

**TOWNSHIP OF WEST LINCOLN  
PUBLIC WORKS/RECREATION/ARENA COMMITTEE  
MINUTES**

**MEETING NO. FIVE**

**May 17, 2021, 6:45 p.m.**

**Township Administration Building**

**318 Canborough Street, Smithville, Ontario**

**Council:** Councillor Shelley Bradaric  
Mayor Dave Bylsma  
Councillor Cheryl Ganann  
Councillor Mike Rehner  
Councillor William Reilly  
Councillor Jason Trombetta

**Absent:** Councillor Harold Jonker – notification provided

**Staff:** Bev Hendry, CAO  
Joanne Scime, Clerk  
Mike DiPaola, Director of Public Works & Recreation  
Roberta Keith, IT Manager  
Cindy Weir, Interim Library CEO  
Dennis Fisher, Fire Chief\*

\* IN ATTENDANCE PART TIME

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**1. VICE CHAIR - Councillor Mike Rehner**

Prior to commencing with the Public Works/Recreation/Arena Committee meeting agenda, Vice Chair Mike Rehner made the following announcements:

- (1) Chair Harold Jonker provided notice to the Clerk that due to a work commitment he will be unable to attend and chair this evening's Public Works/Recreation/Arena Committee Meeting.
- (2) Due to efforts to contain the spread of COVID-19 and to protect all individuals, the Council Chamber will not be open to the public to attend Standing Committee and Council meetings until further notice.
- (3) The public could submit comments for matters that are on the agenda to [jscime@westlincoln.ca](mailto:jscime@westlincoln.ca) before 4:30 pm. today. Any comments submitted

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would be considered as public information and would be read into public record.

- (4) This evening's meeting is being recorded and will be available on the Township's website within 48 hours of tonight's meeting.

### **2. CHANGE IN ORDER OF ITEMS ON AGENDA**

There were no requests to change the order of the items on the agenda.

### **3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST**

There were no disclosures of pecuniary interest and/or conflict of interest by any Member of the Committee in attendance.

### **4. APPOINTMENTS**

There were no appointments/presentations.

### **5. REQUEST TO ADDRESS ITEMS ON THE AGENDA**

The Vice Chair inquired if the IT Manager was aware if there were any members of the public who were in attendance virtually on the Zoom meeting call that wished to address a specific item on tonight's agenda as permitted under Section 6.7 of the Procedural By-law, for which the IT Manager confirmed there was not.

Additionally, the Vice Chair asked the Clerk if she had received any emails or correspondence from a member of the public prior to 4:30 p.m. today, for which the Clerk confirmed she had not.

### **6. CONSENT AGENDA ITEMS**

#### **6.1 ITEM PW23-21**

#### **CONSENT AGENDA ITEMS**

**Moved By** Councillor Jason Trombetta

**Seconded By** Councillor William Reilly

That the Public Works/Recreation/Arena Committee hereby approves the following Consent Agenda Items:

1. Items 1, 2 and 3 be and are hereby received for information with the exception of Item 3.

**Carried**

#### **SUMMARY OF APPROVED CONSENT AGENDA ITEMS:**

1. West Lincoln Santa Claus Parade Committee - Minutes of January 27, 2021

2. West Lincoln Public Library Board - Minutes of April 9, 2021

**ITEM PW23-21 (3) – Information Report REC-07-2021 – West Lincoln Community Centre and Recreation Services COVID-19 Update**

Councillor Bradaric questioned if there was any update from the Emergency Operations Centre (EOC) regarding engaging the youth in order to assist with their needs and address the vandalism that had recently occurred at the skatepark.

The CAO advised that this matter was discussed at the EOC and because skateparks were ordered to be closed as part of the Province's Stay At Home Order there wasn't much that could be done at this time with respect to reopening this facility until such time as the Province allows for the reopening of skateparks. The CAO confirmed that staff had found that their efforts to secure the skatepark for use was not working and the Township had to install heavier temporary fencing as a further attempt to prevent people from using the skatepark. The CAO advised that staff will be looking at ways to connect with the youth once permitted through the Province's COVID-19 guidelines. The CAO noted that the Premier had made an announcement yesterday advising that camps will be allowed to operate this summer, which was encouraging and exciting to hear. The CAO advised that she would like to bring forth an open forum for youth to provide feedback and voice their opinions, concerns and suggestions for activities that they would like to see within the Township. The CAO advised that in the past there was a Youth Advisory Committee, which provided a great opportunity to engage the youth in the community but this committee was not active at this time. The CAO advised that she understood Councillor Bradaric's concerns with respect to providing activities for the youth and that staff will continue to discuss this matter so it can be addressed once Provincial pandemic guidelines are eased in this regard.

The Director of Public Works & Recreation advised that staff were currently following the Provincial guidelines due to COVID and that staff would investigate programs and strategies to engage the community youth and report back to a future Public Works/Recreation/Arena Committee meeting.

**Moved By** Councillor Shelley Bradaric

**Seconded By** Councillor William Reilly

That, Report REC-07-2021, re: West Lincoln Community Centre & Recreation Services COVID-19 Update, dated May 17, 2021, be received for information.

**Carried**

**7. COMMUNICATIONS**

There were no communications.

**8. STAFF REPORTS**

**8.1 ITEM PW24-21**

Manager of Operations (Steve McGean) & Director of Public Works and Recreation (Mike DiPaola)

Re: Recommendation Report PW-12-2021 - New Single Axle and Two Tandem Axle Plow Trucks Tender Authorization

**Moved By** Councillor Cheryl Ganann

**Seconded By** Councillor Jason Trombetta

1. That, Report PW-12-2021, re: New Single Axle and Two Tandem Axle Plow Trucks Tender Authorization, dated May 17, 2021 be received; and,
2. That, Council accept the tender submission by Rush Truck Centres for the supply and delivery of the three (3) Plow Trucks in the amount of \$820,844.06 (plus HST); and,
3. That, Council authorizes staff to spend approximately \$5,000 per truck for a total of \$15,000 for equipment to make the trucks road ready; and,
4. That, a By-Law be passed to authorize the Mayor and Clerk to enter into an agreement with Rush Truck Centres for the supply and delivery of three (3) Plow Trucks.

**Carried**

**8.2 ITEM PW25-21**

Manager of Operations (Steve McGean) & Director of Public Works and Recreation (Mike DiPaola)

Re: Recommendation Report PW-14-2021- Supply and Delivery of Backhoe Loader Tender Authorization

**Moved By** Councillor Shelley Bradaric

**Seconded By** Mayor Dave Bylsma

1. That, Report PW-14-2021, re: Supply and Delivery of Backhoe Loader Tender Authorization, dated May 17, 2021 be received; and,
2. That, Council accept the tender submission by Brandt Ltd. for the supply and delivery of a Backhoe Loader in the amount of \$152,273.76 (excluding HST); and,

3. That, a By-Law be passed to authorize the Mayor and Clerk to enter into an agreement with Brandt Ltd.

**Carried**

**9. OTHER BUSINESS**

**9.1 ITEM PW26-21**

Members of Council

Re: Other Business Items of an Informative Nature

- (1) Councillor William Reilly

Re: Boat Launch at Wellandport Park

Councillor Reilly noted that he was advised that the boat launch at the Wellandport Park was being used and as such he drove out to see as it was his belief that the boat launches were closed under the Provincial Order and requested clarification regarding whether boat launches were open or closed.

The CAO advised that the issue of boat launches and whether they are to be open or closed has been discussed among all municipalities in order to be consistent across Niagara Region, and after considerable discussion, it was decided that public boat launches could be open; however, signs have been posted to remind users to follow COVID-19 protocols such as wearing a mask, keeping a 2 metre distance, etc. The CAO advised that the Township has posted any facility closures; however, this did not include the boat launch at Wellandport Park and she understood the concerns as the closure of public boat launches in municipalities that have boat launches to access the lakes and rivers has been a confusing matter for everyone.

Mayor Bylsma advised that he knew for a fact that the boat launches in Port Colborne and Wainfleet were open and that there was not much public notice given to avoid congregating of people at these facilities.

The CAO advised that complaints have been received with respect to members of the public gathering at the Wellandport Park during the evening and that the Niagara Regional Police have been notified and are doing regular patrols of the park to ensure there are no violations of the Provincial Stay At Home Order occurring.

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- (2) Councillor Shelley Bradaric  
Re: Round Table Zoom Discussion with Niagara Region Children Services

Councillor Bradaric advised that Councillor Ganann, Councillor Reilly and herself had been given an opportunity to participate in a round table Zoom discussion with Niagara Region Children Services with respect to recommendations that will be put forward to Niagara Region's Public Health and Social Services Committee as well as Regional Council regarding the impact of the National Childcare announcement. Councillor Bradaric advised that there will be a coordinated approach to those levels of government across the Province as they advocate for services to be universal, due to the fact that the National Childcare needs the Provincial participation, which was why a unified approach was being taken and they wanted to know, at the local level, what factors were important. Councillor Bradaric advised that the meeting was two hours and the invitation was based on the letter that came from the Township with respect to the additional childcare in the Township and she found the meeting to be informative and it provided an opportunity to express some of our local issues that could be perceived from a rural perspective.

- (3) Councillor Jason Trombetta  
Re: Road Rehabilitation Tender & Commencement of Work

In response to Councillor Trombetta's inquiry regarding when the road rehabilitation work that was recently tendered would be commencing, the Director of Public Works & Recreation advised that a pre-construction meeting was held with the contractor and although he was unsure of the exact start-up date, he suspected that it would be later this month or early June and he would forward an email to advise Members of Council when the work will be starting.

In response to Councillor Trombetta's inquiry regarding whether public notice was given to the residents affected by the road rehabilitation work, the Director of Public Works & Recreation advised that he did not believe public notices were distributed because of the number of properties that would be affected; however, he noted the work would be posted on the Township's website and he would speak to staff to see if there are other methods of communication that will be used to inform the public.

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- (4) Councillor Mike Rehner  
Re: Weeds in Landscape Area of Roundabouts along Regional Road 20

In response to Councillor Rehner's concerns regarding the number of weeds that were growing within the landscaped area of the roundabouts along Regional Road 20, which was very unattractive, the Director of Public Works & Recreation thanked Councillor Rehner for bringing this matter forward and advised that the issue of the landscaping of the roundabouts still needs to be addressed. The Director of Public Works & Recreation noted that typically Niagara Region places the responsibility on the municipality to maintain the landscaping of any medians along Regional Roads and that he would follow-up with the Regional staff accordingly. The Director of Public Works & Recreation noted that the Region needs to finish the project before the Township could start to maintain the landscaped area.

### **10. NEW BUSINESS**

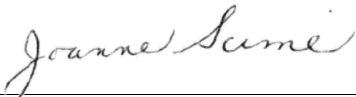
There were no new items of business brought forward by any Member of Committee in attendance.

### **11. CONFIDENTIAL MATTERS**

There were no confidential matters.

### **12. ADJOURNMENT**

The Vice Chair declared the meeting adjourned at the hour of 7:15 p.m.



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**JOANNE SCIME, CLERK**

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**COUNCILLOR MIKE REHNER, VICE CHAIR**