

**TOWNSHIP OF WEST LINCOLN**  
**PUBLIC WORKS/RECREATION/ARENA COMMITTEE**  
**MINUTES**

**MEETING NO. SIX**

**June 20, 2022, 9:03 p.m.**

**Township Administration Building**

**318 Canborough Street, Smithville, Ontario**

**Council:** Councillor Harold Jonker  
Councillor Shelley Bradaric  
Mayor Dave Bylsma  
Councillor Cheryl Ganann  
Councillor Mike Rehner\* (refer to page 8)  
Councillor William Reilly  
Councillor Jason Trombetta

**Staff:** Bev Hendry, CAO  
Joanne Scime, Clerk  
Mike DiPaola, Director of Public Works and Recreation  
Donna DeFilippis, Treasurer/Director of Finance  
Cindy Weir, Interim Library CEO  
Kevin Geoghegan, IT Help Desk Analyst\*

**Others:** Bruce Harris, WeeStreem\*

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**1. CHAIR - Councillor Harold Jonker**

Councillor Jonker called the meeting to order at 9:03 p.m.

Prior to commencing with the Public Works/Recreation/Arena Committee meeting agenda, Chair Jonker made the following announcements:

1. Due to efforts to contain the spread of COVID-19 and to protect all individuals, the Council Chamber will not be open to the public to attend Standing Committee and Council meetings until further notice.
2. The public could have submitted comments for matters that were on the agenda to [jscime@westlincoln.ca](mailto:jscime@westlincoln.ca) before 4:30 pm. today and any comments

submitted would be considered public information and read into the public record at a later point in the agenda this evening.

3. The meeting was being recorded and would be available on the Township's website.

## **2. LAND ACKNOWLEDGEMENT STATEMENT**

Chair Jonker read the following Land Acknowledgement Statement:

The Township of West Lincoln, being part of Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk (Hat-i-wen- DA-ronk), the Haudenosaunee (Hoe-den-no- SHOW-ee), and the Anishinaabe (Ah-nish-ih- NAH-bey), including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The Township of West Lincoln, as part of the Regional Municipality of Niagara, stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

## **3. CHANGE IN ORDER OF ITEMS ON AGENDA**

There were no requests to change the order of the items on the agenda.

## **4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

There were no disclosures of pecuniary interest and/or conflict of interest by any Member of the Committee in attendance.

## **5. APPOINTMENTS**

There were no appointments/presentations.

## **6. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

The Chair inquired if the IT Help Desk Analyst was aware if there were any members of the public who were in attendance virtually on the Zoom meeting call that wished to address a specific item on tonight's agenda as permitted under Section 6.7 of the Procedural By-law, for which the IT Help Desk Analyst confirmed there was not.

Additionally, the Chair asked the Clerk if she had received any emails or correspondence from a member of the public prior to 4:30 p.m. today, for which the Clerk confirmed she had not.

## **7. CONSENT AGENDA ITEMS**

**7.1 ITEM PW20-22**

**CONSENT AGENDA ITEMS**

**Moved By** Mayor Dave Bylsma

**Seconded By** Councillor Jason Trombetta

That the Public Works/Recreation/Arena Committee hereby approves the following Consent Agenda Items:

1. Items 1 and 2 be and are hereby received for information

with the exception of Item 2.

**Carried**

**SUMMARY OF CONSENT AGENDA ITEMS APPROVED:**

1. West Lincoln Public Library Board - Minutes of May 13, 2022

2. **Information Report PW-12-2022 - St. Ann's Road Reconstruction Municipal Class Environmental Assessment Study (EA Study) Project Update**

Councillor Jonker stated that this was an important project, and on June 28 2022 a public information consultancy will be held for residents affected by the project. Councillor Jonker stated that he looks forward to the benefits of the project for the residents of St. Anns.

**Moved By** Councillor Cheryl Ganann

**Seconded By** Councillor William Reilly

That, Information Report PW-12-2022, re: "St. Ann's Road Reconstruction Municipal Class Environmental Assessment Study (EA Study) Project Update", dated June 20, 2022, be received for information.

**Carried**

**8. COMMUNICATIONS**

**8.1 ITEM PW21-22**

Shannon Stubbes, MP - Shadow Minister for Rural Economic Development and Rural Bandband Strategy (Lakeland), Damien C. Kurek, MP - Deputy Shadow Minister for Rural Economic Development and Rural Bandband Strategy (Battle River - Crowfoot) and Jacques Gourde, MP - Deputy Shadow Minister for Rural Economic Development and Rural

Bandband Strategy (Levis - Lotbiniere)

Re: Federal Funding for Rural Communities - Network, Share Priorities and Solutions

**Moved By** Councillor William Reilly

**Seconded By** Mayor Dave Bylsma

That, the correspondence received June 6, 2022 from requesting the Township of West Lincoln, being a municipality of less than 20,000 residents, to provide a voice of rural Canadians and share the following three most important issues impacting our economic development as a rural community:

(1) Rural Broadband

(2) Airport Location and Flight Patterns

(3) Major Bridge and Culvert Replacement

And That, the Mayor's Office send a letter to M.P. Stubbs M.P. Kurek and M.P. Gourde advising of Township's feedback to ensure that work for rural Canada is as productive as possible and advise of the Township's interest in participating in any future proposed townhalls.

**Carried**

## **8.2 ITEM PW22-22**

Township of East Hawkesbury, the Township of Clearview, the Township of Adjala-Tosorontio, the Township of Adelaide-Metcalfe, the Township of Lake of Bays, the Township of Amaranth, the Township of Scugog, and Northumberland County

Re: Funding Support for Infrastructure Projects - Bridge and Culvert Replacements in Rural Municipalities

Councillor Reilly stated that this is an important resolution that the Township needs to support and that he would be supporting this motion and hoped the Province will be responding accordingly.

**Moved By** Councillor William Reilly

**Seconded By** Councillor Cheryl Ganann

That, the correspondence from the Township of East Hawkesbury, the Township of Clearview, the Township of Adjala-Tosorontio, the Township of Adelaide-Metcalfe, the Township of Lake of Bays, the Township of Amaranth, the Township of Scugog, and Northumberland County, requesting support by encouraging the Province of Ontario and the Government of Canada to provide more funding to rural municipalities to

support infrastructure projects, including those projects related to major bridge and culvert replacements; be received and supported; and,

That, a copy of this resolution be sent to the Federal and Provincial Ministers of Infrastructure, Sam Oosterhoff, MPP - Niagara West, Dean Allison, MP - Niagara West, the Association of Municipalities of Ontario (AMO), and all Ontario Municipalities.

**Carried**

## **9. STAFF REPORTS**

### **9.1 ITEM PW23-22**

Project Manager (Ray Vachon) & Director of Public Works & Recreation (Mike DiPaola)

Re: Recommendation Report PW-11-2022 - Campbell Bridge Detailed Condition Survey RFP Award (PW RFP 2022-01) - Budget Amendment (BA2022-05)

**Moved By** Mayor Dave Bylsma

1. That, Recommendation Report PW-11-2022, re: "Campbell Bridge Detailed Condition Survey RFP Award (PW RFP 2022-01) - Budget Amendment (BA2022-05)", dated June 20, 2022, be received; and,
2. That, Council awards the RFP submission to J. L. Richards & Associates Limited for the detailed condition survey work, in the amount of \$29,902.50 (excluding HST); and,
3. That a project contingency allowance in the amount of \$4,983.51 be provided for this project; and,
4. That, Council approve a \$10,500 Budget Amendment BA2022-05, financed by Development Charges of \$1,050 and a transfer from the Bridge Reserve of \$9,450; and,
5. That a by-law be adopted to authorize the Mayor and Clerk to sign an agreement with J. L. Richards & Associates Limited for the detailed condition survey work for the Campbell Bridge in the amount of \$29,902.50 (excluding HST).

**Carried**

## **10. OTHER BUSINESS**

### **10.1 ITEM PW24-22**

Councillor Shelley Bradaric

Re: Wellandport Park Shoreline Enhancement - Request for Verbal Update

Director of Public Works & Recreation Mike DiPaola provided an update. The Director stated that the Township is talking to the NPCA in regards to an opportunity to work with them to do some shoreline enhancement and protection. The Director stated that the NPCA will be working with us on a procurement document, a conceptual design and will be providing some funding opportunities. The Director stated that once the Township has a landscape architect and knows what aspects will be eligible for funding, the project will move faster. The Director stated that the plan is to take advantage of the waterway and for to staff touch base with a service provider regarding some concerns regarding docking, shallow waters, and watersport usage.

Councillor Bradaric stated that the Director of Public Works & Recreation had the opportunity to meet at Wellandport Park last summer and looked at the golden gem of Ward 2 and what could be done for the community to utilize this asset. Councillor Bradaric stated that they are looking at opportunities to enhance the area as there are ample outdoor opportunities, and they look forward to some future enhancements. Councillor Bradaric stressed that these enhancements should and will be accessible for all people.

Director of Public Works & Recreation stated that yes, staff will address accessibility with the NPCA and ensure that it is a part of the design.

Councillor Reilly stated that this sounds exciting and looks forward to what those enhancements will be. Councillor Reilly recalled a presentation regarding the European water chestnut, which sounds like a lengthy process. Councillor Reilly inquired whether this would pose a future roadblock for our project.

The Director of Public Works & Recreation stated that the NPCA is still going through a procurement process, and that staff will keep an eye on the European Water Chestnut issue. The Director of Public Works & Recreation stated once we are ready for the enhancement we will have to see where we are at with the invasive species.

The CAO responded to Councillor Reilly's inquiry that there was a requirement report back in July with a report. The CAO also stated that a hand pull project by the community will take place at the end of June. The CAO stated that in the 1st Week of July, local municipalities will be doing a presentation to the Minister of Natural Resources.

**10.2 ITEM PW25-22**

Councillor Shelley Bradaric

Re: Electric Vehicle Charging Stations

Councillor Bradaric stated that many people are more seriously thinking of purchasing an electric vehicle, especially in light of gas prices, and that a community charging station would allow West Lincoln to stay proactive. Councillor Bradaric stated that the Township should be prepared for electric charging to be available in our community, with the possibility of a funding opportunity.

The Director of Public Works & Recreation stated that there are funding opportunities with NRCAN for EV charging stations. The Director stated that there is another local municipality that has applied for funding for this initiative, and works with their local hydro company who applied for funding. The Director explained that the local hydro company in West Lincoln has applied for funding. The Director explained the arrangement working as the local hydro company would take care of the capital costs and that residents would pay the municipality kilowatt rate for their vehicles. The Director stated that it would be no extra cost for the Township for people to charge their vehicles, as we receive a credit for the use.

Councillor Reilly commented that he has heard from a handful of residents regarding gas prices, and feels this is something that is needed.

**Moved By** Councillor Shelley Bradaric

**Seconded By** Councillor William Reilly

That, the Director of Public Works & Recreation be and is hereby directed to investigate the installation of electric vehicle charging stations within the Township of West Lincoln and report back to a future Public Works/Recreation/Arena Committee meeting.

**Carried**

**10.3 ITEM PW26-22**

Members of Council

Re: Other Business Items of an Informative Nature

There were no other business items of an informative nature brought forward by any Member of Committee.

**11. NEW BUSINESS**

There were no new items of business brought forward by any Member of

Committee in attendance.

## **12. CONFIDENTIAL MATTERS**

The Confidential portion of the meeting commenced at approximately 9:46 p.m.

Councillor Rehner left the meeting prior to Confidential Matters commencing, being at approximately 9:46 p.m.

All Members of Committee, with the exception of Councillor Rehner were in attendance, the CAO, the Treasurer/Director of Finance, the Director of Public Works & Recreation and Clerk were in attendance for the closed session deliberations.

**NOTE:** Before proceeding into closed session deliberations, all Members of Committee in attendance, the CAO, the Treasurer/Director of Finance, the Director of Public Works & Recreation stated their name and confirmed that they understand and affirmed to the following statement:

"You understand and will ensure that all matters discussed in the confidential portion of this meeting will be and will remain confidential; there is no one else present with you; and, that there is no one else who can hear the closed session discussion. Also, please confirm that you are not using any electronic devices other than your tablet or computer and that it is being used for the purpose of the video conferencing only and not to record any portion of this meeting. As well you have not shared or forwarded the link to the confidential ZOOM invitation to anyone."

**Moved By** Mayor Dave Bylsma

**Seconded By** Councillor Cheryl Ganann

That, the next portion of this meeting be closed to the public to consider the following pursuant to Section 239(2) of the Municipal Act 2001:

### **12.1 CAO (Bev Hendry)**

Re: Legal/Solicitor Client Privilege/Property Matter - West Lincoln Community Centre

#### **VERBAL UPDATE**

##### **Applicable closed session exemption(s):**

- advice that is subject to Solicitor-Client privilege including communication necessary for that purpose;
- the security of the property of the municipality or local board;
- personal matters relating to identifiable individual, including municipal or local board members;



- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

**Carried**

**Moved By** Councillor Cheryl Ganann

**Seconded By** Councillor Shelley Bradaric

That, this Committee meeting does now resume in open session at the hour of 10:15 p.m.

**Carried**

#### **12.1 ITEM PW27-22**

CAO (Bev Hendry)

Re: Legal/Solicitor-Client Privilege/Property Matter - Community Donations - West Lincoln Community Centre

**Moved By** Councillor William Reilly

**Seconded By** Councillor Jason Trombetta

That, the CAO be and is hereby authorized to proceed as directed in closed session with respect to a legal, solicitor client and property matter relating to the West Lincoln Community Centre.

**Carried**

### **13. ADJOURNMENT**

The Chair declared the meeting adjourned at the hour of 10:16 p.m.

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**JOANNE SCIME, CLERK**

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**COUNCILLOR HAROLD  
JONKER, CHAIR**