

**TOWNSHIP OF WEST LINCOLN
PUBLIC WORKS/RECREATION/ARENA COMMITTEE
MINUTES**

MEETING NO. TWO

February 16, 2021, 7:30 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Councillor Jason Trombetta
Councillor Shelley Bradaric
Mayor Dave Bylsma
Councillor Cheryl Ganann
Councillor Harold Jonker
Councillor Mike Rehner
Councillor William Reilly

Staff: Bev Hendry, CAO
Joanne Scime, Clerk
Mike DiPaola, Director of Public Works and Recreation
Steve McGean, Manager of Operations
Roberta Keith, IT Administrator
Cindy Weir, Interim Library CEO

1. CHAIR - Councillor Harold Jonker

Prior to commencing with the Public Works/Recreation/Arena Committee meeting agenda, Chair Jonker made the following announcements:

1. Due to efforts to contain the spread of COVID-19 and to protect all individuals, the Council Chamber will not be open to the public to attend Standing Committee and Council meetings until further notice.
2. The public could have submitted comments for matters that are on the agenda to jscime@westlincoln.ca before 4:30 pm. today and any comments submitted are considered public information and will be read into the public record.
3. The meeting is being recorded and will be available on the Township's website within 48 hours of the meeting.

2. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no requests to change the order of the items on the agenda.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

There were no disclosures of pecuniary interest and/or conflict of interest by any Member of the Committee in attendance.

4. APPOINTMENTS

There were no appointments/presentations.

5. REQUEST TO ADDRESS ITEMS ON THE AGENDA

The Chair inquired if the IT Manager was aware if there were any members of the public who were in attendance virtually on the Zoom meeting call that wished to address a specific item on tonight's agenda as permitted under Section 6.7 of the Procedural By-law, for which the IT Manager confirmed there was not. Additionally, the Chair asked the Clerk if she had received any emails or correspondence from a member of the public prior to 4:30 p.m. today, for which the Clerk confirmed she had not.

6. CONSENT AGENDA ITEMS

6.1 ITEM PW05-21

CONSENT AGENDA ITEMS

Moved By Mayor Dave Bylsma

Seconded By Councillor Cheryl Ganann

That the Public Works/Recreation/Arena Committee hereby approves the following Consent Agenda Items:

1. Items 1, 2, 3, 4, 5, 6, 7 and 8 be and are hereby received for information;

with the exception of Items # 2, 3, 4 and 8.

Carried

SUMMARY OF APPROVED CONSENT AGENDA ITEMS:

1. West Lincoln Public Library Board - January 8, 2021 Minutes
5. Information Report PW-02-2021 - Township of West Lincoln 2020 Water Quality Annual Report
6. Information Report PW-03-2021 - Township of West Lincoln 2020 Water Distribution System Annual Report

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7. Information Report PW-04-2021 - 2020 MECP Annual Water Inspection

ITEM PW05-21 (2) West Lincoln Santa Claus Parade Committee Minutes - December 16, 2020

In response to Councillor Jonker's request that the minutes of the West Lincoln Santa Claus Parade Committee show the last names of the committee members, Councillor Reilly stated that he would forward this request to the Secretary and Chair of the Committee.

Moved By Councillor Jason Trombetta

Seconded By Councillor Shelley Bradaric

That, the West Lincoln Santa Claus Parade Committee minutes of December 16, 2020 be received for information.

Carried

ITEM PW05-21 (3) West Lincoln Santa Claus Parade Committee Minutes - December 21, 2020

Moved By Councillor Jason Trombetta

Seconded By Councillor Shelley Bradaric

That, the West Lincoln Santa Claus Parade Committee minutes of December 21, 2020 be received for information.

Carried

ITEM PW05-21 (4) Information Report PW-01-2021 - 2021 Capital Budget for Plow Trucks

Councillor Rehner stated that the Manager of Roads, Water & Wastewater had contacted him and other Members of the Committee; he recognized staff for being proactive and bringing this report forward this evening as it relates to the order and purchase of three plow trucks in order to secure lower prices and reduce the Township's risk for liability so the trucks are received when needed.

Moved By Councillor Mike Rehner

Seconded By Councillor William Reilly

That, Report PW-01-2021, re: 2021 Capital Budget for Plow Trucks, dated February 16, 2021, be received.

Carried

ITEM PW05-21 (8) Information Report PW-05-2021 - Township of West Lincoln 2020 DWQMS Management Review Summary

Councillor Ganann stated that historically she has pulled the water quality reports to recognize their hard work and due diligence of staff in keeping our drinking water supply safe for our residents.

In response to Councillor Reilly's request for clarification regarding who is in attendance during the management review of the summaries of the 21 elements as it relates to quality management and risk assessment, the Manager of Roads, Water & Wastewater advised that the Provincial regulations requires the DWQMS representative, being himself and one upper management representative to attend the annual meeting.

Moved By Councillor William Reilly

Seconded By Mayor Dave Bylsma

That, report PW-05-2021, re The Township of West Lincoln 2020 DWQMS Management Review Summary dated February 16, 2020, be received for information.

Carried

7. COMMUNICATIONS

There were no communications.

8. STAFF REPORTS

There are no staff reports.

9. OTHER BUSINESS

9.1 ITEM PW06-21

Members of Council

Re: Other Business Items of an Informative Nature

There were no other business items of an informative nature brought forward by any Member of Committee.

10. NEW BUSINESS

There were no new items of business brought forward by any Member of Committee.

11. CONFIDENTIAL MATTERS

There were no confidential matters.

12. ADJOURNMENT

The Chair declared the meeting adjourned at the hour of 10:21 p.m.



JOANNE SCIME, CLERK

COUNCILLOR HAROLD JONKER, CHAIR