



## THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN COUNCIL MINUTES

### MEETING NO. EIGHTEEN

November 27, 2023, 5:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Mayor Cheryl Ganann  
Councillor Shelley Bradaric  
Councillor Mike Rehner  
Councillor William Reilly  
Councillor Jason Trombetta  
Councillor Terry Bell  
Councillor Joann Chechalk

Staff: Donna DeFilippis, Treasurer/Director of Finance  
Jessica Dyson, Director of Legislative Services/Clerk  
Brian Treble, Director of Planning and Building\*

Other Members: Michael Bonomi, Legal Counsel (Sullivan Mahoney LLP)\*

### \*IN ATTENDANCE PART-TIME

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#### 1. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

There were no pecuniary interests and/or conflicts of interest disclosed.

#### 2. CONFIDENTIAL MATTERS

##### RECOMMENDATION:

**Moved By** Councillor Shelley Bradaric

**Seconded By** Councillor Joann Chechalk

That, the next portion of this meeting be closed to the public to consider the following pursuant to Section 239(2) of the Municipal Act 2001:

2.1 Michael Bonomi, Legal Counsel (Sullivan Mahoney LLP) and Director of Legislative Services/Clerk (Jessica Dyson)

Re: Legal/Solicitor-Client Privilege - Personnel Matters

**Applicable closed session exemption(s):**

- Personal matters about an identifiable individual, including municipal or local board employees; and,
- Advice that is subject to Solicitor-Client Privilege, including communications necessary for that purpose.

**Carried**

**RECOMMENDATION:**

**Moved By** Councillor Terry Bell

**Seconded By** Councillor Joann Chechalk

That, the Council meeting does now resume in open session at the hour of 8:37 p.m.

**Carried**

2.1 Michael Bonomi, Legal Counsel (Sullivan Mahoney LLP) and Director of Legislative Services/Clerk (Jessica Dyson)

Re: Legal/Solicitor-Client Privilege - Personnel Matters

Council rose without reporting.

**3. SINGING OF "O CANADA" - Cairn Christian School**

Prior to commencing with the Council meeting, Mayor Ganann provided the following announcements:

1. Regional Councillor Witteveen provided advance notice that he would not be in attendance for this evening's Council Meeting.
2. Comments from the public for a matter that is on the agenda may be provided in person by attending the meeting and advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
3. For those individuals that are unable to attend the meeting in person, you may submit comments for matters that are on the agenda by either
  - a. emailing [jdyson@westlincoln.ca](mailto:jdyson@westlincoln.ca) before 4:30 pm. on the day of the meeting. Comments submitted will be considered as public information and read into public record; OR,
  - b. by contacting the Clerk's Department to request a Zoom Link to attend the meeting virtually.

4. Tonight's Council Meeting will be livestreamed as well as recorded and available on the Township's website by visiting <https://events.westlincoln.ca/meetings>.

**4. LAND ACKNOWLEDGEMENT STATEMENT**

Mayor Ganann read the following Land Acknowledgement Statement:

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hattiwendaronk (Hat-i-wen-DA-rong), the Haudenosaunee (Hoe-den-no-SHOW-nee), and the Anishinaabe (Ah-nish-ih-NAH-bey), including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

**5. OPENING PETITION - Councillor Jason Trombetta**

**6. CHANGE IN ORDER OF ITEMS ON AGENDA**

There were no changes in order of items on the agenda.

**7. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

There were no requests to address items that were on the agenda.

**8. APPOINTMENTS/PRESENTATIONS**

There were no appointments/presentations.

**9. REGIONAL COUNCILLOR'S REMARKS**

Due to Regional Councillor Witteveen's absence, an update was not provided this month.

**10. CONFIRMATION OF MINUTES**

10.1 Council Meeting – Regular

Re: Minutes - October 23, 2023

**Confidential Minutes Under Separate Cover**

**RECOMMENDATION:**

**Moved By** Councillor Mike Rehner

**Seconded By** Councillor Terry Bell

1. That, the minutes of the open session portion of the October 23, 2023 regular Council meeting be accepted; and,

2. That, the confidential minutes relating to the closed session portion of the October 23, 2023 regular Council meeting be accepted; and that the minutes remain confidential and restricted from public disclosure in accordance with exemptions provided Section 239 of the Municipal Act.

**Carried**

- 10.2 Special Council Meeting - Local Governance  
Re: Minutes - November 6, 2023

**RECOMMENDATION:**

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor William Reilly

That, the minutes of the November 6, 2023 Special Council Meeting (Local Governance), be accepted.

**Carried**

**11. COMMUNICATIONS**

There were no communications.

**12. MAYOR'S REMARKS**

Mayor Ganann read a prepared statement which was attached as Schedule "A" to the minutes.

**13. REPORT OF COMMITTEE**

- 13.1 Planning/Building/Environmental Committee  
Re: Minutes - November 13, 2023

**Confidential Minutes Under Separate Cover**

**RECOMMENDATION:**

**Moved By** Councillor William Reilly

**Seconded By** Councillor Joann Chechalk

1. That, the minutes of the November 13, 2023 Planning/Building/Environmental Committee meeting, be accepted, and the recommendations contained therein, be approved; and,
2. That, the confidential minutes relating to the closed session portion of the November 13, 2023 Planning/Building/Environmental Committee meeting be accepted; and that the minutes remain confidential and restricted from public disclosure in accordance with Section 239 of the Municipal Act.

**Carried**

13.2 Administration/Finance/Fire Committee

Re: Minutes - November 20, 2023

**Confidential Minutes Under Separate Cover**

**RECOMMENDATION:**

**Moved By** Councillor Jason Trombetta

**Seconded By** Councillor Terry Bell

1. That, the minutes of the November 20, 2023 Administration/Finance/Fire Committee meeting, be accepted, and the recommendations contained therein, be approved; and,
2. That, the confidential minutes relating to the closed session portion of the November 20, 2023 Administration/Finance/Fire Committee meeting be accepted; and that the minutes remain confidential and restricted from public disclosure in accordance with Section 239 of the Municipal Act.

**Carried**

**14. RECONSIDERATION**

There were no items put forward for reconsideration.

**15. NOTICE OF MOTION TO RESCIND**

There were no notices of intent to introduce a motion to rescind action taken previously by Council served.

**16. OTHER BUSINESS**

16.1 TABLED ITEM (March 28, 2022 Council Meeting)

Director of Planning & Building (Brian Treble)

Re: Recommendation Report No. PD-36-2022 - Smithville Landowners Group request for support of Minister's Zoning Order (MZO)

16.2 Director of Planning & Building (Brian Treble)

Re: Planning & Building Memorandum - Independent Electrical System Operator (IESO) Request for Municipal Support Resolution – P. Ravensbergen & Sons Ltd. (William Ravensbergen)

The Director of Planning and Building explained the situation with the application presented to Council stating that Township staff has had discussions with the IESO, who sent materials that spoke to current provincial goals and priorities.

The Director of Planning and Building stated that he believes the Township, and this application, fits into and alongside provincial goals and priorities nicely.

**RECOMMENDATION:**

**Moved By** Councillor William Reilly

**Seconded By** Councillor Jason Trombetta

1. That, this Memorandum, regarding Independent Electrical Systems Operator's (IESO) Request for Municipal Support Resolution", dated November 27th, 2023 be RECEIVED; and,
2. That, Township of West Lincoln Council hereby endorse an application by P. Ravensbergen & Sons Ltd., and provide Municipal Support (Similar to attachment 3 to this report) for an additional 2.7 megawatt co-generation facility to be situated at 2873 South Grimsby Road 10; and,
3. That, such facility expansion/renovation be properly addressed through an application for amendment to the existing site plan control agreement.

**Carried**

16.3 Members of Council

Re: Council Remarks

1. Councillor Trombetta  
Re: Roast Beef Dinner

Councillor Trombetta attended the Roast Beef Dinner at the Smithville United Church and spoke to the success of the fundraiser. Councillor Rehner also shared that he participated in the Roast Beef Dinner and echoed Councillor Trombetta's remarks regarding the success of the fundraiser.

2. Councillor Reilly  
Re: Santa Claus Parade

Councillor Reilly shared that he attended the Santa Claus Parade and spoke to its success and the hard work that went into planning and executing the parade by the public, local business partners, and the Township.

3. Councillor Bell

Re: Return to In-Person Meetings

Councillor Bell shared his pleasure to be back in-person at a Council meeting after a short series of absences due to illness.

4. Councillor Chechalk

Re: Christmas Market

Councillor Chechalk spoke to the success of the Christmas Market last weekend, prior to the Santa Claus Parade and the hard work and dedication of all involved.

5. Mayor Ganann

Re: Flag Raising

Informed everyone that a flag raising for Positive Living Niagara will take place at 1:00pm on Tuesday, November 28th.

**17. NEW ITEMS OF BUSINESS**

No motions to introduce new items of business were brought forward.

**18. BY-LAWS**

**RECOMMENDATION:**

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Shelley Bradaric

1. That, leave be granted to introduce By-law #s 2023-78, 2023-79, 2023-80, 2023-81, 2023-82, 2023-83, and 2023-84, and that the same shall be considered to have been read a first, second, and third time with one reading, and are hereby adopted; and,
2. That, the Mayor and Clerk be and are hereby authorized to sign and affix the Corporate Seal thereto, any rule of this Council to the contrary notwithstanding.

**Carried**

**SUMMARY OF BY-LAWS**

**18.1 BY-LAW 2023-78**

A By-law to confirm the proceedings of the Council of the Corporation of the Township of West Lincoln at its regular meeting held on the 23rd day of October, 2023 and its special meeting held on the 6th day of November.

**18.2 BY-LAW 2023-79**

A By-law to amend Zoning By-law No. 2017-70 (Housekeeping #7).

18.3 BY-LAW 2023-80

A By-law to appoint the Clerk as a person authorized to issue marriage licences for the Township of West Lincoln.

18.4 BY-LAW 2023-81

A By-law to appoint the Deputy Clerk as a Deputy Issuer/Registrar authorized to issue marriage licences for the Township of West Lincoln.

18.5 BY-LAW 2023-82

A By-law to establish retention periods for records of the Corporation of the Township of West Lincoln.

18.6 BY-LAW 2023-83

A By-law to amend Schedule A of By-law 2023-05 which provided for appointments to the Township of West Lincoln Public Library Board.

18.7 BY-LAW 2023-84

A By-law to appoint an Integrity Commissioner for the Corporation of the Township of West Lincoln.

**19. ADJOURNMENT**

The Mayor declared this meeting adjourned at the hour of 9:04 p.m.

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**JESSICA DYSON, DIRECTOR OF  
LEGISLATIVE SERVICES/CLERK**

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**MAYOR CHERYL GANANN**



## Schedule A

### **November 27/23 Council Meeting Mayor's Remarks**

Since our last Council meeting in October, we have been able to celebrate several special events together.

The first was on Thursday, October 26, where many family members and friends gathered together in the Library Programme Room for a celebration of our Annual Community Recognition Awards. We were pleased to honour Kathy Wetselaar in the Over 55 category, Scott Antonides in the Under 55 Category and Marcus Bousfield in the Under 14 Category for the great volunteer work that they have performed in our community during past years. They have each contributed significantly to making West Lincoln better for all of us!

The Mayor's Youth Advisory Committee held their November meeting and were able to see the final approved version of the Corporate Christmas Card that they have been working on for months. This card will be the official card sent by the Municipality to other levels of government including; MP Allison, MPP Oosterhoff, the Regional Chair and councillors,, local businesses with whom the Township deals, members of local agencies and boards and of course to their own families.

I was honoured to raise the Poppy Flag on November 6th and also to place the Township wreath at the very well-attended service at the cenotaph at our local Legion on Remembrance Day.

Another flag, the "Wrapped in Courage, Women's Abuse Prevention" was raised on November 15 to raise awareness and demonstrate West Lincoln's support for the dedicated work of Gillian's Place in supporting women and children.

This past week was highlighted by Wednesday's Community Tree-Lighting, "West Lincoln Shines" where an estimated 250-300 people came out to enjoy hot chocolate, hot dogs, light-up necklaces, take home hot chocolate treats, choir presentations, community sing-alongs and of course, the important countdown to the Tree being lit up for all to enjoy during the Festive Season. For this Kiwanis- lead event, the Township partners to provide all of the tech support, Smithville Christian High School staff and choir provide the music, The Knights of Columbus bbq, the hot dogs, which have been donated by Foodland, Kiwanis members make and serve the hot chocolate, in seasonal cups provided by Stanpac, The take-home hot chocolate mix was provided by Rebecca Mullin, Desjardins Insurance and this year Summer Heinen, Royal LePage Real Estate provided many happy children with light-up necklaces. John and I have chaired the committee that organizes this event since it was reintroduced 5 years ago and we can't sing loudly enough, the praises of our partners in this community event.! Each partner does their volunteer piece to pull this event together for the enjoyment of our community. It was wonderful to see some councillors again this year taking part in this event.

Our new hospital is coming along nicely and is scheduled to be ready some time in 2025. On Thursday, November 23rd, I attended the signing ceremony that was held at the Hospital Foundation Office, where there was an opportunity to sign one of the two last beams to be placed during construction.

The final market of the year - the Winter Market, this past Saturday morning was very successful with ample opportunities to purchase unique gifts, some fresh produce, various baked goods and wine for the holidays. It also provided a setting for Kiwanis and 4H to partner on a penny sale to raise funds for the West Lincoln Community Care Christmas Programme.

The last event that I want to mention was of course, our Christmas Parade that took place Saturday, November 25th. It was a long and wonderful parade enjoyed by thousands who lined the streets through

## Schedule A

the centre of Smithville. The 5pm start again this year allowed for the streets to be lit with sparkling lights as the parade made its way along the route. Thanks very much to the Parade Committee who led the process of putting it together from start to finish and also to the volunteers who stepped up closer to the end, to help marshall the parade on Saturday. Thank you also to the various organizations, schools and businesses who created and entered the "Countdown to Christmas" floats to entertain old and young alike!

It was nice to see Councillors Reilly and Chechalk there to take part. Special thanks to the various West Lincoln Recreation and Public Works staff involved, to our Communications Specialist, Beth Audet for her photos and to the many members of the West Lincoln Fire Department who were walking in their heavy bunker gear along the parade route - I think that it was enough of a walk in regular clothing but that bunker gear likely gave the firefighters a really good workout! It takes many, many hands and a multitude of hours of work to provide such wonderful entertainment in and for our community! Thanks to everyone who was involved in any way!