

**MINUTES
WEST LINCOLN PUBLIC LIBRARY
BOARD MEETING**

Meeting #11 Tuesday, December 19, 2023 – 6pm
West Lincoln Public Library, Smithville Branch

PRESENT:

Board:	Puneet Bajaj Shelley Bradaric Tina Jol David Kurth Wendy Wilson
Staff:	Vanessa Holm, Library CEO

REGRETS:

Julie Adams
Christa McBlain
Leanne Reilly

Call to Order

Library Chair called the meeting to order, welcomed all and established quorum at 6:15pm

1. Agenda

Moved by: Puneet Bajaj

Seconded by: Shelley Bradaric

THAT the West Lincoln Public Library Board approves the agenda for Tuesday, December 19, 2023 as presented including any additions or deletions.
Carried.

2. Disclosure of Pecuniary Interest or Conflict of Interest and the General Nature Thereof

There were no disclosures of pecuniary interests or conflict of interests declared by any members of the West Lincoln Public Library Board.

3. Minutes

Moved: Tina Jol

Seconded by: Shelley Bradaric

THAT the minutes of the November 21, 2023 regular meeting of West Lincoln Public Library Board be approved as presented.

THAT the confidential minutes relating to the closed session portion of the November 21, 2023 West Lincoln Public Library Board meeting be accepted as presented; and that the minutes remain confidential and restricted from public disclosure in accordance with

exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

Carried.

4. Correspondence

- a) Sent - None
- b) Received - None

5. Financial Matters

a) Actual vs Budget Year to Date Report

Moved by: David Kurth Seconded by: Puneet Bajaj

THAT the Actual vs Budget Year to Date report be accepted for information.

Carried.

6. Report

- a) **Library CEO presented the November 2023 CEO's Report**

7. Library Business

a) Regional Governance Review

The Library CEO and Board discussed the regional governance review, which included, but was not limited to:

- The eleven Niagara Region public library systems have applied as one delegation to speak at the January 10th, 2024 public meeting on regional governance conducted by the Province of Ontario. The libraries are also working on a written submission.
- The purpose of the delegation and the paper is not to take a position on a preferred governance structure for Niagara but instead to focus on what public libraries in the region have already been doing to co-operate and share services.
- A copy of the written submission will be sent to the Mayor and CAO for information.

b) Ontario Library Association Super Conference

- Two Board members will be attending the Trustee Boot Camp on January 27, 2024; Library staff will be attending the conference as well.

c) Staff Vacation Carry-over

Moved by: Wendy Wilson

Seconded by: David Kurth

THAT any vacation hours remaining for the Library CEO, Manager of Library Services, Supervisor of Library Technical Services and Supervisor of Library Programs are carried over from 2023 to 2024.

Carried.

8. Next Meeting Date: January 16, 2023

9. Closed Session

a) Personnel Matter - Library Staffing Update

Moved by: Puneet Bajaj

Seconded by: Tina Jol

THAT the next portion of this meeting be closed to the public, at the time of 6:43pm to consider the following pursuant to Section 239 (2) of the Municipal Act 2001 or Section 16.1 (4) Public Libraries Act:

Applicable closed session exemptions(s): Personal matters about an identifiable individual(s) including municipal or local board employees.
Carried.

Moved by: Puneet Bajaj

Seconded by: Tina Jol

THAT this West Lincoln Public Library Board meeting does now resume in open session at the time of 7:07pm.

Carried.

Re: Personnel Matter - Library Staffing Update

Moved: Puneet Bajaj

Seconded by: Shelley Bradaric

THAT the CEO be and is hereby authorized to proceed as directed in closed session with respect to personnel issues.

Carried.

10. Announcements

a) **Board Roundtable of Announcements**

11. Adjournment

Moved by: Tina Jol

THAT the December 19, 2023 West Lincoln Public Library Board Meeting adjourns at 7:08pm.

Carried.



WENDY WILSON, VICE-CHAIR



VANESSA HOLM, CEO