



**TOWNSHIP OF WEST LINCOLN
ADMINISTRATION/FINANCE/FIRE COMMITTEE
MINUTES**

MEETING NO. TWO
March 19, 2024, 6:30 p.m.
Township Administration Building
318 Canborough Street, Smithville, Ontario

Council: Councillor Jason Trombetta (Chair)
Mayor Cheryl Ganann
Councillor Shelley Bradaric
Councillor Joann Chechalk
Councillor William Reilly

Absent: Councillor Mike Rehner (Notification provided with regrets)
Councillor Terry Bell (Notification provided with regrets)

Staff: Donna DeFilippis, Interim Chief Administrative Officer and Treasurer
Brian Treble, Director of Planning and Building
Mike DiPaola, Director of Public Works and Recreation
Katelyn Repovs, Acting Director of Finance/Deputy Treasurer
Dennis Fisher, Fire Chief
Nancy Fiorentino, Interim Director of Legislative Services/Clerk
Justin Paylove, Deputy Clerk
Roberta Keith, IT Manager

Attendees: Regional Councillor Albert Witteveen

1. LAND ACKNOWLEDGEMENT STATEMENT

2. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no requests to change the order of the items on the agenda.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

No declarations of pecuniary interest or conflicts of interest were declared.

4. APPOINTMENTS

There were no appointments/presentations.

5. REQUEST TO ADDRESS ITEMS ON THE AGENDA

There were no requests to address items on the agenda.

6. CONSENT AGENDA ITEMS

7.1 ITEM A08-24

CONSENT AGENDA ITEMS

Moved By Councillor Joann Chechalk

Seconded By Councillor William Reilly

That the Administration/Finance/Fire Committee hereby approves the following Consent Agenda Items:

1. Items 1, 2, and 4 be and are hereby received for information with the exception of Item 3.

Carried

1. West Lincoln Age Friendly Advisory Committee - Minutes of February 9, 2024.
2. Mayor's Youth Advisory Committee (MYAC) - Minutes of February 7, 2024
4. Information Report T-06-2024 - 2023 Statement of Remuneration and Expenses for Members of Council and Persons Serving on Any Bodies

3. Information Report WLFD-04-2024 - Monthly Update February 2024

Councillor Chechalk inquired to the Fire Chief, Dennis Fisher, if the information in this report is up to date, and that the information was not cut off in February as may be suggested by the title of the report.

In response to Councillor Chechalk's inquiry, Fire Chief, Dennis Fisher, explained that yes, the information included in this report is

up to date as of the date that the report was submitted, and not just the month of February.

Councillor Chechalk further inquired to the Fire Chief, Dennis Fisher, about when the new fire station will be operational.

In response, the Fire Chief noted that they are hoping to move trucks to the Fire Station between April 5 and April 8, 2024, at which time they will be responding to calls from the new fire station.

Mayor Ganann inquired as to when the new system will be in place to receive and track emergency calls.

The Fire Chief noted that it is anticipated that the new system will be in place by end of March 2024.

Chair Trombetta inquired to the Fire Chief, Dennis Fisher, about projected date for the grand opening of the new fire station.

In response to Chair Trombetta's inquiry, Fire Chief, Dennis Fisher, explained that equipment is and will continue to be moved over to the new fire station over the coming weeks, and that a grand opening will be held likely in May 2024.

Moved By Councillor Joann Chechalk
Seconded By Mayor Cheryl Ganann

That Information Report WLFD-04-2024-Monthly Update February 2024, be received for information.

Carried

7. COMMUNICATIONS

There were no communications.

8. STAFF REPORTS

9.1 ITEM A09-24

Director of Planning & Building (Brian Treble)

Re: Recommendation Report PD-18-2024 – Reimbursement to R.V.L Contracting Inc.

Moved By Mayor Cheryl Ganann
Seconded By Councillor William Reilly

1. That, Recommendation Report PD-18-24, regarding “Recommendation Report - Reimbursement to R.V.L Contracting Inc.”, dated March 19th, 2024, be received; and,
2. That, an amount of \$222,944.97 reimbursable to R.V.L Constructing to cover the cost of the Township’s share of construction work, be approved; and,
3. That, Budget Amendment BA2023-18, in the amount of \$223,000, funded through Development Charges and a transfer from the Capital Reserve, be approved in the 2023 year; and,
4. That, the previous Authorizing by-law 2020-111 be and is hereby be repealed; and,
5. That, an authorizing by-law be passed to authorize the Mayor and Clerk to sign the Agreement with R.V.L. Contracting Inc.

Carried

9. OTHER BUSINESS

10.1 ITEM A10-24

There were no updates provided from Members of Boards and Committees.

10.2 ITEM A11-24

There were no other business items of an informative nature provided.

10. NEW BUSINESS

There were no new business items.

11. CONFIDENTIAL MATTERS

There are no confidential matters.

12. ADJOURNMENT

The Chair declared the meeting adjourned at the hour of 8:12 p.m.

NANCY FIORENTINO, CLERK

COUNCILLOR JASON
TROMBETTA, CHAIR