

**TOWNSHIP OF WEST LINCOLN
PLANNING/BUILDING/ENVIRONMENTAL
COMMITTEE MINUTES**

MEETING NO. FIVE

May 10, 2021, 6:00 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Councillor William Reilly (Chair)
Councillor Shelley Bradaric
Mayor Dave Bylsma
Councillor Cheryl Ganann
Councillor Harold Jonker
Councillor Jason Trombetta
Councillor Mike Rehner

Staff: Bev Hendry, CAO
Brian Treble, Director of Planning and Building
Jessica Dyson, Deputy Clerk
Gerrit Boerema, Planner II*
Meghan Birbeck, Planner I*
Roberta Keith, IT Manager*

Other Members:	Albert Witteveen, Regional Councillor	Rob Cosby*
	Oz Kemal, MHBC Planning Ltd.*	John Sr Fairlie*
	Paul Hecimovic, Odan Detech*	A Massender*
	Sarah Duncan*	Dan Hlywka*
	Jowett Lau*	Christopher Tsiropoulos*
	Julien Robillard*	Chris Duff*
	Laura Thomson*	Michael Carlton*
	Mark Yeatman*	Brenda Walker*
	Dave Crawford*	Donald Plumstead*
	Burt Thombs*	Peter Budd*
	Roman Tsap*	Assylgul Kalmukhanova*
	Richard Bowles*	Andrea Boilard*
	Steven Rivers*	Allan & Maude Schwartz*
	Anna MacLeod*	Tamara Tannis*
	Denise Potter*	

*** IN ATTENDANCE PART TIME**

1. CHAIR - Councillor William Reilly

2. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST (CONFIDENTIAL MATTERS)

There were no disclosures of pecuniary interest and/or conflict of interest for confidential matters.

3. CONFIDENTIAL MATTERS

All Members of Committee noted as present as well as the CAO, Director of Planning & Building, and Deputy Clerk were in attendance for discussion of all confidential matters.

Prior to the closed session, all Members of Committee were reminded that any discussions in closed are to remain confidential as per the Township's Code of Conduct and the Procedural By-law.

All those in attendance electronically for closed session deliberations confirmed and acknowledged that they understood and confirmed to all of the following statements:

- That all confidential matters and discussions are to remain confidential;
- No one else was present with them during the electronic confidential discussions;
- No one else could hear the electronic closed session deliberations;
- No one was using any electronic devices other than their tablet or computer; for the purpose of the video conferencing; and,
- No one was recording any portion of the confidential portion of the meeting.

Moved By Mayor Dave Bylsma

Seconded By Councillor Shelley Bradaric

That, the next portion of this meeting be closed to the public to consider the following pursuant to Section 239(2) of the Municipal Act 2001:

3.1 Director of Planning & Building (Brian Treble)

Re: Legal/Enforcement Matter – Testamentary Devise - In the former Township of Gainsborough now Township of West Lincoln

VERBAL UPDATE

Applicable closed session exemption(s):

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

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- the security of the property of the municipality or local board;
- advice that is subject to Solicitor-client privilege, including communications necessary for that purpose

Carried

Moved By Councillor Harold Jonker

Seconded By Councillor Jason Trombetta

That, this Committee meeting does now resume in open session at the hour of 6:28 p.m.

Carried

3.1 ITEM P57-21

Director of Planning & Building (Brian Treble)

Re: Legal/Enforcement Matter - Testamentary Devise - In the former Township of Gainsborough now Township of West Lincoln

VERBAL UPDATE

The Committee rose without reporting.

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

There was no disclosure of pecuniary interest and/or conflict of interest.

5. PUBLIC MEETING(S)

Public Meeting(s) under the Planning Act will commence at 6:30 p.m.

5.1 Zoning By-law Amendment - Carlton & Kalmukhanova (File No. 1601-004-21)

Re: Michael Carlton & Assylgul Kalmukhanova (Owners) for the property located at 6696 Canborough Road, Part 1 of 30R-3892, Concession BF Part Lot 2 & 4. (File No. 1601-004-21)

6. CHANGE IN ORDER OF ITEMS ON AGENDA

There was no change in order of items on the agenda.

7. APPOINTMENTS

There were no appointments.

8. REQUEST TO ADDRESS ITEMS ON THE AGENDA

8.1 Laura Thomson, Sara Crescent

Re: Staff Report 11.1 Item P60-21

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Ms. Thomson spoke with respect to Item 11.1 and questioned whether there will be any way to enforce the passage of construction vehicles through the current subdivision. Ms. Thomson also questioned the methods of sustainability within the new subdivision.

In response to Ms. Thomson's questions regarding the traffic flow at the time of development, the Director of Planning & Building stated that the Township can build into the subdivision agreement requirements for the location of construction vehicles truck routes. The Director of Planning & Building also provided information with respect to the sustainability, sharing that staff have reviewed and are satisfied with the proposal as presented and that the agent may be able to provide more information for the public and Committee.

- 8.2 Andrea Boilard, Las Road
Re: Staff Report 11.1 Item P60-21

Ms. Boilard spoke with respect to Item 11.1 and shared comments relating to flattening a berm on Las Road. Ms. Boilard shared that she has been in contact with the builder who has advised that if all four residents whom the berm affects are in agreement, then the flattening of the berm can be explored.

- 8.3 Oz Kemal (MHBC Planning Ltd.) and Paul Hecimovic (Odan Detech)
Re: Staff Report 11.1 Item P60-21

Mr. Oz Kemal and Mr. Paul Hecimovic authorized agents for P Budd Developments provided a PowerPoint presentation relating to Recommendation Report No. PD-53-2021. The presentation outlined the concerns that have been addressed by the public as well as the members of Committee and what shifts have been done to the proposal to accommodate those concerns. Mr. Kemal provided comments with respect to sustainability by stating that sustainability comes in different forms and a couple of big factors in this proposal is the addition of the park as well as the trail system along the south side and the elimination of an additional storm pond which will minimize maintenance costs.

9. CONSENT AGENDA ITEMS

9.1 ITEM P58-21

CONSENT AGENDA ITEMS:

Moved By Councillor Jason Trombetta

Seconded By Councillor Cheryl Ganann

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That the Planning/Building/Environmental Committee hereby approves the following Consent Agenda items:

1. Items 1 and 2 be and are hereby received for information; and,
2. Items 3, 4, 5 and 6 be and are hereby received and the recommendations contained therein be adopted with the exception of item No. 1.

Carried

SUMMARY OF APPROVED CONSENT AGENDA ITEMS:

2. Information Report No. PD-58-2021 - Environmental Registry of Ontario – Posting (019-2811) Regarding MMAH and the authority to zone property in Ontario by issuing a Ministerial Zoning Order (MZO)
3. Recommendation Report No. PD-55-2021 - Site Plan Approval Authorization 103 McMurchie Lane
4. Recommendation Report No. PD-59-2021 - Riverview Poultry Site Plan Amendment Authorizing Bylaw - File No. 2100-009-21
5. Recommendation Report No. PD-56-2021 - 167 St. Catharines Street Draft Plan of Condominium Extension Approval File No. 2100-086-17
6. Recommendation Report PD-60-2021 – Street Naming of Griffin Street as Griffin Street North (Regional Road 20) and Griffin Street South (Regional Road 14)

ITEM P58-21 (1) - Technical Report No. PD-54-2021 - Application for Zoning Bylaw Amendment 6696 Canborough Road – Carlton & Kalmukhanova (File No. 1601-006-21)

Councillor Rehner stated that he has a couple concerns with this application being that, the Township's zoning requirement is 10 hectares of land for the opportunity of additional on farm uses which and this application is only 8 hectares as well as the concerns raised by the neighbours and others who have forwarded comments about noise and compatibility for staff review for this application.

Moved By Councillor Mike Rehner

Seconded By Mayor Dave Bylsma

1. That, Report PD-54-2021, regarding “Technical Report – Application for Zoning Bylaw Amendment, Carlton and Kalmukhanova, 6696

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Canborough Road, File No. 1601-006-21”, dated May 10, 2021, be RECEIVED; and,

2. That, a Recommendation Report be presented at a future Planning/Building/ Environmental Committee Meeting following the review of all agency and public comments, and following receipt of a private servicing plan, prepared by a qualified individual, for the proposed use.

Carried

10. COMMUNICATIONS

10.1 ITEM P59-21

Chandra Sharma, CAO/Secretary-Treasurer, Niagara Peninsula Conservation Authority (NPCA)

Re: NrCan Growing Canada’s Forests 2 Billion Trees Funding Initiative - Request for Information

The CAO provided clarification to Councillor Rehner’s comment regarding the tree funding initiative and stated that there will be partnerships between the Niagara Peninsula Conservation Authority and local groups to ensure that the appropriate tree’s will be planted and survive in order for it to be a successful program.

In response to Councillor Jonker’s inquiry regarding the distribution of the trees and if the public would be able to apply to have tree’s planted on their own property, Chair Reilly shared that he understands that the NPCA is going to work with the Township to identify areas where tree planning would be best suited. The CAO also stated that there are details that still need to be worked out and that the NPCA will be asking the Municipalities whether a tree planting program is in place that could potentially be matched.

Moved By Mayor Dave Bylsma

Seconded By Councillor Cheryl Ganann

1. That, the correspondence received from the Niagara Peninsula Conservation Authority (NPCA) regarding 2 Billion Trees- Growing Canada’s Forests Request for Information (RFI) attached as Appendix A; be received and supported, and;
2. That, the Township forwards a Letter of Support to the NPCA prior to ratification of Council in order to insure that the NPCA is advised prior to the deadline of May 21st, 2021; and,
3. That, the following resolution be and is hereby adopted:

WHEREAS the federal government has announced the “Growing Canada’s Forests” program as part of its 2 Billion Trees initiative, making substantial matching funding available to support reforestation efforts across the country;

WHEREAS this is a timely opportunity to attract federal investment towards implementing nature-based climate solutions in our communities through a strong and coordinated multi-partner approach across the Niagara Peninsula watershed;

WHEREAS the Niagara Peninsula Conservation Authority (NPCA) is convening partners and collaborators towards a 10-year planning program for a Request for Information submission in application to Growing Canada’s Forest Funding Program due May 27th 2021;

WHEREAS the NPCA has a well-established track record of reforestation with private and public landowners, non-governmental organizations, nature clubs, academic institutions and community groups, has the scientific know-how to identify land and tree species with the biggest ecological and climate benefits, and has partnerships in place to mobilize volunteers to plant and monitor trees;

AND WHEREAS the proposed opportunity aligns with the Municipal objectives, has the potential to provide multiscale benefits;

IT IS RECOMMENDED THAT the Council endorse the attached letter in support of NPCA’s Request for Information submission in application to Growing Canada’s Forests 2 Billion Trees initiative; and

AND FURTHER THAT staff continue to collaborate with NPCA and other partners in identifying planting opportunities and programs aligned with municipal priorities to be included in the full funding application should the Request for Information submission as an expression of interest be successful.

Carried

11. STAFF REPORTS

11.1 ITEM P60-21

Planner II (Gerrit Boerema) and Director of Planning & Building (Brian Treble)

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Re: Recommendation Report P Budd Developments Inc. – Station Meadows West – Draft Plan of Subdivision and Rezoning (File No. 2000-89-19)

There was much discussion of support from Members of the Committee with respect to the changes made by the applicants to accommodate for the concerns that were raised from the public as well as Members of the Committee.

Councillor Ganann noted that this application offers a mix of development types for affordable housing which the community needs as the Township continues to grow. In response to Councillor Ganann's comments regarding the separate entrance to the apartment building, the Director of Planning & Building stated each of the condominium pieces for this application will be coming back to this Committee for approval separately adding that staff does not have a final plan in for review yet.

Councillor Bradaric questioned if there would be any impact to the current home owners with respect to the expansion of the drainage area behind some of the residents. Mr. Hecimovic (Agent, Odan Detech) stated that he cannot see any impacts to those residents backing onto that particular area as there is no change to any of the grading at the property line and that the high water levels will be maintained within the pond area.

Moved By Mayor Dave Bylsma

Seconded By Councillor Cheryl Ganann

1. That, report PD-53-2021 regarding “P Budd Developments Draft Plan of Subdivision and Rezoning – File No. 2000-89-19” dated May 10, 2021, BE RECEIVED; and,
2. That, Section 34(17) of the Planning Act apply and that no further public meeting is required; and,
3. That, application for Zoning Bylaw Amendment 1601-21-19, submitted by P Budd Developments Inc. and as revised in their latest submission, be APPROVED, and that a corresponding bylaw be passed; and,
4. That the draft plan of subdivision, File No. 2100-089-19, BE APPROVED, as per Attachment 1, in accordance with the provisions of the Planning Act, R.S.O. 1990, Chapter P. 13 and regulations thereunder, subject to the conditions contained in Attachment No. 5 to this report (PD-53-2021); and
5. That, the applicant be advised that the Township’s draft approval of this Plan of Subdivision will lapse three years from the date of draft

approval unless Township Council grants an extension of the approval period. If an extension is requested, an updated review will occur and revisions to the conditions of draft plan approval may be necessary at that time; and,

6. That Staff be authorized to circulate the Notice of Decision for Draft Plan of Subdivision with a corresponding 20-day appeal period.

Carried

11.2 ITEM P61-21

Enforcement Officer (Tiana Dominick) & Director of Planning & Building (Brian Treble)

Re: Recommendation Report No. PD-64-2021 - Health Canada Open Consultation: Requesting a Review of Cannabis Licensing & Enforcement

Councillor Jonker noted that the cannabis licensing and enforcement has been a concern that the Township has been focusing on for a while and thanked the Director of Planning & Building and staff for bringing this report forward. Councillor Jonker stated that he is glad to see that we are reaching out to the Federal and Provincial government for further assistance on this matter.

In response to Councillor Rehner's concerns regarding assistance from the Federal and Provincial levels of government, the Director of Planning & Building shared that the Health Canada group has asked for input which should be seen as a good start and noted that other municipalities voicing their concerns is an important piece in this process. The Director of Planning & Building also noted that Health Canada is undertaking a review of the program to evaluate the amount of cannabis that is permitted per individual.

Moved By Councillor Harold Jonker

Seconded By Mayor Dave Bylsma

1. That, Report PD-64-2021, regarding "Health Canada Open Consultation: Requesting Review of Cannabis Licensing & Enforcement", dated May 10th, 2021, be RECEIVED and;
2. That, the Council of the Township of West Lincoln supports staff's requests for this report to be sent to the local MP and MPP; the Minister of Agriculture, Food and Rural Affairs; the Minister of Agriculture and Agri-Food; and all other municipalities in Ontario requesting that the Federal government enact legislation to better support local governments with land use management and

enforcement issues as they relate to Cannabis Production and Processing.

Carried

11.3 ITEM P62-21

Enforcement Officer (Tiana Dominick) and Director of Planning & Building (Brian Treble)

Re: Recommendation Report No. BLDG-01-2021 - Review of a new enforcement by-law: Non-Parking Administrative Penalty By-law

Moved By Councillor Shelley Bradaric

Seconded By Councillor Jason Trombetta

1. That, Report BLDG-01-2021, regarding “Rec. Report, Review of a new Non-Parking Administrative Monetary Penalty Enforcement By-law” dated May 10, 2021, be RECEIVED; and,
2. That, a by-law be presented at a future Council meeting once finalized with legal counsel input and in the format found at attachment 1 to this report.

Carried

11.4 ITEM P63-21

Enforcement Officer (Tiana Dominick) and Director of Planning & Building (Brian Treble)

Re: Technical Report No. PD-061-21 – ATV Proposed on Road Rules for West Lincoln

The Director of Planning & Building provided an overview of Technical Report No. PD-061-21 stating that staff have done research around the Province and have found that there are a number of municipalities that are completing a similar review, however within the Niagara Region the Township of Wainfleet and the Township of West Lincoln appear to be the only municipalities that have to bring forward a by-law to regulate ATVs on Township roads. The Director of Planning & Building stated that staff have confirmed with legal counsel that a by-law is required and noted that staff will be working with the Township of Wainfleet and the Region of Niagara to ensure that our by-laws are consistent across the municipalities. The Director of Planning & Building asked for guidance from the Committee with respect to the draft by-law and which direction they wish staff to proceed.

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Mayor Bylsma thanked staff for bringing this report forward and noted that considering the scope of this draft by-law taking a minimalistic approach would be the best form of action as the Township does not have a lot of resources available. Mayor Bylsma stated that although prohibiting the use of ATVs on Township roads will create an easy and straight forward by-law, it may become problematic as these vehicles are used for farming purposes and if the Township goes too far it may create a lot of challenges for neighboring municipalities.

Councillor Trombetta stated that he was not in favour of a by-law regulating the use of ATVs on Township roads and echoed what the Mayor had said with limited resources to enforce such by-law. Councillor Trombetta also raised concerns with respect to staff having to constantly amend the by-law due different variations of vehicles and stated that the NRP should be responsible for the regulation of ATVs on roadways.

Councillor Rehner stated that the Township needs something to work with and that staff communicating with the Township of Wainfleet and the Region of Niagara to collaborate ideas would be an effective start to this process in order for the Committee to further discuss. Councillor Rehner also agreed that a by-law regulating the use of ATVs would be difficult to enforce.

Councillor Jonker noted that if staff were to propose a by-law that it be simple enough to ensure people are allowed to use this form of transportation while following the rules of the road. Keep it as minimal as possible as a by-law

Councillor Ganann shared concerns with respect to a by-law for West Lincoln where the Township has so many other considerations with respect to other neighbouring municipalities and suggested that the Director of Planning & Building and staff complete further research and discuss with other municipalities and report back at a further date.

Councillor Trombetta questioned if this was a recommendation that had to be referred back to staff. In response to Councillor Trombetta's question, the Director of Planning & Building shared that he is not sure that the Township has to do anything, but the NRP are asking the Township to make it clear to the NRP what exactly our rules are. The Director of Planning & Building stated that staff will need to complete a review at a minimum and that the Township may choose not to pass a by-law.

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Members of Committee and staff discussed the current resolution and provided suggestions for applicable amendments.

Moved By Mayor Dave Bylsma

Seconded By Councillor Jason Trombetta

1. That, Report No. PD-061-21, relating to the “Technical Report, ATV – Proposed on Road Rules for West Lincoln - to Discuss in Preparation for a Draft By-law ”, dated May 10th, 2021, BE RECEIVED; and,
2. Either that staff be and are hereby authorized to prepare an ATV by-law, with the following features:
 - i. Hours of operation on roads: _____
 - ii. Limit on months of operation: _____
 - iii. Type of road conditions: _____
 - iv. Speed: _____
 - v. Types of roads permitted to travel on: _____
 - vi. Travel through parkland: _____
 - vii. Travel in and/or through urban areas: _____
 - viii. Rules of travel in proximity to the public: _____

OR

That, staff be and are hereby authorized to prepare a draft by-law to prohibit the operation of ATV's on all Township roads; and,

3. That, staff report back with a draft by-law for the consideration of Township Committee and Council after discussions and input from the Region and Township Legal Counsel, all in preparation for a public meeting prior to Council approval.

Carried as Amended

Moved By Mayor Dave Bylsma

Seconded By Councillor Cheryl Ganann

That, Item P63-21 of the Planning/Building/Environmental Committee regarding Technical Report No. PD-061-21 Re: Technical Report, ATV Proposed on Road Rules for West Lincoln - to discuss in Preparation for a Draft By-law", dated May 10th, 2021 be amended as follows:

1. That, Technical Report No. PD-061-21 be amended by removing:
 2. Either that staff be and are hereby authorized to prepare an ATV by-law with the following features:
 - i. hours of operation on roads: _____
 - ii. limit on months of operation: _____

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- iii. Type of road conditions: _____
- iv. Speed: _____
- v. Types of roads permitted to travel on: _____
- vi. Travel through parkland: _____
- vii. Travel in and/or through urban areas: _____
- viii. Rules of Travel in proximity to the public _____

- or, That, Staff be and are hereby authorized to prepare a draft by-law to prohibit the operation of ATV's on all Township roads; and,
2. That, number 3 be amended by removing report back with a draft by-law and adding, "item PD-061-21 be referred back to staff and be brought forward at a future Committee meeting";
3. Whereas, the amended recommendation be read as follows:
- i. That, Report No. PD-061-21, relating to the "Technical Report, ATV – Proposed on Road Rules for West Lincoln - to Discuss in Preparation for a Draft By-law ", dated May 10th, 2021, BE RECEIVED; and,
 - ii. That, item PD-061-21 be referred back to staff and be brought forward at a future Committee meeting after discussions and input from the Region and Township Legal Counsel.

Carried

11.5 ITEM P64-21

Planner I (Meghan Birbeck) and Director of Planning & Building (Brian Treble)

Re: Recommendation Report No. PD-65-2021 - Xplornet Communications Inc. Tower - 9257 Regional Road 20 (File No.: 2100-004-21)

Planner I, Meghan Birbeck, stated that the Niagara Region had submitted written comments to the Township (attached as **Schedule A**) and provided an overview to the Committee.

Councillor Trombetta questioned how other internet providers will affect the communication towers that Xplornet is proposing and what will happen to these communications towers if they are no longer required. The Director of Planning & Building made note that the communication towers that are being proposed are needed to improve and expand Xplornets network. Sarah Duncan (Agent, Xplornet) provided additional comments stating that Xplornet is building the towers in order to expand the network and that they are aware of the other internet providers in the area and are working with other municipalities that are involved. Ms. Duncan stated that

if there were additional infrastructure to be put on these towers, there is the opportunity for colocations and should Xplornet not require the Towers, then they would be decommissioned. Ms. Duncan also stated that there is a clause in the agreement with the landowners that if the towers are not used within a certain period of time they must be decommissioned.

In response to Councillor Ganann's question regarding an additional piece of property used for road allowance, the Director of Planning & Building stated that the Niagara Region has a policy requiring a road widening for a site plan application, however the Region has acknowledged that since the communications tower application is not a standard site plan process the Township or the Region of Niagara cannot mandate it. The Director of Planning & Building also stated that with this particular application Industry Canada has the final approval for this application process and that the Township of West Lincoln and Region of Niagara can only provide comments and suggestions towards the application process.

In response to Councillor Rehner's question regarding an archeological study being completed, the Planner I stated that it is suggested that an archeological study be completed, however it is not a requirement. Ms. Duncan also provided comments stating that there is often a standard clause of suggested archeological requirements, and that when an archeological suggestion is brought to their attention, Xplornet may request an Archeologist to come on site or do some preliminary digging to ensure nothing is found.

Moved By Councillor Harold Jonker

Seconded By Councillor Mike Rehner

1. That, Report No. PD-65-2021, dated May 10th, 2021, relating to Xplornet Communications Tower (9257 Regional Road 20), BE RECEIVED; and,
2. That, application for the development of an Xplornet Communications Tower at 9257 Regional Road 20 submitted by Sarah Duncan, BE SUPPORTED; and,
3. That, Staff be and are hereby authorized to send a letter to Xplornet Communications Inc. (Sarah Duncan) advising that the Township of West Lincoln has no objections to their tower proposal located at 9257 Regional Road 20; and,
4. That, the above noted letter shall also advise that the Township of West Lincoln expects, as good business partner, Xplornet Communications Inc. will obtain site plan approval and a building

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permit from the Township of West Lincoln prior to construction of the tower; and,

5. That, a By-law be passed to authorize the Mayor and Clerk to sign an amending Site Plan Agreement with Vuckovic Farms Inc. on behalf of Xplornet.

Carried

11.6 ITEM P65-21

Director of Planning & Building (Brian Treble)

Re: Recommendation Report No. PD-50-2021 - Change to Planning Fees to take effect July 1, 2021

In response to Councillor Rehner's question regarding the planning fees being part of the budget, the Director of Planning & Building stated that staff anticipated the change in revenue generated being small, however, these fees were incorporated into the budget.

Moved By Mayor Dave Bylsma

Seconded By Councillor Cheryl Ganann

1. That, Report No. PD-50-2021, dated May 10, 2021, relating to "Recommendation Report, Change to Planning Fees to take effect July 1, 2021", BE RECEIVED; and,
2. That By-law 2002-112, (Committee of Adjustment Tariff of Fees), be amended by replacing Schedule "D", Tariff of Fees, with a new Schedule "D" as attached to this report; and,
3. That, By-law 2011-28 (Tariff of Fees for Planning Matters) be amended by replacing Appendix "A" (Schedule of Fees) with a new Appendix "A" as attached to this report; and,
4. That the new planning fees take effect on July 1, 2021.

Carried

11.7 ITEM P66-21

Director of Planning & Building (Brian Treble)

Re: Recommendation Report No. PD-62-2021 - Building Fees By-law Review and Building Department Operational Review – AMENDMENT TO BUDGET

Moved By Councillor Shelley Bradaric

Seconded By Mayor Dave Bylsma

1. That, Report PD-62-2021 regarding "Recommendation Report, Building Fees By-law Review and Building Department Operational

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Review – Amendment to Budget” dated May 10th, 2021, be RECEIVED; and,

2. That, a by-law be passed to amend the existing Building By-law and schedules as found at attachment 1 to this report; and,
3. That, the permit fees by-law be reviewed annually and increased each year to cover the cost of processing applications; and,
4. That, Council approve Budget Amendment BA2021-05 to transfer \$14,000 from the Contingency Reserve to fund the Building Department Operational Review Project, to prepare the Department for future growth in building permits as a result of growth pressures in West Lincoln and West Niagara.

Carried

11.8 ITEM P67-21

Director of Planning & Building (Brian Treble)

Re: Recommendation Report No. PD-63-2021 – Farm 911 - The Emily Project

In response to Councillor Jonker’s inquiry regarding the placement of the number sign on each property, the Director of Planning & Building confirmed that the numbered sign will be placed at the entrance of the field and stated that if there are multiple entrances there would be multiple signs

In response to Councillor Rehner’s inquiry regarding the multiple number of signs placed on each entrance to a property, the Director of Planning & Building stated that there are some properties in West Lincoln that have various field entrances that may require a sign for each entrance due to the inability to get from one part of the field to another if entered through a certain access point off the roadway. The Director of Planning & Building also explained that in some instances this is important where multiple concessions are involved.

Councillor Reilly stated that he thought this was a great program and opportunity for the residents in West Lincoln and provided comments by sharing that this program seems to be an extra layer of protection for residents who choose to opt in. Councillor Reilly also stated that there may be other resources as indicated in the staff report for residents to use in addition to this program.

Moved By Councillor Shelley Bradaric

Seconded By Mayor Dave Bylsma

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1. That, Report PD-63-2021, regarding “Recommendation Report, Farm 911 – The Emily Project”, dated May 10th, 2021, be RECEIVED; and,
2. That, the amended Township of West Lincoln Municipal Addressing Policy as found at attachment 1 to this report, be adopted; and,
3. That, upon adoption of this Addressing Policy, the Emily Project is activated and interested farm/land owners can then make applications with the corresponding fee to participate.

Carried

12. OTHER BUSINESS

12.1 ITEM P68-21

Members of Committee

Re: Other Business Matters of an Informative Nature

There were no matters of an informative nature brought forward from any Members of Committee.

13. NEW BUSINESS

There were no new items of business.

14. ADJOURNMENT

The Chair declared the meeting adjourned at the hour of 8:48 p.m.



JESSICA DYSON, DEPUTY CLERK

COUNCILLOR WILLIAM REILLY, CHAIR