



**MINUTES
WEST LINCOLN PUBLIC LIBRARY
BOARD MEETING**

Meeting # 7 Friday, July 29, 2022 10 a.m.
Via Zoom

PRESENT: Board: Julie Adams
Cheryl Ganann
Judi Kelly
Sue Langdon
Pat Nelson
Joan Packham (Chair)
Karen Parker
Wendy Wilson

Staff: Cindy Weir, Interim CEO

REGRETS:

GUESTS:

Call to Order

Chair Packham called the meeting to order, welcomed all and established quorum at 10:05 am.

1. Agenda

Moved by: Cheryl Ganann

Seconded by: Wendy Wilson

THAT the West Lincoln Public Library Board approves the agenda for Friday July 29, 2022 as presented.

Carried

2. Disclosure of Pecuniary Interest or Conflict of Interest and the General Nature Thereof

There were no disclosures of pecuniary interests or conflict of interests declared by any members of the West Lincoln Public Library Board.

3. Minutes

Moved: Karen Parker

Seconded by: Pat Nelson

THAT the minutes of the June 10, 2022 West Lincoln Public Library Board meeting be approved as presented.

Carried

4. Correspondence

a) Sent - None

b) Received - None

5. Financial Matters

a) Operating Variance Monthly Statement

Moved by: Cheryl Ganann

Seconded by: Karen Parker

THAT the Actual vs Budget Year to Date report prepared end of July 22, 2022 be accepted for information.

Carried

6. Reports

a. Library CEO presented the July 2022 CEO Report both written and verbal.

Staffing

- I have accepted two resignations one week apart. These are two excellent Public Service Assistants who have both found full time jobs in their chosen profession – one as a library technician and the other as a planner.
- We also started two new Public Service Assistants on July 7 to replace the two that left in June, one for a full-time position and the other to campaign for a political office.
- We continue to be short staffed especially for Saturdays so we might have rotating closing of branches (Caistorville and Wellandport) on Saturdays until we have enough bodies to cover all the shifts needed.
- Sarah Lawrence was married in July and is now Sarah McCarthy.

Judi Kelly joined 10:28

7. Library Business

a) COVID - Update

Nothing to report.

b) Summer Meeting Dates

No August meeting is planned. If needed it will be at the call of the Chair.

8. Next Meeting Date: September 9, 2022 at 10:00 a.m.

Meeting will take place via zoom.

9. Closed Session

Moved by: Cheryl Ganann

Seconded by: Sue Langdon

THAT, the next portion of this meeting be closed to the public, at the time of 10:32 a.m. to consider the following pursuant to Section 239 (2) of the Municipal Act 2001:

RE: Personnel Matter

Applicable closed session exemptions(s): Personal matters about an identifiable individual(s) including municipal or local board employees;

Moved by: Wendy Wilson

Seconded by: Julie Adams

Public Library Board meeting does now resume in open session at the time of 10:40 a.m.

Carried

10. Announcements

a) Board Roundtable of Announcements

The Board thanked Cindy for her service.

Cheryl reminded board members that they will need to reapply in the fall if they would like to continue on the next board.

Joan announced she is not planning to apply for another term on the board.

The members thanked Joan for her 30 years of service of the board with most of that as chairperson.

10. Adjournment

Moved by: Judi Kelly

That the July 29, 2022 West Lincoln Public Library Board meeting adjourns at 10:45 a.m.

JOAN PACKHAM, CHAIR

CINDY WEIR, INTERIM CEO