

DATE: March 8, 2021

REPORT NO: PD-30-2021

SUBJECT: Recommendation Report – Proposal to Commence Street Naming Consultation Process for Griffin Street North and Griffin Street South, Regional Road 14

CONTACT: Brian Treble, Director of Planning & Building

OVERVIEW:

- Regional Survey Staff contacted the Township Public Works staff about the proper naming of the street in downtown Smithville known as Griffin Street. See illustration at attachment 1.
- Regional Staff were advising that in order to make sure that we are 911 PERS compliant (soon to be Next Generation 9-1-1) that we need to either renumber the street, change the name of the street or formally implement Griffin Street North and Griffin Street South.
- Further discussions with Regional Mapping staff has confirmed that assigning the street to be Griffin Street North from the traffic lights (Wilton Accounting and CIBC bank) to West Street/Station Street and assigning Griffin Street South as the name from the Intersection (Parking Lot – Royal LePage and Low Hive Tattoo) south to the bridge (Canborough Street) should be compliant with each property then being assigned separate, consecutive street numbers each way.
- This just needs to be formalized and a street naming by-law passed. Township and Regional staff have searched and no such by-law can be found to be in existence.
- As required by the procedural by-law, notice must be given to all owners along the stretch of street before a street naming by-law is passed.
- This report is written to commence the notification process to assign the street as Griffin Street North and Griffin Street South.

RECOMMENDATION:

1. That, Report PD-30- 2021, regarding “Recommendation Report, Proposal to Commence Street Naming Consultation Process for Griffin Street North and Griffin Street South, Regional Road 14”, dated March 8th, 2021, be RECEIVED; and,

2. That, staff be authorized to commence the street naming notification and consultation process.

ALIGNMENT TO STRATEGIC PLAN:

Theme #5

- Community Health and Safety

BACKGROUND:

Planning Staff have been working diligently with the Region to correct street naming and street numbering issues as they are identified. There is also an existing list of street naming issues dating back to 2014 that staff continue to work through as time permits.

The issue with Griffin Street was identified by the Regional land surveyors just recently while attempting to formally align existing approved street naming by-laws with each street.

CURRENT SITUATION:

Regional Mapping staff have provided Township Planning staff with several options to consider in order to address this street naming and numbering issue in downtown Smithville. A summary of the options from Regional mapping staff are as follows:

- "It is possible to change the names of Griffin Street North and South to anything you want, but in most cases it would involve changing civic address numbers for the sake of 9-1-1.*
- The only option that would avoid changing address numbers is to change Griffin Street North to Station Street (and then change Griffin Street South to Griffin Street because there would no longer be a Griffin Street North to create confusion).*
 - If you are willing to change civic address numbers, I would also recommend that Griffin Street South be changed to Canborough Street (you could keep the address numbers very close to their current value, but would have to switch them from odd to even and vice versa)."*

Township Planning staff prefer to keep this simple and continue with Griffin Street North and Griffin Street South as per the map at attachment 2 to this report. It is believed that this option can be implemented with no street numbering reassignments being required. The owners/tenants will simply have to add North or South behind their address. It is also believed that several owner/operator/tenants are already including the North (N) and South (S) suffix with their street address. If this is the majority situation, then it is hoped that naming the street as Griffin Street North and Griffin Street South is simply a formality, with minimal impact to the community.

Staff propose that we begin to implement the requirement of the Township procedural by-law to notify the property owners along the street of the intention to pass a by-law naming Griffin Street as Griffin Street North and Griffin Street South as per the drawing at attachment 2.

FINANCIAL IMPLICATIONS:

A capital budget was created for the 911 PERS project several years ago. Any costs from the public meeting and street naming process will be charged to the corresponding account. This account is also available to assist with impacts on the public, if any, up to a maximum of \$100 per property.

INTER-DEPARTMENTAL COMMENTS:

Staff in Planning and Public Works Departments at the Township along with Staff from Regional Surveying, Mapping and Public Works have all had input into this issue.

CONCLUSION:

Staff recommend that Township Planning staff be authorized to commence the process of providing notice to affected property owners and tenants (where known) that the Township is required to pass a by-law to name Griffin Street and that in order to make the street numbering system work, the proposed naming be Griffin Street North and Griffin Street South.

ATTACHMENTS:

1. Location Map
2. Aerial Mapping – Griffin Street North and Griffin Street South

Prepared & Submitted by:



Brian Treble
Director of Planning & Building

Approved by:



Bev Hendry
CAO