

# **THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN**

## **BY-LAW NO. 2021-16**

**BEING A BY-LAW TO AMEND BY-LAW 2002-112 WHICH APPOINTS A COMMITTEE OF ADJUSTMENT, DELEGATES THE AUTHORITY FOR CONSIDERING APPLICATIONS FOR MINOR VARIANCES AND CONSENTS, PROVIDES FOR COMPENSATION FOR THE MEMBERS OF THE COMMITTEE OF ADJUSTMENT, ADOPTS POLICIES, PROCEDURES AND CONDITIONS FOR THE OPERATION OF THE COMMITTEE OF ADJUSTMENT, AND ESTABLISHES A TARIFF OF FEES UNDER THE PLANNING ACT.**

**WHEREAS** the Council of the Corporation of the Township of West Lincoln enacted By-law 2002-112 to appoint a Committee of Adjustment, to delegate the authority for considering applications for minor variances and consents, to provide for compensation for the members of the Committee of Adjustment, to adopt Policies, Procedures and Conditions for the Operation of the Committee of Adjustment, and to establish a Tariff of Fees under the Planning Act;

**AND WHEREAS** The Council of the Township of West Lincoln has previously amended Schedule "D" through By-law 2017-100 and By-law 2019-85;

**AND WHEREAS** the Township of West Lincoln now deems it expedient to amend Schedule "D" of By-law 2002-112, as amended which provides for a tariff of fees for the processing of applications for consent or minor variance and to add an additional fee of \$1200.00 which is to be charged in the event that works have already commenced prior to an application having been made.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN ENACTS AS FOLLOWS:**

1. That, By-law 2002-112, as amended, be further amended by deleting Schedule "D" and inserting the attached new Schedule "D" in lieu thereof.
2. That this By-law takes effect on March 1, 2021.

**READ A FIRST, SECOND AND THIRD  
TIME AND FINALLY PASSED THIS  
22<sup>nd</sup> DAY OF FEBRUARY, 2021.**

---

**MAYOR DAVE BYLSMA**

---

**JOANNE SCIME, CLERK**

SCHEDULE “D”

TARIFF OF FEES FOR THE COMMITTEE OF ADJUSTMENT

(Schedule D to By-law 2002-112 – as amended by 2021-16)

To incorporate an additional fee for development that has commenced prior to planning approval  
**Effective March 1, 2021** (as it relates to applications marked with \* below)

Description	Fee July 1, 2015	Fee September 1, 2017	Fee October 1, 2019
<b>Basic Processing Fee - Applications for Consent</b> <i>Includes administration and mailing fees required to process consent applications and Validation of Title requests.</i>	<b>\$2145.00</b> (where new lot created/validation of title) <b>\$1075.00</b> (for minor boundary adjustments and other)	<b>\$2230.00</b> (where new lot created/validation of title) <b>\$1120.00</b> (for minor boundary adjustments and other)	<b>\$2320.00</b> (where new lot created/validation of title) <b>\$1165.00</b> (for minor boundary adjustments and other)
<b>Health Inspection Fee - West Lincoln Properties</b> <i>Required if municipal sewage system is unavailable (i.e. private septic system proposed).</i>	<b>\$210.00</b> Per new lot + remnant	<b>\$220.00</b> Per new lot + remnant	<b>\$230.00</b> Per new lot + remnant
<b>Adjournment/Rescheduling Fee</b> <i>Applicable as determined by Committee when an adjournment of an application is necessary.</i>	<b>\$255.00</b> Per application	<b>\$265.00</b> Per application	<b>\$275.00</b> Per application
<b>Final Certification Fee</b> <i>Fees are per application, payable upon submission of the documents (deeds) for issuance of final certification.</i>	<b>\$335.00</b>	<b>\$350.00</b>	<b>\$365.00</b>
<b>Basic Processing Fee - Minor Variance Applications</b> <i>Includes administration and mailing fees required to process minor variance applications.</i>	<b>\$1,565.00</b>	<b>\$1625.00</b>	<b>\$1690.00*</b>
<b>Request for Change in Conditions - Consents</b> <i>Includes administration and mailing fees required to process requests for change in conditions, under Section 53(23) of the Planning Act.</i>	<b>\$715.00</b>	<b>\$745.00</b>	<b>\$775.00</b>

NOTES:

These fees do not apply to applications made by the Region of Niagara within the limits of the Township of West Lincoln.

\* **Effective March 1<sup>st</sup>, 2021**, should development have commenced prior to a planning application being fully approved and completed then an additional fee of \$1200.00 shall be applied to the base fee noted, as an extra administrative fee.