



**TOWNSHIP OF WEST LINCOLN
ALL COMMITTEES (INCLUDING PUBLIC MEETINGS)
MINUTES**

MEETING NO. TEN

Monday, December 4, 2023, 6:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Mayor Cheryl Ganann
Councillor Shelley Bradaric
Councillor Mike Rehner
Councillor William Reilly
Councillor Jason Trombetta
Councillor Terry Bell
Councillor Joann Chechalk

Staff: Donna DeFilippis, Treasurer/Director of Finance
Jessica Dyson, Director of Legislative Services/Clerk
Mike DiPaola, Director of Public Works and Recreation
Brian Treble, Director of Planning and Building
Tim Hofsink, Acting Fire Chief
Katelyn Hall, Deputy Treasurer
Kevin Geoghegan, IT Help Desk Analyst

Others: Bruce Harris, WeeStreem

1. Chair - Mayor Ganann

Prior to commencing with the All Committees (including public meetings) Meeting agenda, the Mayor will note the following:

1. Comments from the public regarding a matter that is on the agenda may be provided in person by attending the meeting and advising the Chair during the "Request to Address an Item on the Agenda" section of the agenda.
2. For those individuals that are unable to attend the meeting in person, you may submit comments for matters that are on the agenda by either

- a. emailing jdyson@westlincoln.ca before 4:30 pm. on the day of the meeting. Comments submitted will be considered as public information and read into public record; OR,
 - b. by contacting the Clerk's Department to request a Zoom link to attend the meeting virtually.
3. Tonight's All Committees Meeting will be livestreamed as well as recorded and available on the Township's website by visiting events.westlincoln.ca/meetings.

Mayor Ganann shared that Wednesday marks 34 years since an act of violent misogyny shook our country and led Parliament to designate December 6 as the National Day of Remembrance and Action on Violence Against Women. On December 6, 1989, a gunman entered a classroom at École Polytechnique, in Montréal, and murdered 14 young women. These victims were targeted because of their gender. Mayor Ganann stated that On December 6 we ask the public to please join us in remembering:

Geneviève Bergeron, Hélène Colgan, Nathalie Croteau, Barbara Daigneault, Anne-Marie Edward, Maud Haviernick, Maryse Laganière, Maryse Leclair, Anne-Marie Lemay, Sonia Pelletier, Michèle Richard, Annie St-Arneault, Annie Turcotte and Barbara Klucznik-Widajewicz

Mayor Ganann stated that as we remember all those who have experienced gender-based violence and those who we have lost to it, we also reaffirm our commitment to fight the hatred and misogyny that still exists today.

2. LAND ACKNOWLEDGEMENT STATEMENT

Mayor Ganann read the following Land Acknowledgement Statement:

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk (Hat-i-wen-DA-ronk), the Haudenosaunee (Hoe-den-no-SHOW-nee), and the Anishinaabe (Ah-nish-ih-NAH-bey), including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no changes in order of items on the agenda.

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

There were no pecuniary interests and/or conflicts of interest disclosed.

5. PUBLIC MEETING(S)

There were no public meetings.

6. APPOINTMENTS

There were no appointments/presentations.

7. REQUEST TO ADDRESS ITEMS ON THE AGENDA

There were no requests to address items on the agenda.

8. CONSENT AGENDA ITEMS

NOTE: All items listed below are considered to be routine and non-controversial and can be approved by one resolution. There will be no separate discussion of these items unless a Council Member requests it, in which case the item will be removed from the consent resolution and considered immediately following adoption of the remaining consent agenda items.

8.1 CONSENT AGENDA ITEM(S):

RECOMMENDATION:

Moved By Councillor Joann Chechalk

Seconded By Councillor Shelley Bradaric

That, the following Consent Agenda Item(s) be and are hereby approved:

1. Items 1, 2 and 3 be and are hereby received for information; and,
2. Items 4 and 5 be and are hereby received and the recommendations contained therein be adopted.
with the exception of Item #(s): 2 & 4

Carried

1. Memorandum - Rotation of Vice-Chairs for Standing Committees – Effective January 1, 2024
3. Information Report WLFD-20-23 - Monthly Update - November 2023
5. Recommendation Report PD-61-23 - Amendment to Fire Route By-law - Niagara Pallet and West Lincoln Community Centre

2. Information Report C-12-23 – Green Team Committee 2023 Summary

Councillor Bradaric congratulated the members of the Green Team Committee on their hard work and expressed her excitement for upcoming projects that they have in the works.

Councillor Bradaric also inquired to the Director of Public Works & Recreation, about the current progress of the effort to bring electric vehicle charging stations to the Township of West Lincoln.

In response to Councillor Bradaric's inquiry, the Director of Public Works & Recreation, explained that two electric charging stations are to be installed at the West Lincoln Community Centre after Alectra Utilities, the vendor with whom the Township is working with on this project, provides them with a Memorandum of Understanding.

The Director of Public Works & Recreation shared that once this Memorandum of Understanding is provided, it will be presented to Council in January for approval. The Director of Public Works & Recreation also shared that he expects the charging stations to be installed in Spring 2024 based on current progress.

RECOMMENDATION:

Moved By Councillor Shelley Bradaric

Seconded By Councillor Joann Chechalk

That, Information Report C-12-2023 regarding “Green Team 2023 Summary”, dated December 4, 2023, be received.

Carried

4. Recommendation Report PW-27-23 - 2023 Council Endorsement of the Township of West Lincoln Drinking Water Quality Management System (Operational Plan)

Councillor Reilly inquired to the Director of Public Works & Recreation, to explain the importance of endorsing the Drinking Water Quality Management System Operational Plan.

In response to Councillor Reilly's inquiry, the Director of Public Works & Recreation explained that every newly elected Council ought to endorse the operational plan. The Director of Public Works & Recreation shared that staff waited to introduce it until now because of changes in staff and internal reporting procedures.

RECOMMENDATION:

Moved By Councillor William Reilly

Seconded By Councillor Joann Chechalk

1. That, Recommendation Report PW-27-2023, regarding “2023 Council Endorsement of the Township of West Lincoln Drinking Water Quality Management System (Operational Plan)” dated December 4th, 2023, be received; and,
2. That, Council hereby endorses the Township of West Lincoln’s Drinking Water Quality Management System Operational Plan for the Smithville Water Distribution System.

Carried

9. COMMUNICATIONS

There were no communications.

10. STAFF REPORTS

- 10.1 Director of Planning & Building (Brian Treble)
Recommendation Report PD-62-2023 – Amendments to Permitted Uses of Spring Creek Secondary Plan (OPA 57) File No. 1701-006-19

Councillor Chechalk inquired to the Director of Planning and Building about what work is left to be done on this project and how it will be paid for. In response to Councillor Chechalk's inquiry, the Director of Planning and Building explained that at this stage, all three property owners are working together to attempt to reconfigure the boundaries of the property's that they own. The Director of Planning and Building stated that he expects that plans for development on these lands should be brought forward sometime in 2024.

Councillor Chechalk further inquired to the Director of Planning and Building, about the financial implications for the Township throughout the review and approval process of this secondary plan and future potential development plans and proposals. In response to Councillor Chechalk's further inquiry, the Director of Planning and Building, explained that the money has been spent by the Township thus far to fund the study work that has been done to inform the current report and recommendations, and that future work of that nature would be funded by the developers.

RECOMMENDATION:

Moved By Councillor Shelley Bradaric

Seconded By Councillor Mike Rehner

1. That, Report PD-62-2023, regarding “Recommendation Report – Amendments to Permitted Uses of Spring Creek Secondary Plan (OPA 57) File No. 1701-006-19”, dated December 4, 2023 be received; and,
2. That, Official Plan Amendment No. 57 be adopted and that the necessary adoption by-law be passed and that the amendment then be forwarded to the Region of Niagara for final approval, if any; and,
3. Alternatively, if Regional Council approval is not required, that, Township Council approval be considered final and that the 20-day appeal period commence upon proper notice.

Carried

- 10.2 Deputy Treasurer/Manager of Finance (Katelyn Hall) and Treasurer/Director of Finance (Donna DeFilippis)
Re: Recommendation Report T-28-2023 - Consolidated User Fees and Charges By-Law and 2024 User Fees and Charges

Councillor Reilly commented that there are fees included in this report that are not relevant nor applicable to the Township of West Lincoln, such as fees related to accessing a public pool, which the Township does not currently have.

Councillor Chechalk expressed her appreciation for the work of staff to manage the Township's finances well, handle the cost impacts that have been brought on by the current economic conditions, adjust user fees accordingly, all while still keeping services accessible for residents.

Mayor Ganann expressed her appreciation to staff that user fee adjustments were scheduled to take place at the beginning of the new season, so as to not spring cost increases onto residents in the middle of the season by making the adjustments effective immediately.

RECOMMENDATION:

Moved By Councillor William Reilly

Seconded By Councillor Shelley Bradaric

1. That, Recommendation Report T-28-2023, dated December 4, 2023, regarding “Consolidated User Fees and Charges By-Law and 2024 User Fees and Charges”, be received; and
2. That, Appendix A, outlining the Consolidated Schedule of Fees and Charges, attached to this Report be approved with an effective date of January 1, 2024 (unless otherwise indicated); and,
3. That, Appendix B, outlining the Consolidated User Fees and Charges By-Law 2023-XX, be approved with an effective date of January 1, 2024. This By-Law will also serve to repeal the previous user fees and charges by-law.

Carried

- 10.3 Manager of Operations (Tray Benish) and Director of Public Works & Recreation (Mike DiPaola)
Re: Recommendation Report PW-26-2023 - Port Davidson Road and Sixteen Road intersection - All-Way Stop Control Review

Councillor Bradaric expressed her appreciation to see this report brought forward, as she has personal experience with this intersection and understands it to be unsafe. She encouraged members of the public to bring forward to Township staff any other unsafe intersections that they would like to see studied, reviewed, and potentially addressed as needed.

Councillor Chechalk commented that she would like to see staff present to Council a list of intersections of concern that have already been raised to staff, as well as any progress that has been made on addressing those intersections.

Councillor Trombetta inquired to the Director of Public Works & Recreation, about the worry of some residents in making this intersection a four-way stop. Specifically, he inquired if there would be a light installed on the stop signs to make drivers aware of the change.

In response to Councillor Trombetta's inquiry, the Director of Public Works & Recreation, explained that signage will be installed and proper line painting will be done to make the public aware of the change to this intersection.

Councillor Trombetta further inquired to the Director of Public Works & Recreation about whether flashing indicators would be installed on top of the newly added stop signs as well.

In response to Councillor Trombetta's further inquiry, Director of Public Works & Recreation explained that they will look into installing such indicators on the newly added stop signs as well.

Councillor Reilly similarly commented regarding his concerns about the creation of a new four-way stop, and the potential learning curve that this may present to the public.

Councillor Bell inquired to the Director of Public Works & Recreation if the Niagara Regional Police would be made aware of the creation of a new four way stop. In response to Councillor Bell's inquiry, Director of Public Works & Recreation explained that they do advise the Niagara Regional Police about the addition of new stop signs.

Councillor Chechalk expressed her concern over the addition of new stop signs to create a new four way stop at the proposed location, and shared her skepticism at the ability of the new stop signs to address concerns, traffic accidents, and fatalities, as demonstrated by a similar change made to a different intersection a few years prior.

RECOMMENDATION:

Moved By Councillor Shelley Bradaric

Seconded By Councillor William Reilly

1. That, Recommendation Report PW-26-2023 regarding "Port Davidson Road and Sixteen Road intersection - All-Way Stop Control Review", dated December 4, 2023, be received; and,
2. That, a By-Law be enacted to amend By-law 89-2000 (Schedule "P"), of the Parking By-Law and schedules, to add an all-way stop control at the intersection of Port Davidson Road and Sixteen Road.

Carried

- 10.4 Manager of Operations (Tray Benish) and Director of Public Works & Recreation (Mike DiPaola)

Re: Recommendation Report PW-28-2023 - Amendment to Budget – Additional Equipment for 2022 Motor Grader Authorization

RECOMMENDATION:

Moved By Councillor Shelley Bradaric

Seconded By Councillor Jason Trombetta

1. That, Recommendation Report PW-28-2023, "Amendment to Budget – Additional Equipment for 2022 Motor Grader Authorization", dated December 4th, 2023, be received; and,
2. That, Council approve a budget amendment (BA2023-17) in the amount of \$50,000.00 through a transfer from the Equipment Reserve.

Carried

11. OTHER BUSINESS

11.1 Members of Committee

Re: Verbal Updates from Members of Boards and Committees

1. Councillor Bradaric

Re: Heritage Committee

Councillor Bradaric discussed the Heritage Committee's potential partnership with a local Christian high school to bring youth voices into the Committee. Councillor Bradaric also stated that the Committee is looking at their Terms of Reference to ensure that they have a clear focus for the rest of this term of Council and so they can hopefully make up for lost time caused by the COVID-19 pandemic.

2. Councillor Rehner

Re: Power Failure in West Lincoln

Councillor Rehner provided an update regarding the power failure that occurred in parts of West Lincoln last week, sharing that 1,884 residents were impacted. Councillor Rehner stated that as a member of the NPEI Board of Directors, Councillor Rehner was made aware from NPEI that there was a problem with Hydro One, whom NPEI purchases their power from, sharing that NPEI had an issue with a transformer which caused the outage.

11.2 Members of Council

Re: Other Business Items of an Informative Nature

1. Mayor Ganann

Re: U13 Hockey Donation Drive

Mayor Ganann shared that she was invited to take a photo with the U13 hockey team during their "Fill the Net" donation drive for West Lincoln Community Care this past week. It was a short visit, but she was happy to go and was pleased to see how proud the kids were of the work they had done.

12. NEW BUSINESS

There was no new business.

13. CONFIDENTIAL MATTERS

There were no confidential matters.

14. ADJOURNMENT

The Chair declared the meeting adjourned at the hour of 7:13 p.m.

**JESSICA DYSON, DIRECTOR OF
LEGISLATIVE SERVICES/CLERK**

MAYOR CHERYL GANANN