

**TOWNSHIP OF WEST LINCOLN**  
**PUBLIC WORKS/RECREATION/ARENA COMMITTEE**  
**MINUTES**

**MEETING NO. SEVEN**

**September 19, 2022, 7:30 p.m.**

**Township Administration Building**

**318 Canborough Street, Smithville, Ontario**

**Council:** Councillor Shelley Bradaric  
Mayor Dave Bylsma  
Councillor Cheryl Ganann  
Councillor Mike Rehner  
Councillor William Reilly  
Councillor Jason Trombetta

**Absent:** Councillor Harold Jonker (notification provided – with regrets)

**Staff:** Bev Hendry, CAO  
Joanne Scime, Director of Legislative Services/Clerk  
Mike DiPaola, Director of Public Works and Recreation  
Kevin Geoghegan, IT Help Desk Analyst  
Donna DeFilippis, Director of Finance/Treasurer

**Others:** Bruce Harris, WeeStreem  
Regional Councillor Albert Witteveen

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**1. ACTING CHAIR - Councillor Jason Trombetta**

Prior to commencing with the Public Works/Recreation/Arena Committee meeting agenda, Acting Chair Trombetta noted the following:

1. Councillor Harold Jonker has sent regrets as he will not be in attendance for this evening's meeting.
2. Due to efforts to contain the spread of COVID-19 and to protect all individuals, the Council Chamber will not be open to the public to attend Standing Committee and Council meetings until further notice.
3. The public had the opportunity to submit comments for matters that are on the agenda to [jscime@westlincoln.ca](mailto:jscime@westlincoln.ca) prior to 4:30 pm on the day of the meeting,

being today September 19, 2022. Any comments submitted are considered as public information and will be read into public record at a later point in the agenda.

4. This meeting was being livestreamed as well as recorded and will be available on the Township's website following the meeting.

## **2. LAND ACKNOWLEDGEMENT STATEMENT**

Acting Chair Trombetta read the following Land Acknowledgement Statement: The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk (Hat-i-wen- DA-ronk), the Haudenosaunee (Hoe-den-no- SHOW-ee), and the Anishinaabe (Ah-nish-ih- NAH-bey), including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

## **3. CHANGE IN ORDER OF ITEMS ON AGENDA**

There were no requests to change the order of the items on the agenda.

## **4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

There were no disclosures of pecuniary interest and/or conflicts of interest made by any Member of the Committee in attendance.

## **5. APPOINTMENTS**

There were no appointments/presentations.

## **6. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

There were no members of the public present who wished to address any items on the Public Works/Recreation/Arena Committee agenda.

## **7. CONSENT AGENDA ITEMS**

### **7.1 ITEM PW28-22**

#### **CONSENT AGENDA ITEMS**

**Moved By** Councillor William Reilly

**Seconded By** Mayor Dave Bylsma

That the Public Works/Recreation/Arena Committee hereby approves the

following Consent Agenda Items:

1. Items 1 and 2 be and are hereby received for information.

**Carried**

**SUMMARY OF CONSENT AGENDA ITEMS:**

1. West Lincoln Santa Claus Parade Committee - Minutes of January 25, 2022, June 15, 2022 and August 10, 2022
2. West Lincoln Public Library Board - Minutes of June 10, 2022 and July 29, 2022

**8. COMMUNICATIONS**

There were no communications.

**9. STAFF REPORTS**

**9.1 ITEM PW29-22**

Coordinator of Engineering Services (Jennifer Bernard) & Director of Public Works and Recreation (Mike DiPaola)  
Re: Information Report PW-14-2022 - Port Davidson Rd and Sixteen Rd Intersection Review

Acting Chair Trombetta stated that another intersection of concern that had been brought to his attention, due to a high volume of car accidents, was the intersection of Grassie Road and Young Street and he questioned how this intersection could be added for review of possible enhancement features (flashing light on top of the stop sign) and/or the installation of a 4-way stop.

In response to Councillor Trombetta above noted inquiry, the Director of Public Works & Recreation stated that when complaints are made by residents and/or Council with respect to high collision intersections, staff will undertake a review of the intersection using the criteria from the Ontario Traffic Manual: Book 5 as it relates to all-way stop warrants and/or additional features such as signage or beacons on top of stop sign. The Director of Public Works & Recreation advised that as provided in the report staff will also be addressing the intersection of Concession 3 Road and Caistor Centre Road and will take the direction of the Committee for staff to also review the intersection of Grassie Road and Young Street and report back to Council with any recommendations for improvements at these three intersections.

**Moved By** Councillor William Reilly

**Seconded By** Councillor Cheryl Ganann

That, Information Report PW-14-2022, re: "Port Davidson Rd and Sixteen Rd Intersection Review", dated September 19, 2022, be received for information.

**Carried**

**9.2 ITEM PW30-22**

Manager of Operations (Steve McGean) & Director of Public Works and Recreation (Mike DiPaola)

Re: Recommendation Report PW-13-2022 - 2022 Hot Mix Spot Repair Tender Authorization

**Moved By** Councillor Mike Rehner

**Seconded By** Mayor Dave Bylsma

1. That, Recommendation Report PW-13-2022, re: 2022 Hot Mix Spot Repair Tender Authorization, dated September 19<sup>th</sup>, 2022, be received; and,
2. That, Council accept the tender submission by Circle P Paving Inc. for the paving of spot repairs, in the amount of \$163,600 (plus HST); and,
3. That, Council approve the project budget in the total amount of \$197,000; and,
4. That, a By-Law be passed to authorize the Mayor and Clerk to enter into an agreement with Circle P Paving Inc.

**Carried**

**10. OTHER BUSINESS**

**10.1 ITEM PW31-22**

Members of Council

Re: Other Business Items of an Informative Nature

There were no other business items of an informative nature brought forward by any Member of Committee.

**11. NEW BUSINESS**

There were no new items of business raised by any Member of Committee in attendance.

**12. CONFIDENTIAL MATTERS**

There were no confidential matters.

**13. ADJOURNMENT**

The Chair declared the meeting adjourned at the hour of 7:10 p.m.



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**JOANNE SCIME, DIRECTOR OF  
LEGISLATIVE SERVICES/CLERK**

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**COUNCILLOR JASON TROMBETTA,  
ACTING CHAIR**