



**MINUTES
WEST LINCOLN PUBLIC LIBRARY
BOARD MEETING**

Meeting # 2 Friday, February 11, 2022 10 a.m.
Via Zoom

PRESENT:

Board:	Julie Adams Cheryl Ganann Judi Kelly Sue Langdon Pat Nelson Joan Packham (Chair) Karen Parker Wendy Wilson
Staff:	Cindy Weir, Interim CEO

ABSENT:

GUESTS:

Call to Order

Chair Packham called the meeting to order, welcomed all and established quorum at 10:01 am.

1. **Agenda**
Moved by: Cheryl Ganann **Seconded by: Julie Adams**
THAT the West Lincoln Public Library Board approves the agenda for Friday February 11, 2022 as presented.
Carried
2. **Disclosure of Pecuniary Interest or Conflict of Interest and the General Nature Thereof**
There were no disclosures of pecuniary interests or conflict of interests declared by any members of the West Lincoln Public Library Board.
3. **Minutes**
Moved: Pat Nelson **Seconded by: Judi Kelly**
THAT the minutes of the January 14, 2022 West Lincoln Public Library Board meeting be approved as presented.
Carried
4. **Correspondence**
a) Sent – None.

b) Received – None

5. Financial Matters

a) Operating Variance Monthly Statement

Moved by: Sue Langdon

Seconded by: Wendy Wilson

THAT the Operating Variance Monthly Statement ending January 2022 be accepted for information.

Carried

b) Actual vs Budget Year to Date Report 2021

Answers to some questions regarding funding.

6. Reports

a. Library CEO presented the January 2022 CEO Report both written and verbal.

- The library had 2 Board Members and 3 management staff attend the virtual OLA Super Conference.
- Loraine Drilling, Supervisor Library Programs participated as a panelist and gave an excellent presentation on collaborative projects among local libraries. She spoke in particular of a pen pal program between people in senior's homes and young people. The session title was Small Libraries Together Can Make a Big Impact.
- We have two new staff. Sonya Martin and Kelley Mous. Both are working out well.
- We will be advertising again soon for Public Service Assistant staff and also the Supervisor, Library Administration.
- One Book One Niagara a region wide book club is being organized by a LINC committee. CEO Weir is a member of this committee.
- One e-Read Canada is a national book club. Ontario Library Service will pay the \$.35 charge per download for all Overdrive libraries. This will take place for the month of April.
- The Library Board ad hoc committee has met and will report at the March meeting.

7. Library Business

a) COVID - Update

One staff person off due to close contact with a confirmed case of COVID-19.

Asked by SMT to contact other libraries to determine how they are handling people not wearing masks.

b) Hot Spots

Moved by: Sue Langdon

Seconded by: Cheryl Ganann

That the West Lincoln Public Library Board establish a fine for Hot Spots as a Special Collection,

And that the fine be set at \$10.00 per day due to the cost and nature of the item.

Carried

8. Next Meeting Date: March 11, 2022 at 10:00 a.m.

Meeting will take place via zoom.

9. Closed Session – Not required

10. Announcements

a) Board Roundtable of Announcements

Member Karen Parker informed the Board of a book called My Ice Cream Sundae by a local author John Golub.

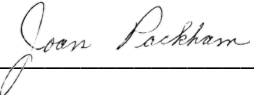
b) Newsletter

The Board appreciates all of the work that goes into the newsletter and all of the program/activities being offered.

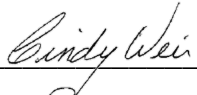
10. Adjournment

Moved by: Pat Nelson

That the February 11, 2022 West Lincoln Public Library Board meeting adjourns at 11:00 am.



JOAN PACKHAM, CHAIR



CINDY WEIR, INTERIM CEO

CEO's Report – January 2022

Recorded Library Uses Jan 2022

E-books: 1596 loans

Circulation: 2278 loans

Social Media and Website:

Twitter

Impressions (times displayed for viewers)	1902
Engagement (any interaction with tweets	22
Number of posts	17
Most Popular Tweet	Book Club

Facebook

People who saw content	12539
People clicking or engaging with content	708
Number of Posts (now including story posts)	32
Most popular post	Teen book bags
Viewers over 1 minute (program attendance)	5 + 4 youtube linked viewers

Instagram

Posts	15
Post interactions	50
Followers	841
Most popular post	LiNC bin sorting

YouTube

Subscribers	2
Views	13

TikTok

Followers	325
Likes	64
Most Popular	put a book back challenge

Website

Page views	2549
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Programs by Pickup: 97

WebEx/Virtual Program Attendance: 728 (605 for Children's Literacy Event)

Outside Program (Story Walk, etc): N/A

Computer Use: 34

