

# Request to Speak at a Meeting

If you are interested in appearing in person at a Council or Standing Committee meeting to present information or an opinion on a matter, please fill in the form below.

Please note: Your request must be submitted by 4:30 p.m. 10 days prior to the Committee or Council meeting.

**Full Name: \***

**Who are you representing? \***

Self

Group/Organization

**Group or Organization Name: \***

**Street Address: \***

**Town/City: \***

**Postal Code: \***

**How would you like us to contact you? \***

Email

Telephone

**Email Address: \***

## Presentation Details

**Which meeting would you like to present at? \* **

**Requested Meeting Date: \***



**What is the presentation topic? \***

Board of Director to present Alzheimer Awareness Month, see details below

**Do you have a presentation (slide deck)? \***

Yes  No

**Have you presented before on this topic? \***

Yes  No

**Please provide details on your presentation. Include questions or requests of the Committee or Council. \***

January is Alzheimer Awareness Month - A member of our Board of Directors will be speaking to Alzheimer's disease, the programs and services of the Alzheimer Society, and that we are looking for Board members. The name of the speaker will be provided closer to the date. Please note that the Alzheimer Society has spoken to council over the years about programs and services but such information changes and we wish to provide general awareness.

## Collection of Personal Information

Personal information on this form is collected under the authority of Section 6 of the Township of West Lincoln's Procedural By-Law for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before a Committee or Council.

Any questions about the collection, use and disclosure of personal information should be addressed to the Township Clerk:

- Email: [clerk2@westlincoln.ca](mailto:clerk2@westlincoln.ca)
- Telephone: 905-957-3346

# Thank You

Thank you for your submission. Please be advised that you will be contacted by email or by phone by a member of the Clerk's Department to confirm your appointment, provide further details and/or clarify any issues.