



**TOWNSHIP OF WEST LINCOLN
PUBLIC WORKS & RECREATION COMMITTEE
MINUTES**

MEETING NO. ONE

February 20, 2024, 6:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Councillor Mike Rehner (Chair)
Mayor Cheryl Ganann
Councillor Shelley Bradaric
Councillor William Reilly
Councillor Jason Trombetta
Councillor Joann Chechalk
Councillor Terry Bell

Staff: Donna DeFilippis, Interim CAO/Treasurer
Mike DiPaola, Director of Public Works and Recreation
Brian Treble, Director of Planning and Building
Dennis Fisher, Fire Chief
Katelyn Repovs, Deputy Treasurer/Manager of Finance
Justin Paylove, Deputy Clerk
Kevin Geoghegan, IT Help Desk Analyst

Attendees: Ariel Bautista, Alectra Energy Solutions*
Rob Cosby
Regional Councillor Albert Witteveen

*Attended Part-Time

1. CHAIR - Councillor Mike Rehner

Prior to commencing with the Public Works & Recreation Committee meeting agenda, Chair Rehner will note the following:

1. Comments from the public for a matter that is on the agenda may be provided in person by attending the meeting and advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
2. For those individuals that are unable to attend the meeting in person, you may submit comments for matters that are on the agenda by either (1) emailing nfiorentino@westlincoln.ca before 4:30 pm. on the day of the meeting. Comments submitted will be considered as public information and read into public record OR (2) by contacting the Clerk's Department to request a Zoom Link to attend the meeting virtually.
3. This meeting will be livestreamed as well as recorded and available on the Township's Website.

2. LAND ACKNOWLEDGEMENT STATEMENT

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk (Hat-i-wen-DA-ronk), the Haudenosaunee (Hoe-den-no-SHOW-nee), and the Anishinaabe (Ah-nish-ih-NAH-bey), including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no changes in order of items on the agenda.

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

There were no disclosures of pecuniary interests and/or conflicts of interest.

5. APPOINTMENTS

5.1 ITEM PW01-24

Ariel Bautista, Alectra Energy Solutions
Re: Verbal Presentation regarding EV Charging Stations
VERBAL PRESENTATION

Ariel Bautista, Alectra Energy Solutions, gave a presentation on electric vehicle charging stations.

Councillor Trombetta inquired to the Director of Public Works and Recreation, Mike DiPaola, if the charging stations will be pay-per-use.

In response to Councillor Trombetta's inquiry, Director of Public Works and Recreation, Mike DiPaola, explained that the two electric vehicle charging stations, which will be located at the West Lincoln Community Centre, will be publicly available and pay-per-use.

Councillor Trombetta further inquired to the Director of Public Works and Recreation, Mike DiPaola, about how the Township may be able to deter individuals from using the charging stations longer than necessary.

In response to Councillor Trombetta's further inquiry, the Director of Public Works and Recreation, Mike DiPaola, explained that, as per the Township's MOU with Alectra Energy Solutions, it is the Township's responsibility to ensure that the spots in front of the charging stations are only used by electric vehicles and are only used for the purpose of charging the vehicle. By-law enforcement will be used to enforce these rules.

Additionally, Mr. Bautista responded to Councillor Trombetta's further inquiry by explaining that Alectra Energy Solutions is able to track real-time usage data at the charging stations and could also incentivize proper use of the stations by increasing the rate per kilowatt hour to charge over a certain period of time, or introducing an "idling fee" for vehicles left plugged in after they are fully charged.

Councillor Chechalk inquired to the Director of Public Works and Recreation, Mike DiPaola, about the life expectancy of the charging stations.

In response to Councillor Chechalk's inquiry, Director of Public Works and Recreation, Mike DiPaola, explained that the MOU between the Township and Alectra Energy Solutions is valid for ten years, but it is expected that the charger could last longer.

Mr. Bautista further responded to Councillor Chechalk's inquiry and explained that the chargers they are considering for these two spots at the West Lincoln Community Centre could last longer than ten years. Also, maintenance to extend their lifecycle is fairly simple.

Councillor Chechalk further inquired to Mr. Bautista about the length of time necessary to charge using these stations.

In response to Councillor Chechalk's further inquiry, Mr. Bautista explained that the chargers being considered for this location are meant to be plugged into the vehicle for at least 30 minutes. However, there is considerable variation amongst chargers, as well as the car being charged.

Councillor Chechalk further inquired to Mr. Bautista about how by-law enforcement will be able to know if an electric vehicle, plugged in at a charging station, is there using the charging station as intended or is "idling"?

In response to Councillor Chechalk's further inquiry, Mr. Bautista explained that enforcement of improper use of the charging station will come over time through analysis of the collected usage data.

Councillor Chechalk further inquired to the Director of Public Works and Recreation, Mike DiPaola, about whether the parking spaces next to the electric vehicle charging stations that would be used by individuals charging their electric vehicles could be used for overflow parking space by individuals with non-electric vehicles during busy times and events.

In response to Councillor Chechalk's further inquiry, Director of Public Works and Recreation, Mike DiPaola, explained that to do this would require approval from Alectra Energy Solutions on a case by case basis.

The Director of Public Works and Recreation, Mike DiPaola, inquired to Mr. Bautista if the charging rates would be more expensive at the charging stations than if someone were to charge their electric vehicle at home.

In response to the Director of Public Works and Recreation, Mike DiPaola's inquiry, Mr. Bautista explained that the rates are based on the electricity rates that everybody pays. Additionally, there are internal settings that can be adjusted as need be to meet the needs of the community over time.

Councillor Bradaric thanked the Director of Public Works and Recreation, Mike DiPaola, for pursuing the MOU with Alectra Energy Solutions. Further, Councillor Bradaric inquired to Mr. Bautista about how the community will be made aware of the new charging stations.

In response to Councillor Bradaric's inquiry, Mr. Bautista explained that they engage communities in a number of ways to get the word out about their charging stations once they are up and running. Alectra Energy Solutions is very active in the communities that they work with. They will

look for opportunities to advertise and get the word out. Also, because the charging stations are connected to the internet, electric vehicle drivers are able to find these charging stations once they are operational when they search for a charging station using their vehicle's GPS system.

Director of Planning and Building, Brian Treble, added that a by-law amendment is in the works to address the addition of the electric vehicle charging stations, and that by-law enforcement can only enforce that the right kind of vehicle is parked in front of the charging station, not the length of time it is parked there.

Councillor Trombetta inquired to Mr. Bautista about how the charging station is connected to the local power grid and if the Township receives any payment from Alectra Energy Solutions.

In response to Councillor Trombetta's inquiry, Mr. Bautista explained that the fee charged to the users is used to pay and offset the electricity costs, and the capital expenditure of the charging station, over the ten years of the MOU.

6. REQUEST TO ADDRESS ITEMS ON THE AGENDA

NOTE: Procedural By-law Section 10.13(5) – General Rules

One (1) hour in total shall be allocated for this section of the agenda and each individual person shall only be provided with **five (5) minutes** to address their issue (some exceptions apply). A response may not be provided and the matter may be referred to staff.

Chair to inquire if there are any members of the public present who wish to address any items on the Public Works/Recreation Committee agenda.

There were no requests to address items on the agenda.

7. CONSENT AGENDA ITEMS

NOTE: All items listed below are considered to be routine and non-controversial and can be approved by one resolution. There will be no separate discussion of these items unless a Council Member requests it, in which case the item will be removed from the consent resolution and considered immediately following adoption of the remaining consent agenda items.

7.1 ITEM PW02-24

CONSENT AGENDA ITEMS

Moved By Councillor Shelley Bradaric
Seconded By Councillor William Reilly

That the Public Works/Recreation Committee hereby approves the following Consent Agenda Items:

1. Items 1, 2, and 3 be and are hereby received for information with the exception of Items #(s) 1

Carried

1. Information Report PW-05-2024 - 2023 DWQMS Management Review Summary

Mayor Ganann explained the importance of our water and wastewater system and thanked staff for the work they do to test the water, maintain safe operations of the water and wastewater system, and the work and money that goes into keeping the infrastructure in good repair.

Moved By Mayor Cheryl Ganann
Seconded By Councillor Joann Chechalk

That, Information Report PW-05-2024, re: “2023 DWQMS Management Review Summary”, dated February 20, 2024, be received for information.

Carried

- 2. Information Report PW-06-2024 - 2023 Water Distribution System Annual Report
- 3. West Lincoln Public Library Board - Minutes of December 19, 2023

8. COMMUNICATIONS

There were no communications.

9. STAFF REPORTS

9.1 ITEM PW03-24

Director of Public Works and Recreation (Mike DiPaola)
Re: Recommendation Report PW-04-2024 - Electric Vehicle Charging Stations Implementation Plan

Councillor Reilly voiced his support for the creation of two additional electric vehicle charging stations in the Township, and also explained that

there is one electric vehicle charging station in the Township currently operating.

Moved By Councillor William Reilly

Seconded By Mayor Cheryl Ganann

1. That, Recommendation Report PW-04-2024 regarding “Electric Vehicle Charging Stations Implementation Plan” be received; and

2. That, Council delegate authority to the Township Clerk and the Mayor to enter into an agreement with Alectra Energy Services Inc. (Alectra), to supply, install, commission, operate and maintain the Electric Charging Stations, subject to Legal Counsel review and approval of the final agreement.

Carried

9.2 ITEM PW04-24

Manager of Operations (Tray Benish) & Director of Public Works and Recreation (Mike DiPaola)

Re: Information Report PW-07-2024 - 2023 Water Quality Annual Report

Moved By Councillor Jason Trombetta

Seconded By Councillor Terry Bell

That, Information Report PW-07-2024, re: "2023 Water Quality Annual Report", dated February 20, 2024, be received for information.

Carried

10. OTHER BUSINESS

10.1 ITEM PW05-24

Members of Committee

Re: Verbal Updates from Members of Boards and Committees - If required

Mayor Ganann

Re: Family Day

Mayor Ganann thanked staff for the work they did to pull off the Family Day events.

10.2 ITEM PW06-24

Members of Council
Re: Other Business Items of an Informative Nature

Councillor Chechalk
Re: Coldest Night of the Year

Councillor Chechalk reminded the public that the Coldest Night of the Year walk in West Niagara is scheduled for this Saturday, as is the Legion Trivia Night, both of which people are still able to attend and/or support financially.

Councillor Bradaric shared that she will be in attendance at both events this Saturday alongside Councillor Chechalk.

11. NEW BUSINESS

NOTE: Only for items that require immediate attention/direction and must first approve a motion to introduce a new item of business. (Motion Required)

There were no motions to introduce new items of business.

12. CONFIDENTIAL MATTERS

There were no confidential matters.

13. ADJOURNMENT

The Chair declared the meeting adjourned at the hour of 7:10 p.m.

JUSTIN PAYLOVE, DEPUTY
CLERK

COUNCILLOR MIKE REHNER,
CHAIR