



**TOWNSHIP OF WEST LINCOLN
ADMINISTRATION/FINANCE/FIRE COMMITTEE
MINUTES**

MEETING NO. SEVEN

October 16, 2023, To commence immediately following the Public Works & Recreation Committee Meeting.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Councillor Jason Trombetta (Chair)
 Mayor Cheryl Ganann
 Councillor Shelley Bradaric
 Councillor Mike Rehner
 Councillor William Reilly
 Councillor Terry Bell
 Councillor Joann Chechalk

Staff: Bev Hendry, CAO
 Jessica Dyson, Director of Legislative Services/Clerk
 Donna DeFilippis, Treasurer/Director of Finance*
 Tim Hofsink, Acting Fire Chief*
 Kevin Geoghegan, IT Help Desk Analyst
 Cassandra Carey, Human Resource Coordinator*
 John Bartol, Chief Building Official*

Other Members: Bruce Harris, WeeStreem

***IN ATTENDANCE PART-TIME**

1. CHAIR - Councillor Jason Trombetta

Prior to commencing with the Administration/Finance/Fire Committee meeting agenda, Chair Trombetta provided the following announcements:

1. Comments can be made from members of the public for a matter that is on the agenda by advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
2. The public may submit written comments for matters that are on the agenda to jdyson@westlincoln.ca before 4:30 pm on the day of the meeting. Comments submitted will be considered as public information and will be read into the public record.

3. This meeting will be livestreamed as well as recorded and available on the Township's website.

2. LAND ACKNOWLEDGEMENT STATEMENT

Chair Trombetta read the following Land Acknowledgement Statement:

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk (Hat-i-wen-DA-ronk), the Haudenosaunee (Hoe-den-no-SHOW-nee), and the Anishinaabe (Ah-nish-ih-NAH-bey), including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no requests to change the order of the items on the agenda.

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

4.1. Confidential Matter Re: Citizen Appointments on Boards and Committees
Councillor Reilly declared a conflict of interest with respect to the above noted matter due to a family member applying to sit as a member on the Mayor's Youth Advisory Committee.

5. APPOINTMENTS

There were no appointments/presentations.

6. REQUEST TO ADDRESS ITEMS ON THE AGENDA

There were no members of the public present who wished to address any items on the Administration/Finance/Fire Committee agenda.

7. CONSENT AGENDA ITEMS

7.1 ITEM A55-23

CONSENT AGENDA ITEMS

RECOMMENDATION:

Moved By Councillor William Reilly

Seconded By Mayor Cheryl Ganann

That the Administration/Finance/Fire Committee hereby approves the following Consent Agenda Items:

1. Items 1, 2, 3 & 4 be and are hereby received for information
Carried

1. West Lincoln Age Friendly Advisory Committee - Minutes of June 9th, 2023
2. West Lincoln Age Friendly Advisory Committee - Minutes of September 29, 2023
3. Mayor's Youth Advisory Committee (MYAC) - Minutes of September 6, 2023
4. Information Report WLFD-15-2023 - Monthly Update - September 2023

8. COMMUNICATIONS

There were no communications.

9. STAFF REPORTS

9.1 ITEM A56-23

Director of Finance and Treasurer (Donna DeFilippis)

Re: Information Report T-27-2023 - Financial Update as of September 30, 2023

RECOMMENDATION:

Moved By Councillor Shelley Bradaric

Seconded By Councillor Joann Chechalk

That, Information Report T-27-2023 regarding the “Financial Update as of September 30, 2023”, dated October 16, 2023, be received for information.

Carried

9.2 ITEM A57-23

Director of Legislative Services/Clerk (Jessica Dyson)

Re: Recommendation Report C-09-2023 - Renewal of Consultant Agreement with The Herrington Group Ltd. and continued participation in the Joint Accessibility Advisory Committee

RECOMMENDATION:

Moved By Councillor Joann Chechalk

Seconded By Councillor Terry Bell

1. That, Recommendation Report C-09-2023, dated October 16, 2023, regarding “Renewal of Consultant Agreement with The

- Herrington Group Ltd., and continued participation in the Joint Accessibility Advisory Committee”, be received; and,
2. That, the Township renew its agreement with The Herrington Group Ltd. to provide consulting services for a two-year period to ensure compliance with the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) and Ontarians with Disabilities Act, 2001 and to coordinate the activities of the JAAC; and,
 3. That, a by-law be passed authorizing the Mayor and Director of Legislative Services/Clerk to enter into an agreement with The Herrington Group Ltd. for consulting services for a two-year period from February 1, 2024 to January 31, 2026, along with the other six (6) participating municipalities; and,
 4. That, the Township of West Lincoln continue to participate as a member of the JAAC at a yearly cost of \$10,000.00; and,
 5. That, the 2024 Operating Budget includes the membership cost of the Township of West Lincoln participating in the JAAC in the amount of \$10,000, which is consistent with the 2023 budget, resulting in no budget increase.

Carried

9.3 ITEM A58-23

Director of Legislative Services/Clerk (Jessica Dyson)

Re: Recommendation Report C-08-2023 - Appointment of Integrity Commissioner

Councillor Chechalk inquired about the decision to hire ADR Chambers Inc., a mediation company, over a law firm, which had been utilized up until now. Councillor Chechalk inquired to the Director of Legislative Services/Clerk, if they would still be able to provide legal advice to the Township and/or Council if necessary. In response to Councillor Chechalk's inquiry, the Director of Legislative Services/Clerk, explained that ADR Chambers' and their employee's expertise is in fulfilling the service requirements of an Integrity Commissioner for municipalities, noting that should the Township require legal advice outside of the Integrity Commissioner services, that these services would be completed by legal counsel and would not be done under the Integrity Commissioner services.

The Director of Legislative Services/Clerk provided clarification to Councillor Bell's inquiry regarding having legal and integrity commissioner services in one current appointment of integrity commissioner services, by explaining that despite the current Integrity Commissioner working with a

law firm, the current contract only covers their Integrity Commissioner services, meaning that it does not save them any money in legal services.

Councillor Reilly inquired to the Director of Legislative Services/Clerk, about any potential risk that the Township may be open to by contracting a mediation firm instead of a law firm to provide Integrity Commissioner services. In response to Councillor Reilly's inquiry, Director of Legislative Services/Clerk, explained the services that would be provided applies to Codes of Conduct and the Conflict of Interest Act, noting that that there would be no change to legal risk associated with this proposed change to the Integrity Commissioner.

In response to Chair Trombetta's inquiry regarding any open files with the current Integrity Commissioner, the Director of Legislative Services/Clerk, explained that this would have to be addressed prior to a new Integrity Commissioner being contracted, but that the expectation would be that the issue would be transferred to the new Integrity Commissioner at the beginning of their contract if the Committee were to accept the staff recommendation in this instance, as per the agreement signed by the Integrity Commission when appointed.

Chair Trombetta further inquired to the CAO, Bev Hendry, if this could be answered definitively so the Committee will know if this investigation will be handled by the current Integrity Commissioner until it is completed, or if it will be transferred to the next Integrity Commissioner if the Committee were to accept this staff recommendation and if that investigation was still ongoing at the beginning of the new Integrity Commissioner's contract. In response to Chair Trombetta's further inquiry, CAO, Bev Hendry, suggested that she could provide an answer to this inquiry by next week.

Mayor Ganann provided further comment, explaining that the recommended Integrity Commissioner and ADR Chambers Inc., provides Integrity Commissioner services to the Niagara Region and other municipalities within the region, and therefore they do have familiarity with ongoing investigations, which could make the transition easier.

RECOMMENDATION:

Moved By Councillor William Reilly

Seconded By Councillor Terry Bell

1. That, Recommendation Report C-08-2023 regarding "Appointment of Integrity Commissioner", dated October 16, 2023 be received; and,

2. That, Council appoint Michael L. Maynard of ADR Chambers Inc., as the Integrity Commissioner for the Township of West Lincoln; and
3. That, John Mascarini of Aird & Berlis LLP retain authority as an Integrity Commissioner for the purpose of completing and reporting on any investigations initiated prior to the expiration of their contract, after which this appointment will be removed; and,
4. That, a By-law be passed to authorize the Mayor and Clerk to prepare and execute the necessary agreement.

Carried

9.4 ITEM A59-23

Deputy Clerk (Justin Paylove) and Director of Legislative Services/Clerk (Jessica Dyson)

Re: Recommendation Report C-07-2023 - School Crossing Guard Operational Staffing Update

Councillor Rehner inquired to the Director of Finance/Treasurer about the impact on the budget that this increase to the crossing guard wages would have. In response to Councillor Rehner's inquiry the Director of Finance/Treasurer confirmed that this increase in wages would amount to 0.5 per cent of the budget.

Councillor Bradaric thanked the Clerk's department for putting this report together so quickly and providing some options to address the crossing guard capacity and retention issue the Township is facing. Councillor Bradaric also expressed hope that other members of the Committee would be supportive of this recommendation.

Councillor Bell inquired to the Director of Finance/Treasurer about when this wage increase would come into effect. In response to Councillor Bell's inquiry the Director of Finance/Treasurer stated that the standard procedure is to present all budget request to Council, and explained that this would come into effect when the budget is ratified in February 2024, but could be made to be retroactive to January 1st, 2024.

Councillor Rehner commented on previous discussions on this issue by this Committee wherein they discussed making a wage increase retroactive to the beginning of the school year, September 1st, 2023. In response to Councillor Rehner's comment, the Director of Finance/Treasurer explained that the issue regarding retroactive pay would be best addressed by Council during 2024 budget deliberations.

The Director of Finance/Treasurer suggested that should Members of Committee wish to proceed with the September 2023 retroactive pay, that the change to include retroactive pay increases for crossing guards up to September 1st, 2023 could be addressed through a fairly straightforward amendment to the motion by removing the second point of the recommendation, and adding to the first point that this pay increase be made effective September 1st, 2023.

Councillor Chechalk commented that reserve funds have been used before to pay for wage increases, and so to do that in this instance would not be outside of the norm nor would it be precedence setting.

Mayor Ganann suggested that the resolution explain why the Committee is addressing crossing guard pay after the start of the school year, being the need to address retention issues.

Councillor Chechalk inquired about the wording of the resolution, which says that crossing guards will work 40 minutes and be paid for 60 minutes. Councillor Chechalk requested clarification of this distinction and if it is necessary or if it could perhaps be problematic in the future. In response to Councillor Chechalk's inquiry, the Director of Legislative Services/Clerk, explained that while crossing guard shifts vary from location to location, no shift exceeds 40 minutes, and that is not going to change. That is why it was decided that it would be fair to make all crossing guard shifts 40 minutes and to pay all crossing guards the same amount for 60 minutes, despite the shift and job requirement only ever being to stay for 40 minutes.

RECOMMENDATION:

Moved By Councillor Shelley Bradaric

Seconded By Councillor Terry Bell

1. That, Recommendation Report C-07-2023 regarding "School Crossing Guard Operational Staffing Update" dated October 16, 2023 be received; and,
2. That, Council direct staff to include Option No. 2 contained within this report C-07-2023, in the 2024 budget, which generally recommends that:
 - Amend the current School Crossing Guard hour structure to make each shift 40 minutes in length, but pay each shift for a full hour. This would result in a Full-Time School Crossing Guard being paid for two hours each day.

- Option No. 2 would result in a 2024 Crossing Guard Wages and Benefits budget of \$113,910, which represents an increase of \$49,620 to the 2024 Operating budget compared to using the 2023 compensation structure.

Carried as Amended (see below)

RECOMMENDATION:

Moved By Councillor Shelley Bradaric

Seconded By Councillor William Reilly

1. That, recommendation 2 of Report C-07-2023 regarding the School Crossing Guard Operational Staffing Update be amended to remove the second bullet being “Option No. 2 would result in a 2024 Crossing Guard Wages and Benefits budget of \$113,910, which represents an increase of \$49,620 to the 2024 Operating budget compared to using the 2023 compensation structure.”; and,
2. That, the words “implemented retroactively to September 2023” be included in the first bullet of recommendation number 2 for retention and attraction purposes

Carried

9.5 ITEM A60-23

CAO (Bev Hendry)

Re: Information Report CAO-05-2023 - CAO ICMA Conference
Information Report

CAO, Bev Hendry, explained the nature of the report and her experience at the ICMA Conference. She noted that it includes valuable information from colleagues from around the world.

Councillor Reilly inquired to the CAO, if she would provide reports like this, detailing what took place and what information she found valuable, from all conferences she attends in her capacity as CAO. In response to Councillor Reilly's inquiry the CAO clarified that she would provide reports like this to Council on all professional development conferences she attends in an official capacity, not more public conferences like AMO, for instance.

Mayor Ganann commented on the value of having information reports presented to Council following conferences, as well as from members of Council following meetings that they attend in their official capacity outside of Council and Committee meetings, such as on the public library board or regional transit commission, and that ensuring this happens has been a

focus for her, as it was not done when she was first elected to Council under a previous Mayor and CAO.

RECOMMENDATION:

Moved By Mayor Cheryl Ganann

Seconded By Councillor Joann Chechalk

That, Information Report CAO-05-2023, regarding “CAO ICMA Conference Information Report”, dated October 16, 2023, be received for information.

Carried

10. OTHER BUSINESS

10.1 ITEM A61-23

Mayor Cheryl Ganann

Re: West Lincoln Community Recognition Awards

VERBAL UPDATE

Mayor Cheryl Ganann announced the recipients of the 2023 West Lincoln Community Recognition Awards, and briefly explained the impartial selection process.

Mayor Ganann congratulated Marcus Bousfield, who won in the Ages 14 and under category, Scott Antonides, who won in the Ages 55 and under category and Kathy Wetselaar, who won in the Over 55 category. Mayor Ganann also shared that families and friends of the winners, along with all members of the public, are invited to help congratulate the winners at a celebratory event on Thursday, October 26, at 6:30 p.m., in the Library Community Room at 177 West Street, in Smithville.

Councillor Bradaric inquired to Mayor Ganann if the recipients of the 2023 West Lincoln Community Recognition Awards were made aware that they had won the awards prior to this Committee meeting. In response to Councillor Bradaric's inquiry, Mayor Ganann explained that she had called the award recipients last week to tell them that they had won and to swear them to secrecy until the news would be made public.

10.2 ITEM A62-23

Members of Committee

Re: Verbal Updates from Members of Boards and Committees - If required

1. Councillor Bradaric
Re: West Lincoln Heritage Committee
Councillor Bradaric commented that she and the rest of the Heritage Committee will be going through old documents at their next meeting, which is scheduled for November 30th, 2023.
2. Councillor Rehner
Re: Niagara Peninsula Energy Inc., Board
Councillor Rehner shared that he attended the recognition luncheon for employees of NPEI who have worked there for over five years.
3. Councillor Reilly
Re: West Lincoln Santa Claus Parade Committee
Councillor Reilly commented that the Santa Clause Parade Committee, which he is a part of, is now meeting weekly, and is in the end stages of planning as they look for some additional sponsors to try and expand on some of the entertainment offerings.
4. Councillor Chechalk
Re: West Lincoln Chamber of Commerce
Councillor Chechalk commented on all of the community award recipients, as well as all nominees, and commended them for all the work that they do in the community. Councillor Chechalk also mentioned the West Lincoln Chamber of Commerce Outstanding Business Achievement Awards coming up this week and the retirement of the Chamber's Executive Director Denise Potter.
5. Mayor Ganann
Re: West Lincoln Age Friendly Advisory Committee
Mayor Ganann shared the Age Friendly Advisory Committee's upcoming Senior's Seminar, which will be this Friday, October 20th, 2023 at the West Lincoln Community Centre.
6. Chair Councillor Trombetta
Re: Niagara Peninsula West Inc.
Councillor Trombetta commented that Peninsula West Utilities President Brian Walker will be retiring in December, 2023. A successor has yet to be named by the Board of Directors. More news will come from that from Chair Trombetta and Mayor Ganann before the end of the year.

10.3 ITEM A63-23

Members of Council

Re: Other Business Items of an Informative Nature

1. CAO, Bev Hendry

Re: Local Government Week

CAO, Bev Hendry, highlighted that this week is Local Government Week, which Communications Specialist, Beth Audet, is celebrating on the Township's social media pages by posting about all the different departments within the Township and what it is they do.

2. Councillor Bradaric

Re: ECE Appreciation Day

Councillor Bradaric highlighted that ECE Appreciation Day is this week, and that time should be taken to recognize the contributions that ECE's make to schools, and to the lives of the children that they work with.

3. Chair Trombetta

Re: Staff Recognition

Councillor Trombetta recognized John Bartol, the new Chief Building Official for the Township of West Lincoln, who was in attendance at the meeting for the first time in his new role.

11. NEW BUSINESS

Moved By Councillor Joann Chechalk

Seconded By Councillor Shelley Bradaric

That, a New Item of Business be introduced regarding the Old Fire Station 2 Building

Carried

11.1 ITEM A67-23

Councillor Joann Chechalk

Re: Old Fire Station 2 Building

Councillor Bell inquired to the Acting Fire Chief, Tim Hofsink, about whether there is a contract in place for the demolition of the old Fire Station 2 Building. In response to Councillor Bell's inquiry, Acting Fire Chief, Tim Hofsink, explained that there is a contract in place for the construction of the new Fire Station 2 Building, but not a contract in place for the demolition of the old Fire Station 2 Building.

Councillor Bell commented that the laying of the top asphalt, which is scheduled for two weeks from now, should be postponed, so as to not ruin the asphalt with the future demolition of the old Fire Station 2 Building. The Acting Fire Chief, commented that the intent is to put the top coat of the asphalt on in two weeks, due to the time of the year and in order to close out the project. The Acting Fire Chief noted that it is believed that deferring putting the top coat of asphalt on to the new year would cost more money.

Councillor Reilly inquired to the Acting Fire Chief about why no tenders are in place for the demolition project. In response to Councillor Reilly's inquiry, the Acting Fire Chief, explained that in order to provide the same information to all three potential demolition contractors, the prospective RFP was not able to be prepared in time for this Committee meeting. The CAO also explained that there were several inter-departmental staff meetings regarding this project, and that work is ongoing and data is being collected, but it was not yet ready.

Mayor Ganann inquired to the Acting Fire Chief if the laying of the top asphalt is the last thing to be done in terms of construction. In response to Mayor Ganann's inquiry, the Acting Fire Chief explained that delays in getting other jobs completed means that while on paper the laying of the top asphalt is the final thing to be completed on the new Fire Station 2 Building, in practice this is not exactly the case.

Councillor Bell inquired to the Acting Fire Chief, about the project status of the new Fire Station 2 Building. In response to Councillor Bell's inquiry, Acting Fire Chief, Tim Hofsink, explained that the new Fire Station 2 Building is very close to completion. What is holding it up is that the gas supply from the road to the building, which is fed through a specific PSI station, is still to come. Because of this, HVAC cannot be completed. This is one of the major blockages slowing completion.

The Acting Fire Chief explained that there is a project manager who is overseeing the entire project, and the site supervisor, who spends some of his time at the site coordinating the tradespeople. Every two weeks, the Acting Fire Chief meets with the Project Manager, Site Supervisor, and a representative from the contracted firm, noting that they go over progress and provide a schedule for the next two weeks. This PSI station from the gas company is a massive delay that has been going on for weeks and weeks.

Councillor Bradaric inquired to the Acting Fire Chief, regarding contractual obligations to the contractor and how the Township is restrained in how they can respond to slow progress on this project. In response to Councillor Bradaric's inquiry, Acting Fire Chief, Tim Hofsink, explained that due to the supply of materials and labour since the pandemic this has meant that penalties for delays could not be included in the contract for this project without creating much greater costs and deterring bids.

Councillor Bradaric further inquired to the Acting Fire Chief if the Township is able to delay the laying of the top asphalt or if the Township has any other mechanisms at their disposal to hold the contractor accountable for the delays. In response to Councillor Bradaric's further inquiry, Acting Fire Chief, Tim Hofsink, explained that the Township does have mechanisms to hold the contractor to account, including holding back payment when work is incomplete. Regarding the asphalt, it could be delayed or removed from the project so that the cost of laying it could be credited back to the Township.

CAO, Bev Hendry, reminded the Committee that staff are working on a report back to this Committee for more information on the old Fire Station 2 Building, as they had been directed to following the last Committee meeting. Additionally, CAO, Bev Hendry, requested that any further discussion of legal strategy in regards to working with contractors be discussed in-camera.

Councillor Chechalk commented that the RFP for demolition of the old Fire Station 2 Building should have been done previously, but since staff recommended against it, they did not previously, and so they should do that in a motion at this meeting.

Councillor Reilly inquired to the CAO as to why this issue was not originally on the agenda for tonight's meeting and why it had to be brought forward by Councillor Chechalk. In response to Councillor Reilly's inquiry, CAO, Bev Hendry, suggested that this issue be brought forward because while it was not on the agenda, this was only due to the fact that the report that was supposed to be ready for the Committee for this meeting was not going to be ready.

Mayor Ganann further praised the Acting Fire Chief, Tim Hofsink, for making everyone aware of the issues with the old and new Fire Station 2 Buildings in his monthly reports and encouraged all to read and pull reports diligently to stay on top of projects, like this, as necessary.

RECOMMENDATION:

Moved By Councillor Joann Chechalk

Seconded By Councillor Mike Rehner

1. That, the Acting Fire Chief negotiate the top coat of asphalt out of the existing contract and that this negotiation be brought forward to Members of Council; and,
2. That, staff be directed to conduct a formal Request for Proposal (RFP) process for the full and partial demolition of the Old Fire Station 2 Building prior to ratification at Council; and,
3. That, a deficiency list be brought forward to Council during confidential matters, should it be required, at the Council October 23rd, 2023 Council meeting; and,
4. That the award of the contract, not be done until the RFP has been brought forward to Members of Council.

Carried

12. CONFIDENTIAL MATTERS

RECOMMENDATION:

Moved By Mayor Cheryl Ganann

Seconded By Councillor Shelley Bradaric

That, the next portion of this meeting be closed to the public to consider the following pursuant to Section 239(2) of the Municipal Act 2001:

12.1 Director of Legislative Services/Clerk (Jessica Dyson)

Re: Citizen Appointments on Boards and Committees

1. Mayor's Youth Advisory Committee

Applicable closed session exemption(s):

- personal matters about an identifiable individual, including municipal or local board employee

12.2 Cassandra Carey (Human Resource Coordinator) and Director of Legislative Services/Clerk (Jessica Dyson)

Re: Confidential Recommendation Report HR-04-2023 - CAO Performance Review Policy & Update

Applicable closed session exemption(s):

- personal matters about an identifiable individual, including municipal or local board employees

12.3 Director of Legislative Services/Clerk (Jessica Dyson)

Re: Nomination of Appointment to Niagara Peninsula Energy Inc.

Applicable closed session exemption(s):

- personal matters about an identifiable individual, including municipal or local board employees

Carried

RECOMMENDATION:

Moved By Mayor Cheryl Ganann

Seconded By Councillor Terry Bell

That, this Committee meeting now resume in open session at the hour of 10:53 p.m.

Carried

12.1 ITEM A64-23

Director of Legislative Services/Clerk (Jessica Dyson)

Re: Citizen Appointments on Boards and Committees

1. Mayor's Youth Advisory Committee

RECOMMENDATION:

Moved By Mayor Cheryl Ganann

Seconded By Councillor Terry Bell

1. That, the following person(s) be and are hereby appointed to serve on the Mayor's Youth Advisory Committee until their successors are appointed:
 - a. Joshua Reilly; and,
2. That, a By-law be presented at the October 23, 2023 Council Meeting to amend By-law 2023-03, being the appointment bylaw for Boards and Committees, specifically Schedule D – Mayor's Youth Advisory Committee.

Carried

12.2 ITEM A65-23

Cassandra Carey (Human Resource Coordinator) and Director of Legislative Services/Clerk (Jessica Dyson)

Re: Confidential Recommendation Report HR-04-2023 - CAO Performance Review Policy & Update

RECOMMENDATION:

Moved By Mayor Cheryl Ganann

Seconded By Councillor Joann Chechalk

1. That, Recommendation Report HR-04-2023, regarding “CAO Performance Review Policy and Update”, dated October 16, 2023, be received; and,
2. That, the CAO Performance Review Policy be brought forward to Council at the upcoming October 23rd, 2023 Council Meeting for final approval.

Carried

12.3 ITEM A66-23

Director of Legislative Services/Clerk (Jessica Dyson)

Re: Nomination of Appointment to Niagara Peninsula Energy Inc.

RECOMMENDATION:

Moved By Councillor Terry Bell

Seconded By Councillor Joann Chechalk

1. That, the email received from Mr. Brian Walker, President, Peninsula West Power Inc., dated July 24, 2023, requesting the Township of West Lincoln to nominate a representative to sit on the Board of Directors of Niagara Peninsula Energy Inc. for a three year term be received; and,
2. That, Councillor Rehner be recommend for appointment on the Board of Directors of Niagara Peninsula Energy Inc. for a three-year term (per by-law) effective January 1, 2024 and expiring on December 31, 2026.

Carried

13. ADJOURNMENT

The Chair declared the meeting adjourned at the hour of 10:56 p.m.

**JESSICA DYSON, DIRECTOR OF
LEGISLATIVE SERVICES/CLERK**

**COUNCILLOR JASON
TROMBETTA, CHAIR**