



THE CORPORATION OF THE TOWNSHIP OF WEST LINCOLN
COUNCIL MINUTES

MEETING NO. ONE

January 25, 2021, 7:00 p.m.

Township Administration Building

318 Canborough Street, Smithville, Ontario

Council: Mayor Dave Bylsma
Councillor Shelley Bradaric
Councillor Cheryl Ganann
Councillor Harold Jonker
Councillor Mike Rehner
Councillor William Reilly
Councillor Jason Trombetta

Staff: Joanne Scime, Clerk
Bev Hendry, CAO
Donna DeFilippis, Treasurer/Director of Finance
Mike DiPaola, Director of Public Works and Recreation
Brian Treble, Director of Planning and Building
Steve McGean, Manager of Operations
Roberta Keith, IT Administrator

Others: Steve McGean, Manager of Roads, Water & Wastewater*
Regional Councillor Albert Witteveen*
Matt Robinson, Niagara Region - Director GO Implementation*
Scott Fraser, Niagara Region - Transportation Lead - GO Implementation*
Heather Talbot, Niagara Region - Financial & Special Projects Consultant*Eric Gillespie
Mariam Ali, Consultant - Optimus SBR*
Eric Gillespie, Consultant - Left Turn Right Turn Inc.*
Nicole Scime, West Lincoln Santa Claus Parade Chair*
Cory Giacinti*
Jowett Lau, Phelps Homes*

* IN ATTENDANCE PART TIME

COUNCIL MINUTES - January 25, 2021

1. SINGING OF "O CANADA"

Prior to commencing with the Council meeting, Mayor Bylsma will provide the following announcements:

1. Due to efforts to contain the spread of COVID-19 and to protect all individuals, the Council Chamber will not be open to the public to attend Standing Committee and Council meetings until further notice.
2. The public may submit comments for matters that are on the agenda to jscime@westlincoln.ca before 4:30 pm. on the day of the meeting. Comments submitted will be considered as public information and read into public record.
3. The meeting will be recorded and available on the Township's website within 48 hours of the meeting, unless otherwise noted.

2. OPENING PETITION - Councillor Shelley Bradaric

3. CHANGE IN ORDER OF ITEMS ON AGENDA

There were no changes in the order of items on agenda.

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST

Mayor Bylsma stated that there was one disclosure of Conflict of Pecuniary Interest and/or Conflict of Interest noted on this evening's agenda, being Councillor Trombetta's conflict of interest that he declared at the January 11, 2021 Planning/Building/Environmental Committee minutes, specifically as it relates to Item P13-21 (further detailed in Confidential Minutes SET 2), being a legal and solicitor client privileged matter regarding an LPAT Appeal of a Zoning Application in the name of Sandra Gibson.

There were no other Members of Council that declared a pecuniary interest and/or conflict of interest.

SUMMARY OF CONFLICT OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST DECLARED:

- 4.1 The following Conflict of Pecuniary Interest and/or Conflict of Interest was declared:

January 11, 2021 Planning/Building/Environmental Committee Meeting - Confidential Minutes SET 2 - ITEM P13-21 - Councillor Jason Trombetta

(LPAT Appeal of Zoning Application - Sandra Gibson) - lived in proximity to the proposed facility and that this may affect his judgement with respect

COUNCIL MINUTES - January 25, 2021

to the application. Due to Councillor Trombetta's conflict these minutes have been segregated and voted on separately.

5. REQUEST TO ADDRESS ITEMS ON THE AGENDA

There were no members of the public virtually present on the Zoom meeting call that noted they wished to address a specific item on the agenda. Additionally, the Clerk stated that there were no emails received from any member of the public with respect to any items on the agenda as permitted by Section 6.7 of the Procedural By-law.

6. APPOINTMENTS/PRESENTATIONS

6.1 Nicole Scime, Chair - West Lincoln Santa Claus Parade Committee Re: Overview of the 2020 "Sparkles" Christmas Light Decor Contest & Financial Update

Ms. Nicole Scime, Chair of the West Lincoln Santa Claus Parade Committee reviewed the PowerPoint Presentation that was attached as part of the this evening's agenda. Ms. Scime noted that in light of COVID-19 and the need to cancel this year's Parade, the Committee ran a very successful community Christmas Lighting and Décor contest ("West Lincoln Sparkles"), which was embraced by the community and included a number of businesses sponsoring the event as well as many entries being submitted in the two divisions (lighting & décor) among four categories, being Town - Urban Smithville, Rural - West Lincoln, Commercial and Not-for-Profit. Ms. Scime advised that there was a great response on social media with respect to the event and that the Parade Committee hoped to be able to organize both the parade and the lighting contest again next year and the Committee was investigating having an evening parade which would be focused on lights as well as having the traditional bands and possibly other types of performers. Ms. Scime also noted that the Committee Members will be looking at the route for the 2021 Parade, in consultation with the Fire Chief as well as any other applicable agencies.

Many of the Members of Council thanked Ms. Scime for her informative presentation and for her and the other parade committee members for volunteering their time as well as their hard work and dedication by offering a community event throughout the Township, in spite of a pandemic happening. It was noted that the community had embraced the event which included a lot of residents entering the "West Lincoln Sparkles" Lighting and Décor Contest and there was great pride taken to

COUNCIL MINUTES - January 25, 2021

see the community's spirit shine by lighting up and decorating their properties throughout the municipality.

- 6.2 Matt Robinson, Niagara Region, Director GO Implementation
Re: Niagara Transit Governance Study Presentation & Request to
Endorse Resolution in Principle

Mr. Matt Robinson, Director of GO Implementation at Niagara Region, introduced himself as well as the other Niagara Region staff members (Scott Fraser, Heather Talbot) and consultants (Mariam Ali, Eric Gillespie) that were also in attendance and advised that his presentation this evening will include reviewing the next steps in the transition towards a consolidated transit system in Niagara as well as focusing on consultation and to give Township Council an opportunity to provide the project team with their feedback and for the team to address any concerns or answer questions regarding the consolidation of transit in Niagara.

Mr. Robinson reviewed the PowerPoint presentation that was attached to this evening's agenda and advised that his presentation will examine (1) where they have been and why they were here, (2) the governance study objectives and highlights, (3) examining the benefits of a consolidated system and (4) what the next steps will be; in summary, the full commission has been found best suited for Niagara, funded through a single regional levy over 5 years providing protection for existing service hours, assets and people. Mr. Robinson noted that on this evening's agenda there is a motion for Council to consider, which is non-binding, intended to get agreement for support, in principle, for the consolidation of the transit system and its principles. In conclusion, Mr. Robinson noted that tonight's presentation was for consolidation and that he encouraged and welcomed Township Council's feedback and that it is hopeful that all of the feedback can be accommodated to meet a model that all of Niagara can be proud to embrace. Mr. Robertson noted that he and his team will be attending all thirteen municipalities across Niagara to obtain feedback and identify themes and incorporate what was heard (i.e. similar to an environmental assessment) and reflect it back in the final report which will be brought back to Council for a final vote. Mr. Robertson stated that based on the revisions the triple majority process will commence formally in the Summer of 2021 and if the process and timelines progress as planned you will see in September 2022 a new single transit commission in place. Mr. Robertson thanked Council for the opportunity to speak this evening and advised that he and his team were available to answer

COUNCIL MINUTES - January 25, 2021

questions or address concerns, as well as take any solutions that may be suggested and welcomed the opportunity for Council Member's insights.

The following questions were brought forward by Members of Council regarding the consolidation of a single transit system in Niagara, including but not limited to:

- (1) Would rural residents be able to utilize the proposed new single/consolidated transit system (both inter-municipal and intra-municipal trips and on-demand) directly from their homes and if so, what are the benefits for rural residents to have access to a single/consolidated transit system?
- (2) What are the cost benefits for people to use an on-demand single/consolidated transit system versus using uber/taxi?
- (3) How will the costs/contributions to each municipality be determined for the proposed consolidated transit system?
- (4) The proposed consolidated transit system will result in an increase to taxpayers as it relates to the Region's portion of their property tax bill. What will be the benefits for West Lincoln residents when comparing the cost to taxpayers and having a consolidated on-demand transit system?
- (5) Will the Linking Niagara Inter-Municipal Transit pilot continue and will this service be a part of the new proposed transit system?
- (6) The presentation did not address whether the new on-demand consolidated transit model would offer smaller municipalities, such as West Lincoln and Wainfleet, more services over what we have now?
- (7) Based on past experience with respect to the Township's contribution made over eight years towards the construction of the West Niagara YMCA, and the fact that when it was first opened there was a free shuttle service from certain locations in West Lincoln to the new YMCA; however, after a period of time this service was cancelled due to the fact that people were not using this service. What are the options, if any, if the Township found that its residents were not using the on-demand service?
- (8) This evening's presentation included two statements, the first being the proposed transit system would be funded through a single regional tax levy and the second statement, being in the following paragraph, which stated that local transit costs assumed by the regional tax levy will be offset by an equivalent budgetary reduction to the local area municipality. How will the regional tax levy equate to a budget reduction to the municipality?
- (9) What will the cost of the system on the regional levy to West Lincoln taxpayers be over the next five year period?

COUNCIL MINUTES - January 25, 2021

- (10) Why is the Township currently paying a regional transit levy when there is no regional transit in West Lincoln?
- (11) What does West Lincoln receive for paying a regional transit levy of \$500,000 towards regional transit services?
- (12) Will this proposed new single transit system merge the other local municipal transit systems (i.e. St. Catharines, Welland and Niagara Falls Transit) into one single regional transit system?
- (13) What does the resolution that is being put forward this evening mean for West Lincoln and whether, if we were to support it, were committing to anything at this time?
- (14) What will the Township's increased financial costs from the current \$500,000 contribution be over the next few years with respect to the Niagara Region's proposed consolidated transit system (2022 to 2027)?
- (15) Will there be a possibility that a portion of the single transit system in Niagara could become privatized or partnership opportunities that would help to offset some of the burden/costs on the taxpayers?
- (16) Could the Township hire a consultant or legal counsel to analyze the proposal with respect to the Township's concerns?
- (17) How does the Triple Majority work; would West Lincoln be tied to this proposal against our will if the majority of the other Niagara Region municipalities voted in support of a single transit system? (Response = Require at least 7 of the 12 local area municipalities with the 7 municipalities representing the majority of the electors).
- (18) What will be the contribution from the other local area municipalities for the proposed single transit system and is it at an equal amount?

The following concerns were brought forward by Members of Council regarding the consolidation of a single transit system in Niagara, including but not limited to:

- (1) West Lincoln has been a part of Niagara Region for over 50 years and at no time during this time has the Township received public transit. The new on-demand transit option will be the first transit system that will be offered to West Lincoln and although the proposal states a guarantee that service levels will be kept for five years this says nothing for West Lincoln, who has had no service level.
- (2) The financial costs for the proposed consolidated transit system are to be in place by 2027, which is not within this term of Council nor the next term of Council and will include no guarantee of service levels for the residents of West Lincoln. This decision puts the current Township Council in a very difficult situation as this decision will affect other terms of council to come and our residents for many years. We will be putting our

COUNCIL MINUTES - January 25, 2021

residents in a situation whereby they will be asking why they are paying more for public transit when they are likely not going to see any service level change over the next two, four, seven years and beyond, as this project will exist until at least into the 2030s.

(3) Unless there was something that states that West Lincoln will see some benefits of having an on-demand consolidated transit system, it will be a hard sell for our Council to support this on behalf of the residents, especially our rural residents and that it was felt that the Region needed to undertake further work in this regard.

(4) Based on past experience with respect to the Township's contribution made over eight years towards the construction of the West Niagara YMCA, and the fact that when it was first opened there was a free shuttle service from certain locations in West Lincoln to the new YMCA; however, after a period of time this service was cancelled due to the fact that people were not using this service. What are the options, if any, if the Township found that its residents were not using the on-demand service?

(5) The Township of West Lincoln has a shallow pool of money to draw from as compared to other municipalities whereby a 1% tax increase is equal to approximately \$75,000 and that the cost of this proposal will have quite a significant impact on our taxpayers.

(6) The smaller the municipality, the larger the per capita cost will be as West Lincoln's current contribution will increase from \$500,000 in 2021, with a \$150,000 (approx.) increase in 2022, another \$150,000 in 2023, \$200,000 the following year (2024), another \$250,000 in 2025), another \$250,000 in 2026 and then another increase of \$300,000 in the final year (2027). These increases will be quite significant on the Township's tax base (nearly \$1.9M cost over seven years).

(7) It was questioned whether the Township should make an amendment to the Region's resolution to endorse the proposal, in principle, but to strongly state that we would like a guarantee that we will receive an enhanced service soon as well as an equal opportunity for an on-demand service that would allow residents to travel within and outside of our municipality, being the same as the other twelve local area municipalities.

(8) It was noted that by supporting/approving the Region's resolution (see below) with respect to one transit system across the Region, the Township may be creating a false hope that we are onboard. It was reiterated about the cost of a single transit system being added to the tax levy and that perhaps privatization (component or complete) should be investigated to remove the financial burden, or a portion of, on the taxpayers.

(9) It was noted whether the taxpayers would receive enough benefit of

COUNCIL MINUTES - January 25, 2021

having an on-demand transit system versus the \$1.5M additional cost of having a system.

Mr. Robinson noted that in addition to the comments that have been provided this evening, the Township can provide further feedback up until February 28, 2021. Mr. Robinson noted that he had multiple people with him this evening that have been taking notes with respect to Council's questions, suggestions and concerns; however, if Council preferred, the CAO or Clerk could formalize and send the questions, suggestions and/or concerns that have been brought forward this evening and forward them by February 28, 2021.

Councillor Reilly requested a Recorded Vote to be taken on the following resolution:

Moved By Councillor Shelley Bradaric

Seconded By Councillor Harold Jonker

WHEREAS, a Full Commission model as described in Appendix 2 to Report LNTC- C 4-2020, and to be established as a Municipal Services Board of the Region in accordance with Municipal Act, 2001, has been recommended as the preferred governance model for the consolidation of Niagara's public transit system;

AND WHEREAS, the Cummings Principle, enacted through a series of Municipal Transfer Agreements, will be used to guide the transfer, use of, and access to assets and facilities from existing local area municipalities to the Commission;

AND WHEREAS, all existing employees, vendors, contracts, and collective bargaining agreements will be transferred to or assumed by the Commission, in accordance with the Municipal Act, 2001 or Labour Relations Act, 1995;

AND WHEREAS, a minimum of 2021 transit service hours in local area municipalities will be maintained for a period of five (5) years from the assumption of delivery of service by the Commission, unless otherwise agreed to by the local area municipality;

AND WHEREAS, all existing and incremental transit spending will be transferred to the new Commission, funded through a single Regional tax levy to be enacted over a transfer implementation period of five fiscal (5) years as described in Report LNTC-C 4-2020;

COUNCIL MINUTES - January 25, 2021

AND WHEREAS, to achieve a net-neutral impact to the regional taxpayer, local transit costs assumed by the Regional tax levy will be offset by equivalent budgetary reductions by the local area municipality;

AND WHEREAS, funding previously committed under inter-governmental programs such as the Investing in Canada Infrastructure Program (ICIP) will be maintained and used within the receiving municipality;

AND WHEREAS, support will be sought from senior levels of government for the one-time transition costs associated with consolidation under programs such as the Provincial Governments' Safe Restart Agreement;

AND WHEREAS, an integrated single regional fare will be established by the Commission within five (5) years of the assumption of delivery of service by the Commission;

BE IT RESOLVED THAT Council endorse, in principle, the Full Commission as the recommended governance model for the consolidation of Niagara's public transit system.

| | For | Against |
|-----------------------------|------------|----------------|
| Mayor Dave Bylsma | X | |
| Councillor Shelley Bradaric | | X |
| Councillor Cheryl Ganann | | X |
| Councillor Harold Jonker | | X |
| Councillor Mike Rehner | | X |
| Councillor William Reilly | | X |
| Councillor Jason Trombetta | | X |
| | 1 | 6 |

Lost (1 to 6)

7. REGIONAL COUNCILLOR'S REMARKS

Regional Councillor Albert Witteveen read from a prepared statement which is attached as **Schedule "A"** to the minutes. Regional Councillor Witteveen started off by sharing an exciting announcement from the Niagara Christian Gleaners, who process donated food to help those in need. Regional Councillor Witteveen noted that in order to process the amount of food that they are processing at this facility, being approximately 8.5 million servings of food, the dryer was running 22 hours a day, 6 days week, and food that has been prepared is waiting for the dryer. In order to resolve this issue, Niagara Gleaners undertook fundraising

COUNCIL MINUTES - January 25, 2021

efforts to purchase a second dryer and were successful in raising \$300,000 to purchase a second dryer, which has been ordered to be installed once it has arrived. Regional Councillor Witteveen provided highlights with respect to the Region's 2021 Operating Budget which will be ratified at the Regional Council meeting on Thursday evening with a proposed increase of 1.8%. Additionally, Regional Councillor Witteveen provided updates from other Regional Committees for which he was a member of including the Public Works Committee meeting which included an update on the new waste collection contract, the Public Health Committee Meeting that included an update on the Community Homeless Prevention Initiative Investment Plan as well as notice that all of the Region's long term care facilities, including residents and staff, have been vaccinated for COVID. Regional Councillor Witteveen provided an update on the Region's Planning and Economic Development meeting at which a consultant retained by the Region to assist with the new Official Plan discussed different approaches to building communities in Niagara Region as per the growth plan set by the Province last year. Lastly, Regional Councillor Witteveen expressed his excitement that at last Thursday's Regional Council meeting, Regional Council supported \$12.6M to be allocated for the local share towards the construction of the new West Lincoln Memorial Hospital.

Councillor Trombetta thanked Regional Councillor Witteveen for the hard work in advocating at the regional level to assist with the local area funding that was required as it pertains to the reconstruction of West Lincoln Memorial Hospital, which was echoed by Councillor Reilly and Councillor Ganann.

8. CONFIRMATION OF MINUTES

- 8.1 Council Minutes - Regular
Re: December 14, 2020

Moved By Councillor Cheryl Ganann

Seconded By Councillor Harold Jonker

That, the minutes of the December 14, 2020 regular Council meeting be accepted.

Carried

- 8.2 Public Meetings Under the Planning Act
Re: Minutes of January 11, 2021

Moved By Councillor Harold Jonker

Seconded By Councillor Cheryl Ganann

COUNCIL MINUTES - January 25, 2021

That, the minutes of the public meetings held on January 11, 2021 under Sections 17, 34 and 51 of the Planning Act, with respect to:

(a) Official Plan Amendment - Township of West Lincoln - Draft Official Plan Amendment - Renewable Energy Policies (File No.: 1701-005-19); and,

(b) Draft Plan of Subdivision & Zoning By-law Amendment - Marz Homes (Smithville West) Inc. (Owner) and IBI Group (Agent) - Lot 9, Plan M98 (File No.: 2000-90-20 - Draft Plan of Subdivision & File No.: 1601-10-20 - Zoning By-law Amendment);

be accepted.

Carried

9. COMMUNICATIONS

There were no communications.

10. MAYOR'S REMARKS

Mayor Bylsma advised that he was very pleased that Niagara Regional Council had supported giving \$12.6M towards the local area share that was required for the construction of the new West Lincoln Memorial Hospital. Mayor Bylsma stated that the Mayors of three West Niagara municipalities will be sitting on a fundraising committee, as mutual chairs, as this project moves forward with the silent phase of fundraising under the West Lincoln Hospital Foundation's share towards the cost of reconstructing of the new hospital. Mayor Bylsma advised that, as part of the ROMA conference, he, the CAO, the Mayors, a couple of Councillors and CAOs from the Towns of Grimsby and Lincoln as well as Regional Chair Bradley and Acting CAO, Ron Tripp, met virtually with the Honourable Carolyn Mulroney, Minister of Transportation, earlier today regarding the North-South Escarpment Crossing. Mayor Bylsma noted that this was the third time meeting with the Minister, which has been helpful to bring this project to the Ministry's attention. Further to this issue, Mayor Bylsma noted that Niagara Region has committed \$2.5M towards the cost of an environmental assessment to be undertaken, with this work commencing in 2021. Mayor Bylsma stated that he and the CAO had two more delegations tomorrow, the first being with the Honourable Steve Clarke, Minister of Municipal Affairs and Housing regarding COVID Emergency Funding and the second delegation with the Honourable Christine Elliott, Minister of Health, which again is collaborative, with the three West Niagara Municipalities participating to keep the reconstruction of the West Lincoln Memorial Hospital at the forefront and to thank them for their support in moving Phase II and III forward concurrently and meeting our targets for 2020.

COUNCIL MINUTES - January 25, 2021

Councillor Reilly stated that Sam Oosterhoof, MPP - Niagara-West, made an announcement today that Niagara will be receiving approximately \$9.6M investment towards road repairs, bridges, water and wastewater and that West Lincoln will be receiving just under \$273,000 in Ontario Community Infrastructure Funding (OCIF).

11. REPORT OF COMMITTEE

11.1 Planning/Building/Environmental Committee

Re: Minutes of January 11, 2021

CONFIDENTIAL MINUTES (2 SETS) UNDER SEPARATE COVER

Confidential – Set 1 – contains all items for which there were no conflicts

Confidential – Set 2 – contains Councillor Trombetta's Conflict Item

NOTE: Councillor Jason Trombetta declared a conflict of interest/pecuniary interest with respect to Confidential Minutes SET 2 and ITEM P13-21 of the January 11, 2021 Planning/Building/Environmental Committee minutes (LPAT Appeal of Zoning Application - Sandra Gibson) as he lived in proximity to the proposed facility and that this may affect his judgement with respect to the application. Due to Councillor Trombetta's conflict as it relates to Item P13-21 and Confidential Minutes SET 2 were segregated and voted on separately, for which Councillor Trombetta did not take part in voting with respect to the approval of this matter.

Moved By Councillor William Reilly

Seconded By Councillor Cheryl Ganann

That, the minutes of the open session portion of the January 11, 2021 Planning/ Building/Environmental Committee meeting, be accepted, and the recommendations contained therein, be approved, with the exception of Item#(s) P13-21; and,

That, the confidential minutes – SET 1, relating to a portion of the closed session deliberations of the January 11, 2021

Planning/Building/Environmental Committee meeting be accepted; and that the minutes remain confidential and restricted from public disclosure in accordance with Section 239 of the Municipal Act.

Carried

Moved By Councillor Mike Rehner

Seconded By Councillor Shelley Bradaric

That, the confidential minutes – SET 2, relating to a portion of the closed session deliberations of the January 11, 2021 Planning/Building/

COUNCIL MINUTES - January 25, 2021

Environmental Committee meeting be accepted; and that the minutes remain confidential and restricted from public disclosure in accordance with Section 239 of the Municipal Act; and,

That, Item P13-21 from the January 11, 2021 Planning/Building/Environmental Committee meeting, be approved:

(ITEM P13-21 - Legal/Solicitor Client Privilege - Sandra Gibson LPAT Appeal

That, the Township Solicitor, be and is hereby authorized to proceed in order to resolve the Sandra Gibson LPAT Appeal).

Carried

11.2 Administration/Finance/Fire Committee

Re: Minutes of January 18, 2021

Councillor Reilly advised that he had requested that Item A03-21 be pulled and reiterated many of the same comments and concerns that he had raised at the January 18, 2021 Administration/ Finance/ Fire Committee meeting and advised that the Town of Lincoln will be conducting their normal meeting schedule in July and at least one meeting in August due to COVID (normally have no meetings in August) and the Town of Grimsby will be having one meeting in each of the summer months, being July and August.

Many of Members of Council brought forward their comments and concerns that they stated at the January 18, 2021 Administration/Finance/ Fire Committee meeting including a written statement read by Councillor Ganann.

Councillor Jonker noted that the Planning/Building/Environmental Committee meetings were normally the busiest of the three Standing Committees and as such he reached out to some local contractors and they agreed that they do their planning and submit applications prior to summer so they can concentrate their efforts towards construction in the summer months.

Councillor Trombetta stated that senior staff should set the Standing Committee and Council meeting schedule from January to December which would be provided to Council and staff for information and he would support a motion to be put forward in this regard and remove this matter from being discussed at the Council level.

COUNCIL MINUTES - January 25, 2021

Councillor Reilly stated that dealing with this matter was a bit premature and, in his opinion, did not make logistical sense to be dealing with this matter now in consideration of the other issues that staff needed to address especially when there was a pandemic happening. Councillor Reilly noted that he felt it was better to plan for a Council meeting in August and if not needed then cancel the meeting.

Following the vote on Item A03-21 and in response to Councillor Ganann's inquiry regarding when a resolution could be presented that would address Councillor Trombetta's suggestion for senior staff to set the Standing Committee and Council meeting schedule for the entire year without the need to bring a report and recommendation for Council's approval, Mayor Bylsma stated that this motion could be presented under "New Items of Business" section of this evening's Council agenda.

Moved By Councillor Jason Trombetta

Seconded By Councillor Harold Jonker

That, the minutes of the Administration/Finance/Fire Committee meeting held on January 18, 2021 be accepted and that the recommendations contained therein, be approved with the exception of Item #(s) A-03-21.

Carried

Moved By Councillor William Reilly

Seconded By Councillor Harold Jonker

That, ITEM A03-21 of the January 18, 2021 Administration/Finance/Fire Committee Minutes be approved.

(ITEM A03-21

That, Report RFD-C-01-2021 dated January 18, 2021 regarding the "2021 Summer and December Meeting Schedule", be received; and,

That, the meeting schedule for July and December, 2021 be approved as follows:

Monday, July 26, 2021

Public Meetings under the Planning Act – 6:30 p.m., Council – Immediately following the Public Meetings under the Planning Act., the Council meeting to commence at 7 pm (with Planning, Administration and Public Works items included on Council Agenda)

Monday, December 6, 2021

Public Meetings under the Planning Act – 6:30 p.m., All Committees (including separate agendas for Administration, Public Works and Planning Committee Meetings) - immediately following the Public Meetings

COUNCIL MINUTES - January 25, 2021

Monday, December 13, 2021

Council Meeting – 7:00 p.m.)

| | For | Against |
|-----------------------------|------------|----------------|
| Mayor Dave Bylsma | X | |
| Councillor Shelley Bradaric | X | |
| Councillor Cheryl Ganann | X | |
| Councillor Harold Jonker | X | |
| Councillor Mike Rehner | | X |
| Councillor William Reilly | | X |
| Councillor Jason Trombetta | | X |
| Results | 4 | 3 |

Carried (4 to 3)

- 11.3 Public Works/Recreation/Arena Committee
Re: Minutes of January 18, 2021

Moved By Councillor Harold Jonker

Seconded By Councillor Shelley Bradaric

That, the minutes of the Public Works/Recreation/Arena Committee meeting held on January 18, 2021 be accepted and that the recommendations contained therein, be approved.

Carried

12. RECONSIDERATION

There were no items put forward for reconsideration.

13. NOTICE OF MOTION TO RESCIND

There were no notices of motion to rescind action taken previously by Council.

14. OTHER BUSINESS

- 14.1 Members of Council
Re: Council Remarks

- (a) Councillor Cheryl Ganann
Re: Various Issues

Councillor Ganann noted that she had hoped to introduce Cindy Weir who will be the Interim CEO for the West Lincoln Public Library and that because there were quite a few people in

COUNCIL MINUTES - January 25, 2021

attendance at last week's Standing Committee meetings she did not notice that Ms. Weir was in attendance and that she had hoped she would have been in attendance this evening so she could formally welcome her to the Township. Councillor Ganann advised that the Library was very lucky to have someone with Ms. Weir's expertise and experience to take an interim position and that the West Lincoln Public Library Board was pleasantly surprised to get someone to accept an interim position while our Library CEO is off on maternity/parental leave for an eighteen month term until August 2022.

Councillor Ganann read an email that she had received late Friday night from Tom Perry, Senior Specialist, Stake Holder Relations for the Hamilton Health Sciences advising of a COVID-19 outbreak at West Lincoln Memorial Hospital, specifically in C Ward, which also confirmed that outbreak protocols were being followed. Councillor Ganann stated that she wanted Members of Council to be aware of the official statement that was received from Mr. Perry on this matter and the actions that were being taken to address the outbreak.

- (b) Councillor William Reilly
Re: Various Issues

Councillor Reilly noted that he was trying to support the small businesses in West Lincoln and that recently he held a poll on social media of who had the best wings from which he received positive feedback and thanks from the businesses and that many are staying open for mental health purposes and that one business had indicated that although they could have closed they decided to stay open and offer take out as they felt it was important to give people the ability to order food and have something different and for the benefit of the community. Councillor Reilly stated that he felt Members of Council and staff needed to do as much as they could to support the Township's small businesses which he will be continuing to do online.

- (c) Councillor Mike Rehner
Re: School Flashing Lights

Councillor Rehner noted that with schools currently closed he found the school zone lights that flash to advise motorists to reduce their speed from 50 km/hr to 40 km/hr to be annoying and asked that

COUNCIL MINUTES - January 25, 2021

someone from staff have these flashing lights turned off while schools are closed due to COVID.

- (d) CAO (Bev Hendry)
Re: Rural Economic Development (RED) Grant

The CAO advised that the Rural Economic Development (RED) grant process was accepting applications, which would provide approximately half of the funding request. The CAO advised that the deadline for submission of applications was February 1, 2021 and that the Township had made an application last year under this program, but were unfortunately unsuccessful and that she was proposing to submit an application this year for a Farmer's Market, which was consistent with the municipality's Strategic Plan.

Further to Councillor Ganann's update on the COVID situation at West Lincoln Memorial Hospital, the CAO advised that she contacts Mr. Tom Perry approximately once a month to inquire about a tour for Members of Council to take of the new hospital; however, because of the current issues, scheduling a tour is not possible at this time but she would continue to correspond with Mr. Perry on a monthly basis to hopefully schedule a tour, which are done on Friday afternoons.

In response to Councillor Reilly's comments regarding promoting shopping local, the CAO advised that Niagara Region had provided a \$5,000 grant to the Township in late December that was to be used to promote "Buying Locally" and advertising this to our residents. The CAO advised that the Township was working with the West Lincoln Chamber of Commerce, who have taken the lead by pushing out "Buy Local" advertisements. The CAO noted that there will be advertisements in both local newspapers this week that has a person picking up food curbside and may include rotation of ads going forward. The CAO advised that West Lincoln Chamber of Commerce will also be pushing out "Buy Local" social media promotions, which the Township will also tag and push out as well.

15. NEW ITEMS OF BUSINESS

- 15.1 Councillor Cheryl Ganann
Re: New Item of Business - Staff Scheduling Standing Committee and Council Meetings

COUNCIL MINUTES - January 25, 2021

Moved By Councillor Cheryl Ganann

Seconded By Councillor Harold Jonker

That, a new item of business be introduced being direction to staff to set the Standing Committee and Council meeting schedule each year and provide to Members of Council for information.

Carried

Moved By Councillor Cheryl Ganann

Seconded By Councillor William Reilly

That, staff be directed to set the Standing Committee & Council meeting schedule each year and provide copy to Members of Council and staff for information purposes.

Carried

16. BY-LAWS

Moved By Councillor Shelley Bradaric

Seconded By Councillor Cheryl Ganann

That, leave be granted to introduce By-laws # 2021-01, 2021-02, 2021-03, 2021-04, 2021-05, 2021-06, 2021-07, 2021-08, 2021-09, 2021-10, and 2021-11 and that the same shall be considered to have been read a first, second, and third time with one reading, and are hereby adopted; and,

That, the Mayor and Clerk be and are hereby authorized to sign and affix the Corporate Seal thereto, any rule of this Council to the contrary notwithstanding.

Carried

16.1 BY-LAW 2021-01

A By-law to confirm the proceedings of the Council of the Corporation of the Township of West Lincoln at its regular meeting held on the 14th day of December, 2020.

16.2 BY-LAW 2021-02

Being a By-law to provide for an Interim Tax Levy and to provide for the payment of taxes and to provide for penalty and interest of fifteen percent.

16.3 BY-LAW 2021-03

Being a By-law to amend By-law 2004-42, as amended, which regulates the supply of water and provides for the imposition and collection of water and wastewater rates (discontinuation of water shut offs)

COUNCIL MINUTES - January 25, 2021

16.4 BY-LAW 2021-04

A By-law to establish a Municipal Health and Safety Policy Statement for the Corporation of the Township of West Lincoln and to Repeal By-law 2020-04

16.5 BY-LAW 2021-05

A By-law to authorize an agreement with Raimondo & Associates Architects Inc. for Architectural Services for Design and Contract Administration Services for the Replacement of Fire Station #2

16.6 BY-LAW 2021-06

A By-law to name a Public Highway in the Township of West Lincoln in the Regional Municipality of Niagara being Regional Road 9 as York Road

16.7 BY-LAW 2021-07

Being a By-law to amend By-law 97-2030 which designates Private Roadways as Fire Routes along which no Parking of Vehicles shall be permitted (Drawing 20 - Crossings on the Twenty Condominium South)

16.8 BY-LAW 2021-08

A By-law to authorize an amending Site Plan Agreement between the Corporation of the Township of West Lincoln and Niagara Christian Gleaners for lands described as Part of Lot 6, Concession 8, RP 30R15004 Part 2, in the former Township of South Grimsby now in the Township of West Lincoln (Original Site Plan Registered as NR488861 as authorized by By-law 2018-03)

16.9 BY-LAW 2021-09

Being a By-law to adopt Amendment No. 58 (Unopened Road Allowance Policy) to the Official Plan for the Township of West Lincoln

16.10 BY-LAW 2021-10

A By-law to amend Zoning By-law No. 2017-70, as amended - Caistorville United Church

16.11 BY-LAW 2021-11

A By-law to amend Zoning By-law No. 2017-70, as amended - Niagara Pallets

17. CONFIDENTIAL MATTERS

Moved By Councillor Harold Jonker

Seconded By Councillor Shelley Bradaric

That, the next portion of this meeting be closed to the public to consider the following pursuant to Section 239 (2) of the Municipal Act 2001:

COUNCIL MINUTES - January 25, 2021

17.1 CAO (Bev Hendry)

Re: Personal Matter Relating to an Identifiable Individual - Performance Review

Applicable closed session exemption(s):

-Personal matters about an identifiable individual, including municipal or local board employees.

DEFERRED (See below)

Prior to voting on the resolution to go into closed session, discussion ensued among Members of Council regarding the personnel matter that was to be discussed in closed session being the performance evaluation for the CAO, which included concerns regarding the evaluation process, attendance of the CAO during closed session discussion, Members of Council being allowed to provide verbal comments in closed session rather than written comments, the tight timeframe given to Members of Council to provide written comments with regard to the CAO's 2020 Performance Report, the lack of the majority of Council Members not providing their comments and/or advising of the tight timeframe to do so, this was a new process which was confusing, comments should be provided to the Confidential Secretary rather than the Mayor.

The Clerk suggested to defer the CAO's performance evaluation to the February Council Meeting in order to provide Members of Council further time to complete and forward their written comments. The following resolution was put forward in this regard:

Moved By Councillor William Reilly

Seconded By Councillor Jason Trombetta

That, the confidential item regarding the personal matter relating to an identifiable individual - personnel matter/performance evaluation be deferred to the closed session portion of the February 22, 2021 Council Meeting for discussion; and,

That, the Clerk be and is hereby directed to recirculate the memo and performance evaluation form to Members of Council and request that they forward their written comments to the Confidential Secretary to the Mayor and CAO by no later than Wednesday, February 17, 2021.

Carried

18. ADJOURNMENT

The Mayor declared the meeting adjourned at the hour of 10:16 p.m.



JOANNE SCIME, CLERK

MAYOR DAVE BYLSMA

SCHEDULE "A" TO THE JANUARY 25, 2021 COUNCIL MINUTES

Regional Councillors Report—January 25, 2021

Good evening Mayor members of council, staff and members of the public

I would like to start this evening by sharing with you an exciting announcement from the Christian Gleaners in our community. This organization has been processing donated food at its location to help those in need. With the surplus food that has been donated and the labour, last they provided 8.5 million servings of food from the Smithville location. The dryer has been running 22 hrs a day, 6 days week. The problem is that all too often they have food prepared in the queue and are waiting for the dryer. It was decided that a second dryer was needed to meet the continued demand. Late last year the call was put out to raise \$300,000 for a second dryer. And as of last week these funds were raised in the supporting community and the dryer has been ordered to be installed once it has arrived. This is definitely worth celebrating for the work that is being done in our community to help those in need. Many thanks to all those that donated time and money to this wonderful project.

On another note we have been busy at the Region working through the 2021 budget. This has been quite challenging as we all understand through these turbulent times. Guidance was given to staff to come in

SCHEDULE "A" TO THE JANUARY 25, 2021 COUNCIL MINUTES

at 2% or below, the final percentage on the 2021 operating budget came in at 1.8%. The budget was ratified this past Thursday evening at our Regional council meeting.

Earlier in January I attended my committee meeting the first on being Public Works in where we given an update on the new waste collection contract. Part of the new contract launch was the outreach portion which sent out 219,600 collection guides, 163,000 info postcards mailed out to residences, 39,000 letters to business and multi-residential property owners. Between June 20th and Nov 20th the Region experienced a 146% increase in green bin distribution and 56% increase in blue and grey boxes. Call volumes increased around the time of the rollout and then quickly declined. The mobile app was downloaded by 23,255 individuals at the time of this report. In our next report we will receive target numbers of material collected in comparison prior to the new collection model. Staff and council received many positive comments on the new collection contractors and the level of professional service that was received. Later that afternoon I attended the Public Health committee meeting and we were given an update on the Community Homeless Prevention Initiative Investment Plan. Based on the April 2019 notice from the MMAH we would be allocated 7,847,786 of funding for the one-year term starting

SCHEDULE "A" TO THE JANUARY 25, 2021 COUNCIL MINUTES

from April 1 2021 to March 1, 2022. As many of you know this is the calendar year for the province. The breakdown is Emergency Shelters \$ 2,753,623 Housing related supports \$ 852,179 Homelessness prevention at \$3,555,701 program administration at \$288,762 and other services, support at \$ 397,521. If councillors are interested in these to be broken down further please contact me and I can get this information from staff.

And on other happy note all of our long term residences have been vaccinated for the COVID virus. Niagara Region has 3,500 residences and 4,000 staff that were to be vaccinated first in our community.

The following day I attended the Planning and Economic Development meeting in which the consultant that is helping in the renewal of the Official plan discussed different approaches to building our communities as per the growth plan set out by the province later last year. Macro, Micro and principal approach were discussed. I see that we will have further opportunity to engage ourselves in early March with this process. I encourage all councillors to attend as your comments and input will affect our community for many years to come.

And lastly I wanted to express my excitement from last thursdays approval from Regional council to support the West Lincoln Memorial

SCHEDULE "A" TO THE JANUARY 25, 2021 COUNCIL MINUTES

Hospital for the amount of 12.6 million in its local share. It has been a long road for many of us to finally see this project reach this stage. I remember sitting on town council in the early 2000's when plans were being made and funds were set aside for the project. So again we are one step closer to seeing the reconstruction of the Hospital.

If any members of council have any questions I will answer them for you at this time.

Thank-you
Regional Councillor,
Albert Witteveen