



**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN  
COMMITTEE OF ADJUSTMENT  
ANNUAL GENERAL MEETING MINUTES**

**January 24, 2024, 6:30p.m.**

Present: Deborah Coon-Petersen

Peter Forsberg

Kim Willis

Peggy Cook

Absent: Bonnie Baarda

Staff: Jeni Fisher

Stephanie Pouliot

Gerrit Boerema

Brian Treble

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**1. CHAIR**

Chair, Peter Forsberg, called to Order the evening's proceedings at 6:35pm.

**2. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

There were none.

**3. REQUEST FOR WITHDRAWAL AND/OR ADJOURNMENT**

There were none.

**4. APPLICATIONS**

There were no applications heard at this meeting.

**5. MINUTES FOR APPROVAL**

a) May 31<sup>st</sup>, 2023

- a. Motion to be Approved: Deborah Coon-Petersen
- b. Seconded: Kim Willis
- b) July 26<sup>th</sup>, 2023
  - a. Motion to be Approved: Kim Willis
  - b. Seconded: Deborah Coon-Petersen
- c) August 9<sup>th</sup>, 2023
  - a. Motion to be Approved: Kim Willis
  - b. Seconded: Peggy Cook
- d) August 30<sup>th</sup>, 2023
  - a. Motion to be Approved: Kim Willis
  - b. Seconded: Peggy Cook
- e) September 27<sup>th</sup>, 2023 (**clerical error addressed and corrected**)
  - a. Motion to be Approved: Peggy Cook
  - b. Seconded: Kim Willis
- f) November 29<sup>th</sup>, 2023
  - a. Motion to be Approved: Kim Willis
  - b. Seconded: Deborah Coon-Petersen
- g) December 13<sup>th</sup>, 2023 (**clerical error addressed and corrected**)
  - a. Motion to be Approved: Deborah Coon-Petersen
  - b. Seconded: Peggy Cook

## 6. NEW BUSINESS

- a) **Vote 2024 Chair and Vice Chair**
  - a. 2024 Chair – Peter Forsberg
    - i. Motion to Approve: Peggy Cook
    - ii. Seconded: Kim Willis
  - b. 2024 Vice Chair – Deborah Coon-Petersen
    - i. Motion to Approve: Kim Willis
    - ii. Seconded: Peggy Cook
- b) **Approve Schedule of Members Sitting and Schedule of Hearings for 2024**
  - a. Motion to be Approved: Peggy Cook
  - b. Seconded: Kim Willis
- c) **Ontario Land Tribunal Case Update**

Mr. Brian Treble, Director of Planning and Building, addressed the Committee to give a verbal update regarding Ontario Land Tribunal (OLT) Case No. OLT-24-000030. Mr. Treble explained to the Committee that normally the Committee is not involved after their decision is made but wanted to give an update to keep Committee informed.



**7. ADJOURNMENT**

That, this Committee does now adjourn at the hour of 6:59 pm.

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STEPHANIE POULIOT  
SECRETARY-TREASURER

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JENI FISHER  
ASSISTANT SECRETARY-  
TREASURER