

DATE: September 27, 2021

REPORT NO: T-24-2021

SUBJECT: **Administrative Amendment to By-law 2004-42**

CONTACT: Katelyn Hall, Deputy Treasurer

OVERVIEW:

- Staff recently noted that the Water on Construction fees have been inadvertently excluded from By-law 2004-42. These fees were previously approved via resolution by Council in December 2018.
- This report is to inform Council of this omission and to seek approval to apply an administrative amendment to By-law 2004-42, via By-law 2021-78, to ensure the Water on Construction fees are appropriately included going forward.

RECOMMENDATION:

1. That, Report T-24-2021, regarding the “Administrative Amendment to By-law 2004-42” dated September 27, 2021, be received for information; and,
2. That, By-law 2021-78 be adopted, to allow for Schedule “B” of By-law 2004-42 to be amended to include the previously approved Water on Construction fees.

BACKGROUND:

In December 2018, the recommendations within Report “RFD-T-33-18 – Water on Construction Fee” were approved by Council, regarding the implementation of Water on Construction fees in order to charge for water used during new building construction.

The amendment of Schedule “B” of By-law 2004-42 to add the new Water on Construction fees was also approved. However, due to an administrative oversight at the time, Schedule “B” was not updated to include these fees and the current By-law 2004-42 still excludes them.

Therefore, staff recommend that By-law 2004-42 be updated to reflect the Water on Construction fees, as was originally intended. This will ensure the completeness and transparency of By-law 2004-42 so that it reflects all Council-approved fees and rates.

FINANCIAL IMPLICATIONS:

There are no financial implications as a result of this Report. No other changes are currently proposed to By-law 2004-42 or the fees within.

INTER-DEPARTMENTAL COMMENTS:

This Report and its recommendations were discussed with the Clerks Department.

CONCLUSION:

Therefore, staff recommend that Schedule “B” of By-law 2004-42 be updated to reflect the Water on Construction fees that were previously approved by Council in December 2018.

Prepared & Submitted by:



Katelyn Hall
Deputy Treasurer

Approved by:



Bev Hendry
CAO