



**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

**COUNCIL MINUTES**

**MEETING NO. TEN**

**May 23, 2023, 6:30 p.m.**

**Township Administration Building**

**318 Canborough Street, Smithville, Ontario**

**Council:** Councillor Shelley Bradaric  
Mayor Cheryl Ganann  
Councillor Mike Rehner  
Councillor William Reilly  
Councillor Jason Trombetta  
Councillor Joann Chechalk

**Absent:** Councillor Terry Bell (absent – notification provided)

**Staff:** Joanne Scime, Director of Legislative Services/Clerk  
Bev Hendry, CAO  
Donna DeFilippis, Treasurer/Director of Finance  
Mike DiPaola, Director of Public Works & Recreation  
Kevin Geoghegan, IT Help Desk Analyst  
Tim Hofsink, Acting Fire Chief

**Others:** Regional Councillor Albert Witteveen  
Bruce Harris, WeeStream

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**1. SINGING OF "O CANADA" - Cairn Christian School**

Mayor Ganann called the meeting to order at 6:30 p.m.

Prior to commencing with the Council agenda, Mayor Ganann read the following announcements:

1. Councillor Terry Bell provided advance notice that he will be unable to attend this evening's meeting.
2. Comments from the public for a matter that was on the agenda may be provided in person by attending the meeting and advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda.
3. For those individuals that were unable to attend the meeting in person, could

submit comments for matters that are on the agenda by either (1) emailing [jscime@westlincoln.ca](mailto:jscime@westlincoln.ca) before 4:30 pm today. Any comments submitted will be considered as public information and read into public record OR (2) by contacting the Clerk's Department to request a Zoom Link to attend the meeting virtually.

4. This meeting was being livestreamed. The link to watch the meeting live could be found on the Township's website by selecting the "Township Office" tab at the top of the website, click the Council or Standing Committee meetings tab and scroll down the meeting list to find the link.

5. This meeting is being recorded and will be available to view by clicking the meeting video link found on the Township's website within 48 hours after the meeting unless otherwise noted.

## **2. LAND ACKNOWLEDGEMENT STATEMENT**

Mayor Ganann will read the following:

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk (Hat-i-wen- DA-runk), the Haudenosaunee (Hoe-den-no-SHOW-nee), and the Anishinaabe (Ah-nish-ih- NAH-bey), including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

## **3. OPENING PETITION - Councillor William Reilly**

## **4. CHANGE IN ORDER OF ITEMS ON AGENDA**

There were no changes in order of items on the agenda.

## **5. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

There were no Members of Council that declared a pecuniary interest and/or conflict of interest with respect to matters that are on this evening's Council agenda.

## **6. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

The Mayor inquired if the IT Help Desk Analyst was aware if there were any members of the public in attendance virtually on the Zoom meeting call that wished to address a specific item on tonight's agenda as permitted under Section 6.7 of the Procedural By-law, for which the IT Help Desk Analyst confirmed there

were not.

The Mayor asked the Director of Legislative Services/Clerk if she had received any emails or correspondence from a member of the public prior to 4:30 p.m. today to read into the record, for which the Director of Legislative Services/Clerk confirmed she had not.

Mayor Ganann asked if there were any members of the public present that wished to address an item on this evening, which there was not.

**7. APPOINTMENTS/PRESENTATIONS**

There were no appointments/presentations.

**8. REGIONAL COUNCILLOR'S REMARKS**

Regional Councillor Witteveen read from a prepared statement which is attached as **Schedule "A"** to the minutes. Regional Councillor Witteveen provided an update on various matters, meeting highlights, and events that were addressed by Niagara Region over the past month.

Councillor Rehner asked for confirmation of the name of company who was awarded the Bio Solid's contract, where the company was from, and what the company was set out to do.

In response to Councillor Rehner's inquiry, Regional Councillor Witteveen stated that the company's name was GM Blue Plan Ltd. and stated that he did not know where they were based out of. Regional Councillor Witteveen clarified that GM Blue Plan was a consulting company who had been retained to review different aspects of operations pertaining to Bio Solids in the Niagara Region such as ways to expand operations, and how it will operate over the next 20 years. Regional Councillor Witteveen pointed out that GM Blue Plan was not the service provider, which he believed was Thomas Nutrient Solutions, but GM Blue Plan will review the operations and make recommendations to the service provider. Regional Councillor Witteveen stated he believed there will be expansion of Garner Road.

Councillor Rehner inquired if this contract would be awarded on an annual basis or will the Region keep the same contract in perpetuity. Councillor Rehner also inquired whether or not the service provider would be using tankers or a liquid injection method.

In response to Councillor Rehner's inquiry, Regional Councillor Witteveen stated that Thomas Nutrient Solutions was the service provider who was awarded the contract for a period of time which he believed was for a 5 to 7 year contract,

which was approximately the life expectancy of the vehicles. Regional Councillor Witteveen confirmed that the service provider would be using a mixture of both a tanker and liquid injection method during the project.

Councillor Bradaric inquired regarding the online reporting tool that the public could access from the Region's website for illegal dumping, etc.

Regional Councillor Witteveen confirmed that the Region does have an online reporting tool, and stated he believed people could also report illegal dumping through Crimestoppers. Regional Councillor Witteveen stated that he understood that a forensic investigation would be undertaken, if possible, to determine where the discarded items came from. Regional Councillor Witteveen stated that there are times when the Region also sets up surveillance in an area of concern in order to try and track and catch those individuals involved in the illegal dumping activity.

## **9. CONFIRMATION OF MINUTES**

- 9.1 Council Minutes - Regular  
Re: April 24, 2023

**Moved By** Councillor Joann Chechalk  
**Seconded By** Councillor Shelley Bradaric

That, the minutes of the April 24, 2023 regular Council meeting be accepted.

**Carried**

- 9.2 Council Minutes - Special  
Re: April 26, 2023

**Moved By** Councillor Shelley Bradaric  
**Seconded By** Councillor William Reilly

1. That, the minutes of the open session portion of the April 26, 2023 special Council meeting be accepted; and,
2. That, the confidential minutes relating to the closed session portion of the April 26, 2023 special Council meeting be accepted; and that the minutes remain confidential and restricted from public disclosure in accordance with exemptions provided Section 239 of the Municipal Act.

**Carried**

- 9.3 Council Minutes – Special  
Re: May 1, 2023

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Mike Rehner

1. That, the minutes of the open session portion of the May 1, 2023 special Council meeting be accepted; and,
2. That, the confidential minutes relating to the closed session portion of the May 1, 2023 special Council meeting be accepted; and that the minutes remain confidential and restricted from public disclosure in accordance with exemptions provided Section 239 of the Municipal Act.

**Carried**

- 9.4 Public Meeting Under the Planning Act  
Minutes - May 8, 2023

**Moved By** Councillor Mike Rehner

**Seconded By** Councillor Shelley Bradaric

That, the minutes of the public meeting held on May 8, 2023 under Sections 17 and 34 of the Planning Act, with respect to:

- a. Zoning By-law Amendment - 5623 Twenty Mile Road (9109072 Canada Inc.)
- b. Official Plan Amendment - Proposed Township Official Plan Amendment No. 65 be accepted.

**Carried**

## 10. COMMUNICATIONS

- 10.1 Pride Month 2023  
Re: Recognition Resolution for Township of West Lincoln

**Moved By** Councillor William Reilly

**Seconded By** Councillor Shelley Bradaric

**WHEREAS** the Month of June is Pride Month in the Region of Niagara and around the globe; and

**WHEREAS** Municipalities across the Region will be holding a variety of Pride commemorations throughout the month of June, commencing with the raising of the Pride Flag on Monday, May 29, 2023; and

**WHEREAS** we recognize that public representation is extremely valuable and is an important way to help all people, and especially marginalized communities, feel safe, welcomed, supported and valued; and

**WHEREAS** we are committed to fostering a diverse and inclusive community, where hatred and discrimination are not welcome;

**NOW THEREFORE BE IT RESOLVED** that the Township of West Lincoln Council acknowledge June as Pride Month and encourage the West Lincoln community to unite in support of Pride and all of its members.

**FURTHER** that the Township of West Lincoln Council endorse the following Pride initiatives in West Lincoln:

1. The Township raising of the Progress Pride Flag on Monday, May 29; and
2. The sharing of information related to Pride Month in Niagara on all Township social media accounts; and
3. The various Pride events and community engagement opportunities organized by and held at the West Lincoln Public Library from May 29, and lasting until end of day June 30.

**Carried**

#### **11. MAYOR'S REMARKS**

Mayor Ganann read a prepared statement which was attached as **Schedule "B"** to the minutes.

#### **12. REPORT OF COMMITTEE**

- 12.1 Planning/Building/Environmental Committee  
Re: Minutes - May 8, 2023

**Moved By** Councillor William Reilly

**Seconded By** Councillor Jason Trombetta

1. That, the minutes of the open session portion of the May 8, 2023 Planning/Building/ Environmental Committee meeting, be accepted, and the recommendations contained therein, be approved; and,
2. That, the confidential minutes relating to the closed session portion of the May 8, 2023 Planning/Building/Environmental Committee meeting be accepted; and that the minutes remain confidential and

restricted from public disclosure in accordance with Section 239 of the Municipal Act.

**Carried**

**13. RECONSIDERATION**

There were no items put forward for reconsideration.

**14. NOTICE OF MOTION TO RESCIND**

There were no motions to rescind put forward by any Member of Council.

**15. OTHER BUSINESS**

**15.1 Consent Agenda Items**

**Moved By** Councillor Jason Trombetta

**Seconded By** Councillor Joann Chechalk

That, Council hereby approves the following Consent Agenda Items:

1. Items 1,2,3,4,5, and 6 be and are hereby received for information, and;
2. Item 8 be and is hereby received and the recommendations contained therein be adopted with the exception of Item 7.

**Carried**

**SUMMARY OF CONSENT AGENDA ITEMS:**

1. Mayor's Youth Advisory Committee - Minutes of April 5, 2023
2. West Lincoln Santa Claus Parade Committee - Minutes of January 25, 2023
3. West Lincoln Santa Claus Parade Committee - Minutes February 1, 2023
4. West Lincoln Santa Claus Parade Committee - April 5, 2023
5. Information Report T-11-2023 - Financial Update as of April 30, 2023
6. Information Report PW-14-2023 - St. Ann's Road Reconstruction Municipal Class Environmental Assessment Study (EA Study) Completion
8. Recommendation Report T-10-2023 - 2023 Tax Rate By-Law

**ITEM # 7 – INFORMATION REPORT WLFD-07-2023:**

Councillor Trombetta asked the Acting Fire Chief for updates on the Station 2 construction project.

Acting Fire Chief Tim Hofsink stated that the construction was going well, with minor expected delays, but much of the finishing work on the inside of the new station building was nearly completed. The Acting Fire Chief further stated he expected the project would be done by the end of June or early July.

**Moved By** Councillor Jason Trombetta

**Seconded By** Councillor Joann Chechalk

That, Information Report WLFD-07-2023; dated May 23, 2023 regarding Monthly Update April 2023 be received for information.

**Carried.**

15.2 TABLED ITEM (March 28, 2022 Council Meeting)

Director of Planning & Building (Brian Treble)

Re: Recommendation Report No. PD-36-2022 - Smithville Landowners Group request for support of Minister's Zoning Order (MZO)

15.3 Director of Finance/Treasurer (Donna DeFilippis)

Re: Information Report T-12-2023 - 2023 Long Term Borrowing Update

**Moved By** Councillor Joann Chechalk

**Seconded By** Councillor Jason Trombetta

That, Information Report T-12-2023, regarding the "2023 Long Term Borrowing Update", dated May 23, 2023, be received.

**Carried**

15.4 Manager of Parks, Recreation, & Facilities (Bob Denison) and Director of Public Works & Recreation (Mike DiPaola)

Re: Recommendation Report Rec-04-2023 - Leisureplex Ball Diamonds – Award of LED Lighting Upgrades

Councillor Rehner questioned the math of the \$222,000 and contingency fund that made up the \$244,000, and why the resolution states \$250,000 as the overall cost.

In response to Councillor Rehner's inquiry, the Director of Public Works & Recreation stated on page 3 of the report, it notes the \$250,000 includes a net HST (1.76%) and miscellaneous expenses of \$6000, which added together made up to the \$250,000 cost.



Councillor Bradaric advised that she was happy it was under budget by \$30,000 and inquired into the expected timeline for the project.

In response to the inquiry from Councillor Bradaric, the Director of Public Works & Recreation stated that work would start in the Fall.

**Moved By** Councillor Jason Trombetta

**Seconded By** Councillor William Reilly

1. THAT, Recommendation Report REC-04-2023, re: "Leisureplex Ball Diamonds – Award of LED Lighting Upgrades", dated May 23, 2023 be received; and,
2. THAT, Council accepts and awards the proposal submitted by Conrad Lighting Solutions in the amount \$222,000.00 (excluding HST); and,
3. THAT, Council approve a 10% contingency amount of \$22,000.00 for this project; and,
4. THAT, the total estimated project cost of \$250,000.00 be approved; and,
5. THAT, a by-law be passed to authorize the Mayor and Clerk to enter into an agreement with Conrad Lighting Solutions.

**Carried**

- 15.5 Coordinator of Engineering Services (Jennifer Bernard) and Director of Public Works & Recreation (Mike DiPaola)

Re: Recommendation Report PW-15-2023 - 1989 Abingdon Road – Land Purchase for Road Allowance

**Moved By** Councillor Shelley Bradaric

**Seconded By** Councillor William Reilly

1. That Recommendation Report, PW-15-2023, regarding "1989 Abingdon Road – Land Purchase for Road Allowance," dated May 23, 2023, BE RECEIVED; and,
2. That, a By-law be passed to authorize the Mayor and Clerk to sign an agreement for the purchase of Part 2 of Reference Plan No. 30R-15980, on the southeast corner of Abingdon Road and Concession 5 Road; and,
3. That, once the lands have been transferred to the Township of West Lincoln, a by-law be passed to declare Part 2 on Reference Plan No. 30R-15980, on the southeast corner of Abingdon Road and Concession 5 Road, as Public Highway.

**Carried**

15.6 Members of Council  
Re: Council Remarks

1) Councillor Bradaric  
Re: Silverdale Hall Annual BBQ

Councillor Bradaric stated Silverdale Hall Annual BBQ was coming up on June 9th from 5 pm to 6:30pm, at which they will be selling pies and hosting a BBQ with the funds going towards hall maintenance and improvements.

2) Councillor Trombetta  
Re: Creekside Market Grand Opening

Councillor Trombetta stated that he attended the grand opening, this past weekend, of the Creekside Country Market on Caistor Centre Road, near Twenty Road.

3) Councillor Reilly  
Re: Mayor's Luncheon

Councillor Reilly stated that the Mayor's Luncheon was a great success, and that it was very well attended.

4) Councillor Chechalk  
Re: Plant Market and Silverdale Hall Fundraiser

Councillor Chechalk noted that she had attended the Farmers' Market Plant Market, with the market being on a hiatus until June 9 when the regular Farmers Market will commence. Councillor Chechalk also noted that Silverdale Hall will be hosting their annual BBQ fundraising even from 5 pm to 7 pm with funds going towards the hall. Councillor Chechalk stated she also helped make smile cookies for the Tim Hortons' fundraiser campaign for the West Lincoln Community Care. Councillor Chechalk noted she enjoyed the time making smile cookies and that she was amazed by community's support with donation of over \$25,000. She noted that she had to leave the Mayor's luncheon early and looked forward to hearing the rest of her speech on the COGECO broadcast.

5) Councillor Rehner  
Re: Mayor's Luncheon

Councillor Rehner stated that he enjoyed attending the Mayor's luncheon which was well attended and very well organized.

**16. NEW ITEMS OF BUSINESS**

There were no new items of business brought forward by any Member of Council in attendance.

**17. BY-LAWS**

**Moved By** Councillor Mike Rehner

**Seconded By** Councillor Shelley Bradaric

1. That, leave be granted to introduce By-law #s 2023-35, 2023-36, 2023-37, and 2023-38, and that the same shall be considered to have been read a first, second, and third time with one reading, and are hereby adopted; and,
2. That, the Mayor and Clerk be and are hereby authorized to sign and affix the Corporate Seal thereto, any rule of this Council to the contrary notwithstanding.

**Carried**

**SUMMARY OF APPROVED BY-LAWS:**

**17.1 BY-LAW 2023-35**

A By-law to confirm the proceedings of the Council of the Corporation of the Township of West Lincoln at its regular meeting held on the 24th day of April, 2023 and its special meeting held on 26th day of April, 2023 and May 1st, 2023.

**17.2 BY-LAW 2023-36**

A By-law to adopt the estimates for the year 2023 and to set the rates of taxation for the year 2023.

**17.3 BY-LAW 2023-37**

A By-law to authorize the Mayor and Clerk to sign an agreement for purchase of a triangular parcel of land on the southeast corner of Abingdon Road and Concession 5 Road, being part 2 on a reference plan 30R-15980, in the former Township of Caistor, now Township of West Lincoln, Regional Municipality of Niagara.

**17.4 BY-LAW 2023-38**

A By-law to authorize an agreement between the corporation of the Township of West Lincoln and Conrad Lighting Solutions for Leisureplex ball diamonds - Award of LED lighting upgrades.

**18. CONFIDENTIAL MATTERS**

There were no confidential matters.

**19. ADJOURNMENT**

The Mayor declared this meeting adjourned at the hour of 7:25 p.m.



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**JOANNE SCIME, DIRECTOR OF  
LEGISLATIVE SERVICES/CLERK**

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**MAYOR CHERYL GANANN**