

**THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN
COUNCIL MINUTES**

MEETING NO. TWELVE

September 28, 2020, 7:00 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Mayor Dave Bylsma
Councillor Cheryl Ganann
Councillor Harold Jonker
Councillor Mike Rehner
Councillor William Reilly
Councillor Jason Trombetta

Absent: Councillor Christopher Coady

Staff: Joanne Scime, Clerk
Bev Hendry, CAO
Donna DeFilippis, Treasurer/Director of Finance
Brian Treble, Director of Planning and Building
Roberta Keith, IT Administrator

Others: Regional Councillor Albert Witteveen

1. SINGING OF "O CANADA"

Prior to proceeding with the Council meeting, Mayor Bylsma announced the following:

1. Councillor Coady has sent his regrets and will not be attending this evening's meeting.
2. Due to efforts to contain the spread of COVID-19 and to protect all individuals, the Council Chambers will not be open to the public to attend Council Meetings until further notice.
3. As noted on tonight's agenda, if Members of the Public had any comments, they could provide them by email to the Clerk by 4:30 pm today. Please note that any email comments submitted will be considered as public information and read into public record later in the agenda.

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4. A reminder that Members of the Public could attend this evening's Council meeting virtually. This was noted on this evening's agenda and could have been done by contacting the Clerk by email prior to 4:30 p.m. today to request a Zoom invitation to the meeting; and,
5. This meeting is being audio and video recorded and will be posted on the Township's web site within 48 hours.

2. OPENING PETITION - Councillor Mike Rehner

3. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no changes in order of items on the agenda.

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

There were no disclosures of pecuniary interest and/or conflicts of interest declared by any Member of Council present.

5. REQUEST TO ADDRESS ITEMS ON THE AGENDA

There were no members of the public present on the Zoom meeting call that noted they wished to address a specific item on the agenda. Additionally, the Clerk stated that there were no emails received from any member of the public with respect to any items on the agenda as permitted by Section 6.7 of the Procedural By-law.

6. APPOINTMENTS/PRESENTATIONS

There were no appointments/presentations.

7. REGIONAL COUNCILLOR'S REMARKS

Regional Councillor Albert Witteveen read from a prepared statement which is attached as **Schedule "A"** to the minutes. Regional Councillor Witteveen provided an update on various Niagara Region issues/initiatives that had occurred over the past couple of months, including the the Woodlands Conservation By-law, the Natural Heritage mapping, the Water Resource System mapping, the new population target growth which are being extended to 2051, the SWIFT broadband internet service for Niagara, the new waste management changeover to our new contractor (Green for Life (GFL)) which comes into effect the week of October 19, the Region's new mobile waste and recycling app, Public Health COVID testing and website information, safe housing initiative for human trafficking, the two new roundabouts, field flooding issues on Regional Road 2 and police presence in this area to address speeding, etc.

Regional Councillor Witteveen addressed questions and concerns brought forwarded by Members of Council including but not limited to the new waste collection schedule, the Region's new waste and recycling collection app, the

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clean up of the lagoon area off of Townline Road and the public having accessing to these lands as a naturalized area, the intermunicipal transit system which has been receiving a lot of positive feedback and if there was any statistical information (ridership, destinations, demographics) that may come forward from the Region on the program it was asked if this information could be shared with staff and Council.

8. CONFIRMATION OF MINUTES

- 8.1 Council Minutes
Re: July 27, 2020 Minutes

Moved By Councillor Cheryl Ganann
Seconded By Councillor Harold Jonker

That, the minutes of the July 27, 2020 regular Council meeting be accepted.

Carried

- 8.2 Public Meeting Under the Planning Act
Re: July 27, 2020 Minutes

Moved By Councillor Harold Jonker
Seconded By Councillor William Reilly

That, the minutes of the public meeting held on July 27, 2020 under Section 34 of the Planning Act, with respect to:

(a) Zoning By-law Amendment – Temporary Permit for a Mobile Home - Harold Wrigley and Debra Sims (3775 Canborough Road/Regional Road 63) - File No. 1601-004-20
be accepted.

Carried

- 8.3 Public Meeting Under the Planning Act
Re: September 14, 2020 Minutes

Moved By Councillor Mike Rehner
Seconded By Councillor Cheryl Ganann

That, the minutes of the public meetings held on September 14, 2020 under Sections 17 & 34 of the Planning Act, with respect to:

(a) Official Plan Amendment & Zoning By-law Amendment - Former St. Martin Roman Catholic School Property

(b) Official Plan Amendment & Zoning By-law Amendment - College Street Public School Property

(c) Zoning By-law Amendment - Township of West Lincoln - Housekeeping Amendments (Off Street Motor Vehicle Parking, Parking Space, Accessory Dwelling Units, Sign By-law, 9390 & 9392 Regional

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Road 65, 116 West Street (Smithville United Church & FORT), 6659
Regional Road 20 (Greek Community Centre) File No. 1601-022-19;
be accepted.

Carried

9. COMMUNICATIONS

There are no communications.

10. MAYOR'S REMARKS

Mayor Bylsma stated that he had two issues that he would like to address this evening the first being the passing of Mr. Jim Hiscott, who was a volunteer fire fighter with the West Lincoln Fire Department for 50 years. Mayor Bylsma noted that Mr. Hiscott's dedication was rare and noteworthy and our community owes him a great deal of gratitude for his tremendous contribution and he will be sorely missed by his team and fire service. Mayor Bylsma stated that he wished comfort and peace to his family and friends for this life well lived. Rest in peace Mr. Hiscott.

Mayor Bylsma stated that the second item he wished to address this evening was to thank West Lincoln Community Care for their organization and support of Council at the food drive that was held at Foodland on Saturday morning. Mayor Bylsma stated that it was a gorgeous day outside and he thanked Amy from Foodland for supporting and sitting with him for the 7 hours that he spent in front of the store accepting donations of money and food for West Lincoln Community Care. Mayor Bylsma stated that both Councillor Ganann and Rehner joined him for a few hours to support the event which raised an outstanding monetary donation of \$2,066.65 as well as the collection of 737.9 pounds of food which will be used to stock the shelves of West Lincoln Community Care for the holidays. Mayor Bylsma stated that West Lincoln Community Care sent a thank you for everyone that attended and those that donated at the event. Mayor Bylsma stated that the following businesses will be participating in the Mayor's Corporate Challenge being Big Country Raw, Talent Millwork, The Woodshed, Giant Tiger, Niagara Pallet, Township of West Lincoln, Stanpac, Smithville Christian Reformed Church, John Calvin School, and the Village Square Dental Centre. Mayor Bylsma stated that he looked forward to the results of the food drive and noted that many people had noted that they had contributed at other places (i.e. at work, week before event). Mayor Bylsma thanked the Knights of Columbus for holding a food drive the week before at Foodland with Wayne Schilstra Realty holding the same event next Saturday. Mayor Bylsma thanked those Members of Council that attended as well as those that had donated at the event and to the community for their generous donations.

11. REPORT OF COMMITTEE

11.1 Planning/Building/Environmental Committee
Re: September 14, 2020 Minutes

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Moved By Councillor Cheryl Ganann

Seconded By Councillor Mike Rehner

That, the minutes of the open session portion of the September 14, 2020 Planning/ Building/Environmental Committee meeting, be accepted, and the recommendations contained therein, be approved; and,

That, the confidential minutes relating to the closed session portion of the September 14, 2020 Planning/Building/ Environmental Committee meeting be accepted; and that the minutes remain confidential and restricted from public disclosure in accordance with Section 239 of the Municipal Act.

Carried

11.2 Administration/Finance/Fire Committee

Re: September 21, 2020 Minutes

Moved By Councillor Mike Rehner

Seconded By Councillor Harold Jonker

That, the minutes of the Administration/Finance/Fire Committee meeting held on September 21, 2020 be accepted and that the recommendations contained therein, be approved.

Carried

11.3 Public Works/Recreation/Arena Committee

Re: September 21, 2020 Minutes

Moved By Councillor Jason Trombetta

Seconded By Councillor Cheryl Ganann

That, the minutes of the Public Works/Recreation/Arena Committee meeting held on September 21, 2020 be accepted and that the recommendations contained therein, be approved.

Carried

12. RECONSIDERATION

There were no items put forward for reconsideration.

13. NOTICE OF MOTION TO RESCIND

There were no notices of motion to rescind.

14. OTHER BUSINESS

14.1 Councillor Mike Rehner

Re: Recognition of Firefighter Jim Hiscott's Passing

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Councillor Rehner stated that the passing of Mr. Jim Hiscott has affected a lot of people and the presentation by Dave Pyett was very emotional and his passing was deeply felt as he was on the Fire Department for 50 years at which time he put his life on the line for the wellbeing and safety for all those people who live in this community. Councillor Rehner noted that one of the hardest issues was Mr. Hiscott's sudden and unexpected passing which was a shock and he will always be missed, loved, respected, appreciated and remembered.

Councillor Reilly noted that the video that he had taken of Mr. Hiscott's funeral procession and posted on FaceBook had been view by over 42,000 people which had received a lot of engagement and support and that his contribution to this community did not go unnoticed, will be remembered and resonated by everyone whether they knew him or not.

14.2 Director of Planning & Building (Brian Treble)

Re: Lifting of Part Lot Control and Signing of Agreement - Smithville Station (Old Towne Gateway Estates) Marz Homes (By-Laws 2020-77 & 2020-78)

Block 40, Plan 30M-446, Parts 1 To 16 30R-15651 & Block 42, Plan 30M-446, Parts 1 To 16 30R-15652

RECEIVED FOR INFORMATION

14.3 Members of Council

Re: Council Remarks

- (1) Councillor Cheryl Ganann
Re: Various Items

Third Food Drive for West Lincoln Community Care

Councillor Ganann stated that Wayne Schilstra Realty will be holding the third food drive at Foodland for West Lincoln Community Care this Saturday along with his pumpkin giveaway. Councillor Ganann stated that, like last year, Mr. Schilstra will be matching the amount of funds that are donated at the event.

New West Lincoln Memorial Hospital

Councillor Ganann stated that Hamilton Health Sciences posted a video regarding the new West Lincoln Memorial Hospital which can be found on their website and/or on their Facebook Page. Councillor Ganann stated that the video was very upbeat and informative as to what HHS hopes to do with the new hospital moving forward as well as addresses the underlying importance of the history of the hospital and its existence.

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- (2) Councillor William Reilly
Re: West Lincoln Community Care donation

Councillor Reilly thanked Councillor Ganann for coming by his home on Saturday to pick up his families' donation to West Lincoln Community Care and he apologized for being unable to attend the event; however, due to circumstances that arose at the last minute he was unable to participate in the event and he planned to attend and help out next year.

- (3) Councillor Harold Jonker
Re: West Lincoln Chamber of Commerce

Councillor Jonker stated that the West Lincoln Chamber of Commerce has been relatively quiet during COVID however, a Board Meeting was held approximately two weeks ago, which due to the Planning Committee meeting he was unable to attend the Chamber meeting and that it is expected that they will be proceeding forward with the Toonie Drive again this year and will be looking to put their donation bottles in businesses for donations and asked everyone to think of locations that these bottles could be placed and to let himself or Councillor Ganann know. Councillor Jonker noted that the West Lincoln Chamber of Commerce Board Meetings will be going back to their normal meeting schedule being held on the first Monday of the month with the next meeting being held on October 5, 2020.

15. NEW ITEMS OF BUSINESS

There were no new items of business brought forward by any Member of Council in attendance.

16. BY-LAWS

Moved By Councillor William Reilly
Seconded By Councillor Harold Jonker

That, leave be granted to introduce By-laws # 2020-83, 2020-77, 2020-78, 2020-79, 2020-80, 2020-84, 2020-85, 2020-86, 2020-87, 2020-88, 2020-89, 2020-90, 2020-91, 2020-92 and 2020-93; and,

That the same shall be considered to have been read a first, second, and third time with one reading, and are hereby adopted; and,

That, the Mayor and Clerk be and are hereby authorized to sign and affix the Corporate Seal thereto, any rule of this Council to the contrary notwithstanding.

Carried

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16.1 BY-LAW 2020-83

A By-law to confirm the proceedings of the Council of the Corporation of the Township of West Lincoln at its regular meeting held on the 27th day of July, 2020.

16.2 BY-LAW 2020-77

A By-law to authorize an agreement with Marz Homes (Smithville Station) Inc., and any of their mortgagees on lands described as Blocks 40 and 42 on Plan 30M-446 in the Township of West Lincoln (Original Subdivision Agreement authorized by By-law No. 2017-137 & Registered under NR487417)

16.3 BY-LAW 2020-78

A By-law to exempt certain land from Part Lot Control pursuant to Section 50 of the Planning Act, R.S.O. 1990 (Old Towne Gateway Estates - Smithville Station) (Blocks 40 and 42 on Registered Plan 30M-446).

16.4 BY-LAW 2020-79

A By-law to permanently close the municipal road allowance known as Church Street, Caistorville, between Regional Road 9 (York Road) and David Street, former Township of Caistor, now in the Township of West Lincoln, PIN 460680119, being Parts 1 to 4 on RP 30R-15632.

16.5 BY-LAW 2020-80

A By-law to Amend By-law 2016-41 which provides regulations for the placing or dumping of fill in the Township of West Lincoln.

16.6 BY-LAW 2020-84

A By-law to amend Schedule G of By-law 2018-114 which confirmed various appointments to boards and committees (West Lincoln Christmas Parade Committee Resignations).

16.7 BY-LAW 2020-85

A By-law to Amend Zoning By-law No. 2017-70, as amended, of the Township of West Lincoln (Temporary Use - Garden Suite - Wrigley/Sims - 3775 Canborough Road/Regional Road 63).

16.8 BY-LAW 2020-86

A By-law to authorize a Site Plan Agreement between the Corporation of the Township of West Lincoln and Harold Wrigley and Debbie Sims and Canada Life for lands legally described as Concession 2, Part Lot 26, RP30R1989 Part 1, in the former Township of Gainsborough, now in the Township of West Lincoln (3775 Canborough Road/Regional Road 63 - Garden Suite).

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16.9 BY-LAW 2020-87

A By-law to Authorize the removal of a Subdivision Agreement with Streamside Development and the removal of a Site Plan Agreement with the Niagara District Catholic School Board and any mortgagees on lands described as Plan M98, Part of Lot 1, Parts 3 & 4 on 30R-15845, in the former Township of South Grimsby; Township of West Lincoln.

16.10 BY-LAW 2020-88

A By-law to Amend Zoning By-law No. 2017-70, as amended, of the Township of West Lincoln (Concession 6, Part of Lot 3, Part 1 on 30R-7794 - 3651 Sixteen Road (Winery)).

16.11 BY-LAW 2020-89

A By-law to Adopt Amendment No. 55 (To establish policies that permit wineries, breweries, distilleries, and special occasion events in the agricultural area of the Township of West Lincoln) to the Official Plan for the Township of West Lincoln.

16.12 BY-LAW 2020-90

A By-law to Authorize a Site Plan Agreement with Corco Property Holdings Inc. and any mortgagees on lands described as Part Lot 14 (RP 30R14169 and RP 30R14280) and Part Lot 39 (RP 30R14649), in the former Township of South Grimsby; Township of West Lincoln.

16.13 BY-LAW 2020-91

A By-law to Amend Zoning By-law No. 2017-70, as amended, of the Township of West Lincoln (Remove the Holding Provision - 2935 South Grimsby Road 18 - Applicant: Ticchiarelli).

16.14 BY-LAW 2020-92

A By-law to authorize an agreement with Metro Freightliner Inc. for the supply of a Tandem Plow Truck.

16.15 BY-LAW 2020-93

A By-Law to Authorize an Agreement between the Corporation of the Township of West Lincoln and Serianni Construction Ltd. for the renovation of the old Town Hall Library space.

17. CONFIDENTIAL MATTERS

Moved By Councillor Jason Trombetta

Seconded By Councillor Harold Jonker

That, the next portion of this meeting be closed to the public to consider the following pursuant to Section 239(2) of the Municipal Act 2001:

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- (a) Treasurer/Director of Finance (Donna DeFilippis)
Re: Confidential Report T-21-2020 - Section 357 Property Tax Applications

Applicable closed session exemption(s):

- personal matters about an identifiable individual, including municipal or local board employees. (7:50 pm)

Carried

Moved By Councillor Harold Jonker

Seconded By Councillor William Reilly

That, this Council meeting does now resume in open session at the hour of 8:15 p.m.

Carried

- 17.1 Treasurer/Director of Finance (Donna DeFilippis)
Re: Confidential Report T-21-2020 - 357 Property Tax Applications

Mayor Bylsma stated that Council will be going into closed session at this time by calling into the meeting through Callbridge. Mayor Bylsma asked Members of Council and applicable staff to disconnect from ZOOM and call into the meeting by using Callbridge. Mayor Bylsma stated that following closed session, Members of Council will then need to sign back into ZOOM in order to pass the resolution to come out of closed session and to address the resolution as contained in the Treasurer/Director of Finance's Confidential Report T-21-2020 - Section 357 Property Tax Application.

All Members noted as present as well as the CAO, the Treasurer/Director of Finance and the Clerk were present during closed session deliberations.

Moved By Councillor Cheryl Ganann

Seconded By Councillor Jason Trombetta

1. That report, T-21-2020, regarding Confidential Report Section 357 Property Tax Applications, dated September 28, 2020 be received; and,
2. That the list of applications as contained in Appendix A be approved.

Carried

18. ADJOURNMENT

The Mayor declared the meeting adjourned at the hour of 8:17 p.m..

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JOANNE SCIME, CLERK

MAYOR DAVE BYLSMA

SCHEDULE "A"
to the September 28, 2020 Council Minutes

Regional Councillors Report — Sept 28, 2020

Good evening Mayor, members of council and the public.

It has been a few months since my last report so I will give an overview of involvement in this period of time and share what we have been working on throughout the summer months.

I would like to start by mentioning that the Niagara Region is working through an official plan amendment. Items such as Woodlands bylaw will be now administrated by the Niagara Region as we were enforcing the by-law. The Niagara Conservation Authority will pass this along shortly.

I and many other have been engaging in the public meetings discussing Natural Heritage mapping that has been mandated by the province that we do. The agriculture community has been fully involved in the process thus far. A number of options have been presented and we are in the process of commenting on this. The Niagara Region has till July 2021 to incorporate the new mapping into the Official plan. In this policy there will also be an Water Resource System that will be mapped in partnership with the Niagara Conservation Authority.

As most of you know the province has set new targets for growth and added 10 more years that now extends to 2051. What does this mean for Niagara? Well what it means for us is that our challenge is to create

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81,000 employment positions and make available 215,000-275,000 new residences here in Niagara over this time period. Presently we are growing at a 1.5%-1.7% rate. We have become a highly desirable place to live.

In Sept we had a presentation by staff discussing Growth Management & Settlement areas by Isaiah Banach talked about the action plan and what it would look like in 2041. This would be the breakdown of housing types and numbers. Single homes at 150,000, semi-detached at 20,000, town homes at 38,000 and apartments at 57,000 these number would be totals of what is built and what needs to be built to reach the targets set back in 2016-2041. As We know West Lincoln will have opportunity in this growth.

In Public Works I have some updates on our Inter-municipal transit share rides. This project has taking off nicely and has met support from our communities here in West Niagara. The beauty of the program is that its on demand which provides our residences with a high level of transit service, as we break down the information of its use I will keep you up dated.

Secondly we received an update from SWIFT the broadband company that the Niagara Region has partnered with to deliver broadband internet service to us in Niagara, this years plans are to invest 13 million dollars into installing 172 kms of fibre to service 3,122 customers. The RFP went

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out in March and will close in October with the contract being awarded by mid December. As we all know in this post COVID world this is a high priority for many and this will be welcomed by the new customers.

And lastly on the public works front we can all look forward to our new collection contractor starting October 19, 2020 for a seven year term.

And yes I'm sure there will be a few ripples to work out in the first couple of weeks with new staff getting to know the areas. The Region also encourages those that want to to download the Mobile Waste App for upto date information and possible delays throughout the winter storms. Green for Life will be the contractor for West Lincoln.

On the Public Health front we have seen increase use of PPE, training and coaching staff and those that have been redeployed from the Region.

The Public Health team have done an awesome job in getting the information out for those that need to be tested for COVID and keeping public updated on the web-site on the case counts and the appropriate measures to protect ourselves. As most of you know the Niagara Region and neighbouring municipalities received offset funding for COVID relief. This was welcomed by all to off set the extra costs and lost revenue for our communities.

In early Sept I was involved in a resolution requesting support for

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provincial funding to help those that were requesting safe housing from humantrafficking. We had a presentation by Elizabeth Zimmerman who is the director of the YMCA. Elizabeth and her team are going to set-up a 6 bed emergency crises housing project to help the victims escape and find support to re-enter society. Elizabeths team will also work with our Public Health staff in creating awareness for youth between the ages of 14-24. Niagara has been an area of concern for this activity for sometime and now we can address these concerns of society.

And lastly I have been working with the Mayor on concerns of our new construction of the roundabouts and public safety which to my understanding have been resolved. And last week I met with Niagara Public Works and roads to address some field flooding issues on Regional #2 and was glad to see our Police force out monitoring traffic on the newly paved Regional #2. I spoke with the officer and thanked him for what he was doing, and encourage him to help in the slow down in the community of Caister Center.

Thank-you for allowing me to present, if you have any questions I will answer them to the best of my abilities.

Councillor Witteveen