



TOWNSHIP OF WEST LINCOLN
ADMINISTRATION/FINANCE/FIRE COMMITTEE
MINUTES

MEETING NO. TWO

March 20, 2023, 6:53 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Councillor Jason Trombetta
Councillor Shelley Bradaric
Mayor Cheryl Ganann
Councillor Mike Rehner
Councillor William Reilly
Councillor Terry Bell
Councillor Joann Chechalk

Staff: Bev Hendry, CAO
Joanne Scime, Director of Legislative Services/Clerk
Mike DiPaola, Director of Public Works & Recreation*
Vanessa Holm, Library CEO*
Donna DeFilippis, Treasurer/Director of Finance
Katelyn Hall, Deputy Treasurer/Manager of Finance*
Kevin Geoghegan, IT Help Desk Analyst*
Brian Treble, Director of Planning & Building*

Others: Regional Councillor Albert Witteveen*
Rob Cosby*
Bruce Harris, WeeStreem*

*=IN ATTENDANCE PART-TIME

1. CHAIR - Councillor Jason Trombetta

The Chair called the meeting to order at approximately 6:53 p.m.

Prior to commencing with the Administration/Finance/Fire Committee meeting

agenda, Chair Trombetta read the following announcements:

1. Comments from the public for a matter that was on the agenda may be provided in person by attending the meeting and advising the Chair during the "Request to Address an Item on the Agenda" Section of the agenda. For those individuals that are unable to attend the meeting in person, you may submit comments for matters that are on the agenda by either (1) emailing jscime@westlincoln.ca before 4:30 pm. on the day of the meeting. Comments submitted will be considered as public information and read into public record OR (2) by contacting the Clerk's Department to request a Zoom Link to attend the meeting virtually.
2. This meeting will be livestreamed. The link to watch the meeting live can be found on the Township's website by selecting the "Township Office" tab at the top of the website, then clicking the Council or Standing Committee meetings tab and scroll down the meeting list to find the link.
3. This meeting will be recorded and will be available to view by clicking the meeting video link found on the Township's website within 48 hours after the meeting unless otherwise noted.

2. LAND ACKNOWLEDGEMENT STATEMENT

The Chair read the following Land Acknowledgement Statement:

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk (Hat-i-wen-DA-ronk), the Haudenosaunee (Hoe-den-no-SHOW-nee), and the Anishinaabe (Ah-nish-ih-NAH-bey), including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. CHANGE IN ORDER OF ITEMS ON AGENDA

Moved By Mayor Cheryl Ganann

Seconded By Councillor William Reilly

That, the New Business category be moved forward on the agenda immediately following Change in Order of Items on the Agenda as she wanted to propose discussion of a new item of business that had been brought to her attention late in the day today.

Carried

4. NEW BUSINESS

4.1 ITEM A23-23

Mayor Cheryl Ganann

Re: New Item of Business - Confidential Personnel Matter

Moved By Mayor Cheryl Ganann

Seconded By Councillor Joann Chechalk

That, a New Item of Business be and is hereby introduced, being a closed session matter relating to a personnel matter/identifiable individual, immediately following the Disclosure of Pecuniary Interest and/or Conflict of Interest section of the agenda.

Carried

5. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

5.1 Councillor William Reilly

ITEM A19-23

Recommendation Report No. T-08-2023 - 2023 Operating & Capital Budget Final Report

Councillor William Reilly advised that he had a perceived conflict of interest with respect to ITEM A19-23 being Recommendation Report No. T-08-2023 (2023 Operating and Capital Budget Final Report), specifically with respect to the following:

- (1) The West Lincoln Public Library Budget - his wife was a member of the West Lincoln Public Library Board; and,
- (2) McNally House Hospice Fundraising Request - he was being considered for appointment on their Board of Directors; and,
- (3) Paving of Vaughan Road from Caistor Gainsborough Townline Road to Wellandport Road - he had a colleague that lived on this road.

6. CONFIDENTIAL MATTERS

All Members of Committee noted as present as well as the CAO, the Director of Legislative Services/Clerk and the Director of Finance/Treasurer were in attendance for discussion of the closed session matter.

Moved By Mayor Cheryl Ganann

Seconded By Councillor Joann Chechalk

That, the next portion of this meeting be closed to the public to consider the following pursuant to Section 239(2) of the Municipal Act 2001:

3.2 Mayor Cheryl Ganann

Re: Personal Matter Relating to an Identifiable Individual - Personnel Matter

Applicable closed session exemption(s):

- personal matters about an identifiable individual, including municipal or local board employees (7:02 p.m.).

Carried

Moved By Councillor Shelley Bradaric

Seconded By Councillor Joann Chechalk

That, this Committee meeting does now resume in open session at the hour of 7:33 p.m.

Carried

6.1 ITEM A24-23

Mayor Cheryl Ganann

Re: Personal Matter Relating to an Identifiable Individual - Personnel Matter

Moved By Councillor William Reilly

Seconded By Mayor Cheryl Ganann

That, the Director of Finance/Treasurer be and is hereby directed to increase the hours of the Communication Specialist to full time for inclusion in the 2023 Township Budget.

Carried

7. APPOINTMENTS

There were no appointments/presentations.

8. REQUEST TO ADDRESS ITEMS ON THE AGENDA

The Chair inquired if the IT Help Desk Analyst was aware if there were any members of the public in attendance virtually on the Zoom meeting call that wished to address a specific item on tonight's agenda as permitted under Section 6.7 of the Procedural By-law, for which the IT Help Desk Analyst confirmed he did not.

Additionally, the Chair asked the Director of Legislative Services/Clerk if she had received any emails or correspondence from a member of the public prior to 4:30

p.m. today to read into the record, for which the Director of Legislative Services/Clerk confirmed she had not.

9. CONSENT AGENDA ITEMS

9.1 ITEM A13-23

CONSENT AGENDA ITEMS

Moved By Councillor Joann Chechalk

Seconded By Councillor Shelley Bradaric

That the Administration/Finance/Fire Committee hereby approves the following Consent Agenda Items:

1. Items 1, 2 and 3 be and are hereby received for information; and
2. Items 4 and 5 be and are hereby received and the recommendations contained therein be adopted.

Carried

SUMMARY OF APPROVED CONSENT AGENDA ITEMS:

1. Mayor's Youth Advisory Committee (MYAC) - Minutes of February 1, 2023 & Updated Terms of Reference
2. Information Report No. T-06-2023 - Statement of Remuneration and Expenses for 2022
3. Information Report No. WLFD-04-2023 - Monthly Update February 2023
4. Recommendation Report No. C-04-2023 - Lease Agreement for Portion of CIBC Parking Lot - Ken Brunaccioni (Dog Got It - Hot Dog Cart)
5. Recommendation Report No. WLFD-05-2023 - Purchase of New Tanker Apparatus

10. COMMUNICATIONS

10.1 ITEM A14-23

Jody Beamer

Re: Request for By-law or Amendment to By-law to Address Livestock Running at Large

Moved By Mayor Cheryl Ganann

Seconded By Councillor Terry Bell

That the correspondence received from Jody Beamer, dated January 17, 2023, formally requesting that a by-law be enacted to address livestock running at large and causing property damage and/or causing risk to the community; be received and referred to staff for report and recommendation.

Carried

10.2 ITEM A15-23

- (i) Stephanie Di Bartolo,
 - (ii) Wendy Candler,
 - (iii) Dana Gaudette,
 - (iv) Sarah Young; and
 - (v) Rebecca Nagy
- Re: Delivery of Graphic Image Flyer

Moved By Councillor Joann Chechalk

Seconded By Councillor Shelley Bradaric

- (1) That, the correspondences received from (i) Stephanie Di Bartolo, (ii) Wendy Candler, (iii) Dana Gaudette, (iv) Sarah Young, and (v) Rebecca Nagy regarding the delivery of graphic image flyer to their homes and that the Township of West Lincoln address this matter from further occurrences by adopting a by-law, similar to a by-law adopted by the City of London, requiring materials with graphic imagery to be delivered in an envelope bearing a warning; be received, and
- (2) That, this matter be referred to staff for report and recommendation.

Carried

10.3 ITEM 16-23

Gord Davis

Re: Comments Regarding Proposed Amendments to Council Remuneration By-law

Moved By Councillor Joann Chechalk

Seconded By Mayor Cheryl Ganann

- 1. That, the correspondence received from Gord Davis, Caistor Centre, dated March 9, 2023, regarding "Council Remuneration" which provides information and requests Township Council to adopt the following two resolutions:
 - 1. That, staff be directed to draft a by-law to standardize the process to adjust Council Member's compensation; and,

2. That, staff be directed to prepare a report detailing the increase in taxes needed to increase salaries to treat all Township employees equally, or alternatively, the reasons why Township policy does not apply to the council positions.

be received for information.

Carried

11. STAFF REPORTS

11.1 ITEM A17-23

Administrative Assistant (Justin Paylove), Deputy Clerk (Jessica Dyson) and Director of Legislative Services/Clerk (Joanne Scime)

Re: Recommendation Report No. C-02-2023 - Delivery of Graphic Images By-law

Councillor Bradaric stated that this type of graphic material was harmful to a portion of our population who have experienced traumatic events, and this by-law will help protect some of these individuals. Councillor Bradaric further stated that with the flyer being in an envelope and with a warning, would carefully balance the ability to distribute materials freely while providing individuals the choice to view such material.

Councillor Chechalk inquired to the Director of Legislative Services/Clerk whether or not to put notice of this new by-law in the newspaper.

The Director of Legislative Services/Clerk stated that a media release would be developed with the hope that the newspaper will pick up the media release and do an article on the issue.

Councillor Reilly inquired whether the fine would be based on a single incident or per offence. Councillor Reilly further suggested to put a notice with respect to the by-law in the property tax bills and water bills, to notify and advise as many residents as possible.

The Director of Planning & Building stated that charges would be based on per occurrence where a ticket would be issued when the individual contravened the by-law with proof.

Councillor Trombetta questioned if the transgressor was an underage individual, and if this would be handled differently in the ticketing system.

The Director of Planning & Building stated that the system does not recognize a difference between underage individuals and of-age individuals in regards to being ticketed for violating a by-law. The Director

further stated that if the ticket was escalated to a Provincial Offence, then age may play a factor in the adjudication; however, he stated that he was not aware that there were any provisions in the Township by-law where age of the transgressor played a role.

Councillor Bell inquired into what was meant by "caught in the act with proof", and what proof would look like in order to ticket a person.

In response to Councillor Bell's inquiry, the Director of Planning & Building stated that the Township has been figuring out what kind of proof would be necessary with legal counsel; however, he stated that he believed doorbell camera footage, sworn affidavits, photo evidence, and others means would be reasonable levels of proof to ticket a person.

Mayor Ganann inquired to the Director of Building & Planning, if it would be adequate for doorbell cameras and security cameras to be proof if the faces were clear, in which the Director of Building & Planning confirmed was correct.

In response to Councillor Reilly's inquiry regarding whether the "Report a Concern" on the Township's website could include a drop down to specifically addresses these types of issues, the Director of Planning & Building advised that this type of matter would be a By-law Enforcement matter and as such this would be the appropriate drop down on the "Report a Concern" section to choose and would be forwarded to the correct staff that would address the matter.

Moved By Councillor Terry Bell

Seconded By Mayor Cheryl Ganann

1. That, Recommendation Report C-02-2023 regarding the "Delivery of Graphic Material(s) in the Township of West Lincoln" dated March 20th, 2023, be received; and,
2. That, the draft by-law attached as Schedule A to this report, be presented for consideration at the March 27th, 2023 Council meeting; and,
3. That, By-law 2021-84 being a By-law to establish a System of Administrative Penalties for Non-Parking Offences within the Township of West Lincoln, be amended to include Schedule A as a new schedule to establish the fines for contravening the Delivery of Graphic Images By-law; and,

4. That, the proposed amendment to the Township's Sign By-law 2020-54 (as amended), as outlined in Schedule B attached to this report, be approved and that the amending by-law be presented at the March 27, 2023 Council Meeting; and,
5. That, staff provide notice with respect to the Township's Graphic Materials By-law and amendment to the Township's Sign By-law on the Township's website and on social media, as well as provide notice to any local flyer delivery businesses.

Carried

11.2 ITEM A18-23

Director of Finance/Treasurer (Donna DeFilippis)

Re: Recommendation Report T-05-2023 Elected Officials Remuneration

Councillor Bradaric noted that while she did generally oppose the idea before, she noted that in light of ensuring the future equity for Councils to come, the wage increase would be justified.

Councillor Reilly noted that the last term of Council voted for status quo in terms of raises for Council but believed that this is a more respectful amount of money. Councillor Reilly noted that public opinion was always in conflict with Council paying themselves; however, in order to attract more candidates to run for municipal positions and to make the job more appealing as a whole, this may be a prudent step.

Councillor Rehner stated he had put this together to be fair and consistent with the steady increase of work that Members of Council undertake. Councillor Rehner echoed similar sentiments that Councillor Reilly expressed, in that he hoped increasing the amount would draw more interest in running for municipal government.

Councillor Bell noted that he agreed with what was said, and would like to see this added to the budget, and that the remuneration increased.

Mayor Ganann noted that the current proposition is much more palatable than the one presented earlier on, and agreed with the comments made by the other Members of Council in regards to raising the wage to hopefully draw more interest of residents to run for positions in municipal government.

Councillor Chechalk stated that she supported the phasing in approach with the wages, in order to make back some of the wages that were lost when the tax-free portion was removed years ago. Councillor Chechalk

further stated that it was important to not feel undervalued, and compensation should reflect on the time being spent in the position and that the remuneration gap between Councillors and the Mayor's remuneration should remain consistent.

Councillor Bradaric inquired to Councillor Rehner on how he had calculated his proposed remuneration figures for Councillors and the Mayor and whether the wage increase proposed was approximately the same for both the Mayor and Councillors.

In response to Councillor Bradaric's inquiry, Councillor Rehner explained his reasoning for the proposed wages and the gap between the Mayor and Councillor's remuneration grew substantially over the years as increases are given by a percentage and not a dollar amount.

Councillor Bradaric thanked Councillor Rehner for his clarification, but wanted to note for the record that the percentage gap between the Mayor salary and the Councillor salary has shrunk based on the proposed remuneration being considered.

Councillor Reilly stated that he understood the wage gap as the Mayor represents the Township at the Region, not just locally. Councillor Reilly explained that during this past election, the Town of Pelham had two wards that did not have anyone put their name in to run and he had heard at AMO that acclamations have been on the rise across Ontario. Councillor Reilly noted that hopefully that by increasing the remuneration for the Mayor and Councillor's positions this would avoid a situation where West Lincoln would have multiple acclamations like other municipalities in Ontario.

Moved By Councillor Mike Rehner

Seconded By Councillor Terry Bell

1. That, Recommendation Report T-05-2023 regarding the "Elected Officials Remuneration", dated March 20, 2023, be received; and,
2. That, Council is presented with two options regarding Council Remuneration: Option 1 which is a 2023 remuneration of \$30,000 and Option 2, which is a phased in option, which would result in a 2023 remuneration of \$23,900; and,
3. That, Council approve either Option 1 or Option 2 for inclusion in the 2023 Township budget; and,

4. That, a By-Law be presented at the March 27th, 2023 Council meeting to address Council Remuneration, based on the recommendation passed.

Carried as Amended

Moved By Councillor Mike Rehner

Seconded By Councillor Terry Bell

- (1) That, Recommendation 3 of Report No. RFD-T-05-2023 (Elected Official Remuneration) be amended by removing the words “either” before the words Option 1 and remove the words “or Option 2”; and,
- (2) That, the following additional recommendations be added following Recommendation 3 to read as follows:

“4. That, the annual salary for the Mayor of West Lincoln be increased to \$47,000; and,”

“5. That, the new Salary Remuneration for Members of Council, as approved, take effect on January 1, 2023; and,”

“6. That, the new Council Remuneration and Expense Allowances By-law include a new provision that each Member of Council can choose to opt out of the new remuneration for the duration of the term of this Council by advising the Director of Legislative Services/Clerk in writing by April 15th; and,”

- (3) That, Recommendation 4 of Report No. RFD-T-05-2023 be renumbered accordingly to include the noted recommendations above.

Carried

11.3 ITEM A19-23

Director of Finance/Treasurer (Donna DeFilippis)

Re: Recommendation Report No. T-08-2023 - 2023 Operating and Capital Budget Final Report

NOTE: Councillor William Reilly declared a perceived conflict on this item. (Councillor William Reilly advised that he had a perceived conflict of interest with respect to ITEM A19-23 being Recommendation Report No. T-08-2023 (2023 Operating and Capital Budget Final Report), specifically with respect to the following: (1) The West Lincoln Public Library Budget - his wife was a member of the West Lincoln Public Library Board; and, (2) McNally House Hospice Fundraising Request - he was being considered

for appointment on their Board of Directors; and, (3) ; Paving of Vaughan Road from Caistor Gainsborough Townline Road to Wellandport Road - he had a colleague that lived on this road.)

The Treasurer/Director of Finance reviewed her PowerPoint presentation which is attached as **Schedule A** to these minutes. Specific members of staff then responded to questions regarding but not limited to the following:

- (1) Leisureplex Ball Diamond Lights -
- (2) Vaughan Road Rehabilitation - doing both the 2023 and 2024 road sections in 2023
- (3) What was the blended rate - 6.26%

ITEM A19-23(A) – RECOMMENDATION A – 2023 BUDGET:

Moved By Councillor Joann Chechalk

Seconded By Councillor Mike Rehner

1. That, Recommendation Report T-08-2023, regarding the “2023 Operating and Capital Budget Final Report”, dated March 20, 2023, be received; and,
2. That, a 2023 tax levy of \$8,996,650, which represents a 5.48% tax levy increase after factoring in assessment growth, be approved; and, (****NOTE: see Amendment below**)
3. ~~That, the 2023 tax levy above be adjusted by _____ based on the recommendation approved through Report T-05-2023 Elected Officials Remuneration; and, (NOTE: see Amendment below)~~
4. ~~That, a 2023 tax levy of _____, which includes the amounts approved under recommendation 3 above, be approved; and, (****NOTE: see Amendment below**)~~
5. That, the 2023 hospital levy of \$176,300 for the West Lincoln Memorial Hospital Rebuild be approved; and,
6. That, the 2023 Urban Service Area Levy of \$188,300 be approved; and,
7. That, the Detailed 2023 Capital Program, attached as Schedules D and E to this report, totaling \$5,170,000 be approved; and,

8. ~~That, Council approve debenture financing of \$1,200,000 in 2023 in order to finance Capital Project 1024 – Paving of Vaughan Road from Caistor Gainsborough Townline Road to Wellandport Road; and,~~
(NOTE: see Amendment below)**
9. That, Council approve debenture financing of \$1,592,600 in 2023 in order to partially finance the replacement of Fire Station 2; and,
10. That, Council delegate authority to the CAO to approve in year 2023 budget amendments up to \$20,000 per item and that the Treasurer report to Council on a monthly basis regarding such amendments; and,
11. That, the balance of Capital and Special Projects for the years 2024 to 2032 as outlined on Schedules F and G to this report be approved in principle; and,
12. That, tangible capital asset amortization estimated at \$3,353,612 and post-employment expenses estimated at \$3,200 be and are hereby excluded from the 2023 Draft Operating and Capital Budget as permitted through regulation 248/09.

Carried AS AMENDED (See Below & Bold Highlights in Recommendation above)**

AMENDMENT #1 TO ITEM A19-23(A) BEING REPORT NO. RFD-T-03-2023 (2023 BUDGET) - CHANGE TAX LEVY AMOUNT AND PERCENTAGE & REMOVE RECOMMENDATIONS 3 AND 4:

Moved By Councillor Mike Rehner

Seconded By Councillor Joann Chechalk

- (1) That, Recommendation 2 as contained in “Report RFD-T-08-2023, regarding the “2023 Operating and Capital Budget Final Report” be amended by deleting the following “\$8,996,650, which represents a 5.48%” and replacing it with “\$9,081,550, which represents a 6.5%”; and,
- (2) That, Recommendations 3 and 4 as contained in Report RFD-08-2023 be removed.

Carried

**ITEM A19-23(B) – RECOMMENDATION B – EXTRACT
RECOMMENDATION #8 (PAVING OF VAUGHAN ROAD) FROM
REPORT NO. RFD-T-08-2023 - 2023 BUDGET:**

Moved By Councillor Joann Chechalk

Seconded By Councillor Shelley Bradaric

That, due to the perceived conflict of interest declared by Councillor Reilly that Recommendation 8 be extracted from Report No. RFD-T-08-2023 (2023 Budget) and voted separately, which reads as follows:

8. That, Council approve debenture financing of \$1,200,000 in 2023 in order to finance Capital Project 1024 - Paving of Vaughan Road from Caistor Gainsborough Townline Road to Wellandport Road.

Carried

ITEM A19-23(C) – RECOMMENDATION B – EXTRACT LIBRARY BUDGET AND MCNALLY HOUSE HOSPICE FINANCIAL REQUEST FROM THE 2023 BUDGET:

Moved By Councillor Terry Bell

Seconded By Councillor Mike Rehner

That the following identified items/projects be extracted from the proposed 2023 Budget and voted on separately due to a declared perceived conflict interest (Councillor Reilly):

1. West Lincoln Public Library Budget
2. McNally House Hospice Financial Request

Carried

12. OTHER BUSINESS

12.1 ITEM A20-23

CAO (Bev Hendry)

Re: Employee Professional Accomplishments

1. Jessica Dyson, Deputy Clerk - Completion of Employment Law & Human Resource Program

The CAO recognized the above noted employee's recent accomplishment.

12.2 ITEM A21-23

Members of Committee

Re: Verbal Updates from Members of Boards and Committees - If required

There were no verbal updates from any Committee Member who were appointed as members to the Township's various Boards and Committees.

12.3 ITEM A22-23

Members of Council

Re: Other Business Items of an Informative Nature

- (1) Mayor Cheryl Ganann
Re: Raising of Meals on Wheels Flag

Mayor Ganann stated that earlier today she raised the Meals on Wheels Flag at the West Lincoln Community Centre and commended staff and the fleet of volunteers who deliver warm and nutritious meals to members of the community that require their services. Mayor Ganann stated that she had the pleasure to accompany a seven-year volunteer who not only delivered meals but spent time to stop and talk with each person who were openly thankful for what she and Meals on Wheels does.

- (2) Councillor Jason Trombetta
Re: Thank You to Public Works/Operations Staff

With the conclusion of the winter season, Councillor Trombetta thanked Public Works/Operation Staff for providing another year of great service by keeping the roads and sidewalks in great condition during winter/snow events.

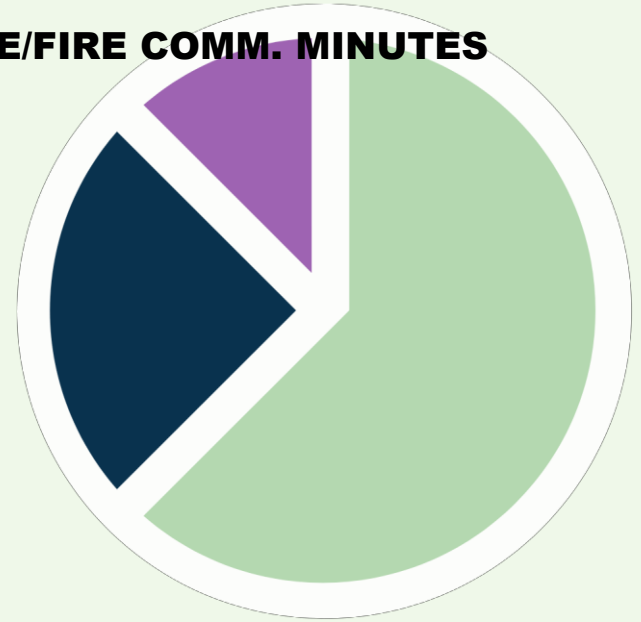
13. ADJOURNMENT

The Chair to declare the meeting adjourned at the hour of 9:44 p.m.



**JOANNE SCIME, DIRECTOR OF
LEGISLATIVE SERVICES/CLERK**

**COUNCILLOR JASON
TROMBETTA, CHAIR**



Township of West Lincoln

FINAL 2023 OPERATING AND CAPITAL BUDGET

March 20, 2023

Updates to 2023 Budget

The budget presented at the February 21, 2023 Budget meeting included a tax levy of \$9,177,730, the levy has now been reduced to \$8,996,650, a **reduction of \$181,080**. The items below outline the changes:

- Non-Union Grid Implementation – the implementation has been extended by one year meaning the tax levy will be fully funding this initiative in 2028, as opposed to 2027. Tax levy was **reduced by \$43,500**
- Re-Financing of Planning Projects – 2 projects 452-Smithville Parks and Recreation Master Plan and 455-Smithville and Township Trails and Corridors Master Plan have been re-financed in light of updated information relating to Bill 23. Tax levy was **reduced by \$40,000**
- Re-Financing of Capital Projects – 2 projects 229-Concession 4 resurfacing from Victoria Avenue to Rosedene Rd and 1107 Concession 2 Rd. Slope Stability (a 2024 project) have been refinanced in light of additional Canada Community-Building Fund grants. Tax levy was **reduced by \$35,000**

Updates to 2023 Budget-continued

- Group Benefits- calculations have been updated, tax levy has been **reduced by \$22,090**
- Library– Library Board approved a reduction to the transfer to the Library Reserve, the tax levy has been **reduced by \$20,000**
- Vaughan Road– project 1024, Vaughan Road hard-topping from Caistor Gainsborough Road to Wellandport Road has a revised budget of \$1.2 million from the original amount of \$1.4 million. This has resulted in a revised debenture requirement of \$1.2 million. The tax levy has been **reduced by \$19,000** as the required debt repayment has decreased.
- Facility Reserve– staff reviewed all reserve contributions and determined the transfer to the Facility Reserve could be reduced, resulting in a **reduction in the tax levy of \$5,000**
- Parks and Facilities- there have been some adjustments to the operating budgets of parks and facilities resulting in a net **increase to the levy of \$3,510.**

Budget 2023 – Key Factors

- Due to assessment growth of 1.88%, the first \$187,000 of increase to the overall tax levy has no impact to property owners
- An expenditure increase of \$83,517 equates to a 1% increase in the total tax levy
- A 1% increase to the tax levy equates to an approximate \$14 increase to the West Lincoln portion of taxes for an average residential home with an average assessment of \$386,000
- The Province has deferred the originally planned re-assessment due to the COVID-19 Pandemic. This results in no assessment changes for the majority of property owners. Valuations are based on the assessment date of January 1, 2016, and will be used for both the 2022 and 2023 property tax years.

2023 Base Operating and Capital Budget Levy

	2023 Total Taxes	2022 Total Taxes	\$ Change	% Change
Assessment	\$ 386,000.00	\$ 386,000.00	\$ -	0.00%
Municipal	\$ 1,524.50	\$ 1,447.42	\$ 77.08	5.33%
Hospital	\$ 29.87	\$ 21.80	\$ 8.07	37.02%
Total Township	\$ 1,554.37	\$ 1,469.22	\$ 85.15	5.80%
Urban Service Area	\$ 73.64	\$ 73.59	\$ 0.05	0.07%
TOTAL WITH URBAN SERVICE AREA	\$ 1,628.01	\$ 1,542.81	\$ 85.20	5.52%

Projected Property Tax increase of
\$7.10 a month

SCHEDULE "A" TO THE MARCH 20, 2023 ADMINISTRATION/FINANCE/FIRE COMM. MINUTES

Strong Transportation Connections - \$3,275,500

Project	Department	2023
Miscellaneous Road Equipment	Transportation Services-General	\$6,000
Signs - New & Replacement	Traffic Operations & Roadside Maintenance	\$17,000
East Chipawwa Rd Slope Stability - 175m west of Boyle Rd. Analysis and Design	Roads Paved and Unpaved	\$45,000
Smithville and Township Trails and Corridors Master Plan	Planning & Heritage	\$62,500
Asphalt Hot Box Trailer	Traffic Operations & Roadside Maintenance	\$70,000
Concession 2 Rd Slope Stability - 1.8 kms E. of Smithville Rd (RR14)Analysis & Design	Roads Paved and Unpaved	\$75,000
TWL-ID-B17 Snyder Road Bridge - 0.4 km South of Twenty Rd. (RR69)	Bridges & Culverts	\$80,000
TWL-ID-B04 Campbell Bridge, S.G.Road 16, 0.1 km North of Twenty Rd. Design	Bridges & Culverts	\$100,000
TWL-ID-B23 Pearson Bridge - Boyle Rd, 0.9 kms South of East Chippawa Rd	Bridges & Culverts	\$250,000
Concession 4 Rd - Resurfacing - From Victoria Ave (RR24) to Rosedene Rd	Roads Paved and Unpaved	\$250,000
Young St. - Resurfacing - From South Grimsby Rd 10 to Grassie Rd (RR8)	Roads Paved and Unpaved	\$280,000
Industrial Park Rd. Resurfacing - From Spring Creek Rd. south to railway tracks.	Roads Paved and Unpaved	\$380,000
Concession 3 Rd - Resurfacing - From RR14 to Caistor Centre Rd	Roads Paved and Unpaved	\$460,000
Vaughan Rd - Hard Topping of Gravel Rd From Caistor Gainsborough to Wellandport Rd	Roads Paved and Unpaved	\$1,200,000

Strategic, Responsible Growth - \$188,100

Project	Department	2023
Cemetery Software Implementation	Cemeteries	\$5,000
Non Network Replacement Computers - Library Branches	Libraries	\$7,000
Addition to Printed Collection - Caistorville Library Branch	Libraries	\$8,800
Addition to Printed Collection - Wellandport Library Branch	Libraries	\$11,000
Addition to Audio Visual Collection - All Library Branches	Libraries	\$15,000
Addition to Printed Collection - Smithville Library Branch	Libraries	\$16,500
Library Strategic Planning	Libraries	\$20,000
Water Meters - New Installation	Water	\$34,800
Smithville Parks and Recreation Master Plan	Planning & Heritage	\$70,000

Community Health and Safety - \$1,035,000

Project	Department	2023
Miscellaneous Wastewater Equipment	Wastewater	\$5,000
Environmental Monitoring Program (John St. Caistorville)	Planning & Heritage	\$10,000
New Bunker Gear Washer Station 2	Fire	\$20,000
West Lincoln Community Center fencing at train tracks	Parks	\$25,000
Portable Culvert Steamer to replace 2002 Steamer	Transportation Services	\$25,000
Sewage Pump on Trailer	Wastewater	\$25,000
Killins St., Barbara St., Brooks Circle Watermain Replacement Design	Water	\$50,000
Storm Water Management Pond Evaluations	Storm Sewer	\$60,000
Inflow & Infiltration Reduction Program - Remedial Works	Wastewater	\$200,000
Tanker at Station #2	Fire	\$615,000

SCHEDULE "A" TO THE MARCH 20, 2023 ADMINISTRATION/FINANCE/FIRE COMM. MINUTES

Efficient, Fiscally Responsible Operations - \$366,400

Project	Department	2023
Replacement Computers - Library Branches	Libraries	\$1,500
Wellandport Firewall Upgrade	Libraries	\$3,000
Miscellaneous Corporate Management Equipment and Furniture	Corporate Services	\$5,000
Miscellaneous Fire Equipment	Fire	\$5,000
Caistorville Library Lock Upgrades	Libraries	\$5,000
Miscellaneous Water Equipment	Water	\$5,000
Updating GPS system	Traffic Operations & Roadside Maintenance	\$6,000
Miscellaneous Recreation Equipment	Parks	\$8,000
Network Hardware - Corporate Management	Corporate Services	\$10,000
Old Fire Hall HVAC upgrades	Corporate Services	\$15,000
Town Hall Roof Top HVAC Replacement	Corporate Services	\$17,000
Onboarding and Training Documentation Software	Corporate Services	\$22,000
Corporate Strategic Plan	Corporate Services	\$20,000
Bunker Gear	Fire	\$25,000
Town Hall LED Conversion	Corporate Services	\$32,000
Replacement Computers - Corporate Services	Corporate Services	\$50,000
Water Meter Replacement Program	Water	\$50,000
Record Management System Implementation	Corporate Services	\$86,900

Local Attractions - \$305,000

Project	Department	2023
West Lincoln Community Center Parking Lot Fence	Parks	\$10,000
Hank Macdonald Building Upgrades	Recreation Facilities	\$10,000
Street Furniture	Parks	\$15,000
Banner and Basket Arms	Parks	\$15,000
Creekview Park Fencing	Parks	\$15,000
Ball Diamond Lighting (Leisureplex)	Parks	\$240,000