



**MINUTES
WEST LINCOLN PUBLIC LIBRARY
BOARD MEETING**

Meeting # 6 Friday, June 10, 2022 10 a.m.
Via Zoom

PRESENT: Board: Julie Adams
Cheryl Ganann
Judi Kelley
Sue Langdon
Pat Nelson
Joan Packham (Chair)
Karen Parker

Staff: Cindy Weir, Interim CEO

REGRETS: Wendy Wilson

GUESTS: Donna DeFilippis

Call to Order

Chair Packham called the meeting to order, welcomed all and established quorum at 10:03 am.

1. Agenda

Moved by: Cheryl Ganann

Seconded by: Karen Parker

THAT the West Lincoln Public Library Board approves the agenda for Friday June 10, 2022 as amended.

Carried

Moved: 5. b. Audited Financial Statements up to following the agenda.

2. Disclosure of Pecuniary Interest or Conflict of Interest and the General Nature Thereof

There were no disclosures of pecuniary interests or conflict of interests declared by any members of the West Lincoln Public Library Board.

3. Minutes

Moved: Sue Langdon

Seconded by: Karen Parker

THAT the minutes of the May 13, 2022 West Lincoln Public Library Board meeting be approved as presented.

Carried

4. Correspondence

- a) Sent - None
- b) Received – Bradford West Gwillimbury Public Library Board – letter regarding the dissolution of the Simcoe county Library Co-operative - for information only.

5. Financial Matters

a) Operating Variance Monthly Statement

Moved by: Cheryl Ganann

Seconded by: Karen Parker

THAT the Actual vs Budget Year to Date report prepared end of May 2022 be accepted for information.

Carried

b) Audited Financial Statements

Moved by: Pat Nelson

Seconded by: Cheryl Ganann

THAT West Lincoln Library 20211 Draft Financial Statements be approved as presented.

Carried

6. Reports

a. Library CEO presented the May 2022 CEO Report both written and verbal.

- **Staffing** – Sarah Lawrence has accepted the position of Supervisor, Library Programs. Two Public Service Assistant staff members have resigned. We will be interviewing next week for new Public Service Assistants and a Cleaner. As we continue to be understaffed, we may have some service interruptions.
- **Book – Brothers and Sisters** – This book has pages that look and feel like regular pages, but the pages are made of stone and smell like stones. 1 ton of stone paper products saves 20 trees and 16,000 gallons of water.
- **Facilities** – The list of maintenance issues at Caistorville are almost all completed thanks to Steve Hyde. Wellandport Library has been closed for two days this week due to a water issue. There was a leak in the cistern and the library was without water. The leak has been fixed and the water replaced.
- **Article in NewsNow** – Sarah Williscraft wrote an article about the indigenous garden at our Wellandport branch and the program that was held on May 28. Cheryl Ganann attended the event and passed along her praise for the excellent job done by Loraine Drilling – Supervisor, Library Administrative Services and the presenter.
- **Board Recruitment Brochure**- is ready and will be available at all branches by next week.

7. Library Business

a) COVID - Update

CEO Weir will check to see if anything is changing on the hours included for COVID cleaning.

b) Summer Meeting Dates

The Library Board has cancelled their July meeting and will hold the August date in case a meeting is needed.

8. **Next Meeting Date:** September 16, 2022 at 10:00 a.m.
Meeting will take place via zoom.

9. **Closed Session – Not required**

10. **Announcements**

a) Board Roundtable of Announcements

The Board thanked Cindy for her service as there may not be another meeting held during her tenure.

C. Weir thanked the Library Board for the honour and privilege of working with and for them and the opportunity to serve with the staff.

10. **Adjournment**

Moved by: Judi Kelly

That the June 10, 2022 West Lincoln Public Library Board meeting adjourns at 10:50 am.

JOAN PACKHAM, CHAIR

CINDY WEIR, INTERIM CEO