln Public Library, Smithville Branch

PRESENT:

Board: David Kurth, Leanne Reilly, Tina Jol, Puneet Bajaj,
Christa McBain, Shelley Bradaric, Wendy Wilson
Staff: Cindy Weir, Library CEO
Guest: Marianne Love – via Zoom
REGRETS: Julie Adams

Call to Order

Library Vice-Chair Wilson called the meeting to order, welcomed all and established quorum at 6:07pm.

1. Agenda

Moved by: Puneet Bajaj

Seconded by: Tina Jol

THAT West Lincoln Public Library Board approves the agenda for Tuesday, April 23, 2024 as presented including any additions or deletions.

Carried.

Moved: Closed Session ahead to follow Correspondence.

2. Disclosure of Pecuniary Interest or Conflict of Interest and the General Nature Thereof

There were no disclosures of pecuniary interests or conflict of interests declared by any members of the West Lincoln Public Library Board.

3. Minutes

a) Moved by: Shelley Bradaric

Seconded by: Leanne Reilly

THAT the minutes of the March 19, 2024 regular meeting of West Lincoln Public Library Board be approved as presented.

Carried.

4. Correspondence

a) Sent - None

b) Received - None

5. Financial Matters

a) Actual vs. Budget Year to Date Report

Moved by: Leanne Reilly

Seconded by: Shelley Bradaric

THAT the Actual vs. Budget Year to Date report be accepted for information.
Carried.

6. Report

a) Library CEO presented the March/April 2024 CEO's written and verbal report.

7. Library Business

a) Strategic Plan Presentation Update

CEO Weir advised the Board that Beth Audet was formatting the document so it was aesthetically appealing and easy to create a slide deck. The Milestone document will go through a similar "make-over".

Suzanne Gibson will make the presentation to Council on Monday, May 27 at approximately 6:30. The Board is welcome to attend in the gallery if you would like.

b) Policy and Budget Committees

These two committees will need to set meetings to prepare for policies to be reviewed this year and prepare a budget for consideration by the Board and Township CAO in early fall.

8. Next Meeting Date: Tuesday, May 21, 2024 – 6:00 pm
Monday, May 27, 2024 – 6:30 pm Council Meeting
Tuesday, June 18, 2024 – 6:00 pm – Audit presentation

9. Closed Session

a) Personnel Matter - Library Staffing Update

Moved by: Puneet Bajaj

Seconded by: Christa McBlain

THAT the next portion of this meeting be closed to the public, at the time of 6:07 pm to consider the following pursuant to Section 239 (2) of the Municipal Act 2001 or Section 16.1 (4) Public Libraries Act:

Applicable closed session exemptions(s): Personal matters about an identifiable individual(s) including municipal or local board employees.

Carried.

Moved by: Puneet Bajaj

Seconded by: Leanne Reilly

THAT this West Lincoln Public Library Board meeting does now resume in open session at the time of 7:26pm.

Carried.

10. Announcements

a) Newsletter for May/June 2024 – Pride Program presented by PFLAG
Niagara during Pride month,

b) Board Roundtable of Announcements

Shelley mentioned the Music, Market and Park it, will be starting up for an 8-event run. Day of the week yet to be determined. Maybe it will coordinate with library evenings.

David announced he has Golden Retriever puppies that will be looking for homes in about 8 weeks.

Wendy indicated that the HR Committee of the Board will need to reconvene.

11. Adjournment

Moved by: Tina Jol

THAT the April 23, 2024 West Lincoln Public Library Board Meeting adjourns at 7:49 p.m.

Carried.

WENDY WILSON, VICE-CHAIR

CINDY WEIR, CEO